



CITY COUNCIL MEETING
November 19, 2024
City Council Chamber
6:30 p.m.

AGENDA

CITY OF WINDOM, MN
444 Ninth Street, P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes – November 5, 2024 & November 12, 2024
 - EDA Minutes – November 4, 2024
 - Library Board – October 12, 2024
 - Telecom Commission – October 21, 2024
 - Tree Commission – November 6, 2024
- License/Permit Applications
 - Liquor License Renewals
 - Phat Pheasant Pub
 - Windom Duffy's Inc.
 - Plaza Jalisco II
 - Windom Country Club
 - Windstreams Inns LLC
 - Wine On-Sale
 - Beer On-Sale
 - Strong Beer Authorization
- Regular Bills

2. Public Comment – Wayne Mau

3. Department Heads

4. Highway 60/71 - MN Department of Transportation / MN State Representatives

5. Public Hearing Misc. Special Assessments – Resolution

6. Resolution Designating Annual Polling Place

7. Resolutions Accepting Donations - Library

- Barb Elston – Supplies for Library Activities
- Linda Ebeling & Susan Ebeling in Memory of Wanda Turner for Library Books

8. Island Park – Flooding

- Burbach Aquatics – Pool Inspection Proposal
- Levee Concepts
- SEH – Hydraulic Study

9. Personnel

- Building Official – Matthew Fast
- Parks & Recreation Coordinator

10. New Business

11. Old Business

12. Council Comments

13. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
November 5, 2024
8:05 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric Utility Manager; Tiffany Lamb, EDA Director; Tim Snyder, Community Center Director and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – October 15, 2024; October 28, 2024 and October 29, 2024
 - Community Center Commission – October 14, 2024
 - Housing and Redevelopment Authority – October 9, 2024
 - Utility Commission – October 23, 2024
- License/Permits
 - Exempt Gambling Permit – Des Moines Valley Chapter of MN Deer Hunter's Assn.
- Regular Bills

Motion by Quade seconded by Benson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

None.

6. Personnel:

Tim Snyder, Community Center Director, said he is requesting Council's approval for hiring an on-call person for the Community Center for event turnover and other intermittent work.

Motion by Nelson second by Esplan to approve the hiring of Madelynn Oltmans for on-call help at the Windom Arena and Community Center. Motion carried 5 – 0.

Nasby said that the Finance Director is recommending the hiring of Amy Kelly for an Administrative Assistant position at City Hall to replace Emily Prokosch who worked for the City for 15 years. Terms are in the memo.

Motion by Nelson second by Benson to hire Amy Kelly for the City Hall Office Administrative Assistant position at Step 1 with advancement to Step 2 upon completion of the probation period. Motion carried 5 – 0.

Nelson asked when Ms. Kelly could start. Nasby replied that she is scheduled to start November 12th. Jones asked Grunig to present the next item from the Personnel Committee.

Grunig said that the Personnel Committee had met with the Supervisory employees and discussed the 2025 health insurance benefits. The City would continue the 75% contribution to the premium cost, which has been done for many years but to increase the amount the City contributes to their HSA\VEBA.

Jones noted the increased cost for the health insurance changes is shown in the memorandum for both the General and Enterprise funds.

Motion by Grunig second by Quade to approve the Personnel Committee recommendation for 75% City contribution to premiums and HSA\VEBA contributions of \$2,250 for singles and \$4,000 for families. Motion carried 5 – 0.

7. Contractor Payment:

Jones said the first item is for work at the Airport. Nasby said the 2024 crack filling and runway repair project was completed and there would only be one pay request as the job is done and the engineers are signing off on the work. Jones asked about the City's cost. Nasby said it was 90% FAA funded and the City matched either 10% or 5% if there were State funding, but he could not recall the total.

Motion by Grunig second by Quade to approve Pay Request #1 including final payment to Fahrner Asphalt Sealers LLC in the amount of \$95,856.82 for crack-filling and runway repair at the Airport. Motion carried 5 – 0.

Jason Sykora, Electric Utility Manager, said that the engineers and Utility Commission is recommending Pay Request #12 for Wilcon Construction for work at the Generation Plant in the amount of \$194,122.24. They had retained about \$25,000 for not meeting the substantial completion deadline, but that threshold was met on October 31st. The plant is 95% completed and work is finishing up on the building. CAT techs are working on getting the engines fully functional. Engine #6 was run at full output, but engine #5 has some issues with the fuel system that CAT is working to resolve, which is fuel sensor or pump related.

Motion by Grunig second by Esplan to approve Pay Request #12 for Wilcon Construction in the amount of \$194,122.24 for the Generation Building. Motion carried 5 – 0.

Nelson asked about the timeline for full operation. Sykora said it was supposed to be the end of this week. Ziegler has 60 days from October 4th to get it completed so they have time. Nelson asked how long it will take to get the parts needed to become operational. Sykora said they have a facility in Minnesota so just a couple days.

8. New Business:

Nasby said that State Statute requires the City Council to meet as the election Canvassing Board between three and ten days following an election. The Council needs to set a special meeting to complete this function. Council could meet on November 8, 12, 13, 14 or 15th.

Motion by Quade second by Benson to set the Special City Council meeting as the Canvassing Board for November 12th at 5:00 pm. Motion carried 5 – 0.

9. Old Business:

None.

10. Council Comments:

Nelson noted there were a lot of first-time voters.

Quade thanked the Department Heads for the discussion and reviews of their budgets and projects.

Benson thanked the Department Heads and all City employees for all their work. He thanked all the candidates running for offices and to the voters for the turn-out. He asked people to check up on their neighbors as the weather turns cold.

Nasby thanked the candidates for running for office and the work put in by the election judges.

Jones said he wanted to thank everyone who ran for office and wished all good luck.

11. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:27 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special City Council Meeting
Windom City Hall – Council Chamber
November 12, 2024
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent: None.

City Staff Present: Steve Nasby, City Administrator

3. 2024 Election – Canvass Board:

Jones said that the Council has a statutory duty to act as the Canvass board for local elections. The results of the 2024 election for City Council spots and a ballot question are shown on the resolution. He thanked all the candidates that ran for office and congratulated the winners.

Council Member Benson introduced the Resolution No. 2024-47, entitled “A RESOLUTION CANVASSING THE ELECTION RETURNS FOR THE CITY ELECTION AND DECLARING THE RESULTS OF THE ELECTION” and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Nelson, Grunig, Benson, Quade and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 5:02 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
NOVEMBER 4, 2024

1. Call to Order: The meeting was called to order by President Wepplo at 12:06 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Nancy Wepplo, Ryan McNamara, Stacie Sanow, Marv Grunig, and James Nelson

Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; Steve Nasby, City Administrator; and Kevin Stevens, Cottonwood County Liaison.

3. Approval of Minutes: September 9, 2024, & September 23, 2024 (Special Meeting):

Motion by Commissioner McNamara, seconded by Commissioner Grunig, to approve the Minutes of the EDA Meeting held on September 9, 2024, and the Minutes of the EDA Special Meeting held on September 23, 2024. Motion carried 4-0. (Commissioner Nelson was not present at this time.)

4. Small Business Façade Improvement Program

A. Loan Application – 314 Tenth Street: Director Lamb recapped that the purpose of the Windom Small Business Façade Improvement Program is to provide incentives to improve and revitalize small businesses by improving the appearance of building facades and at the same time, stimulate private investment. (The Board received a copy of the program guidelines in their meeting packet.) Director Lamb advised that a loan in this program would be forgivable over the period of 5 years if the property owner continues to own the property and comply with the other terms of the mortgage. The maximum loan by the EDA is \$3,000 and there is a requirement for an equal match from the property owner. This program is listed on the EDA's web pages and the Chamber site provides links to the EDA's site.

Director Lamb reported that the EDA has received a loan application from Shannon and Joel LaCanne, on behalf of LaCanne Funeral Homes, LLC, owner of the property at 314 Tenth Street. The purpose of the loan is to replace the business sign on the "First Floral" building which references Hallmark (as the business is no longer affiliated with Hallmark). EDA Staff have reviewed the application and attachments and these documents comply with the EDA's program requirements. An image of the proposed new sign was included in the packet. EDA Staff confirmed that the sign would comply with the City's Zoning Code requirements concerning signs. The cost estimate for the project, provided by Snick's Signs, is \$5,769.84. The EDA's loan would be in the amount of \$2,884.92. Director Lamb recommended approval of the loan in an amount not to exceed \$3,000.00 in the event there are unforeseen expenses in this project.

Motion by Commissioner Grunig, seconded by Commissioner Sanow, to approve an EDA Small Business Façade Improvement Program loan to LaCanne Funeral Homes, LLC for one-half of the project costs (not to exceed \$3,000) for the replacement of a business sign on their building at 314 Tenth Street. Motion carried 5-0.

5. River Bend Center – Phase II – Use Proposal: Director Lamb reported that the EDA received an inquiry about a potential use of this property which is owned by the EDA and located south of the River Bend Liquor Store. An individual contacted the EDA Office and explained that he has a rental business. Among the things he rents are portable bleachers. His request was to set up a portable bleacher on the EDA's property with a "Rent Me" sign and phone number on the bleacher.

Director Lamb advised that EDA Staff contacted the City's insurance agent with questions about this potential use including liability issues such as people falling off these bleachers and getting hurt, unsolicited partying, etc. The Agent referred the question to the League of Minnesota Cities ("LMC") for response. The LMC rep. replied that if the EDA pursues this proposal, a written contract between the parties needs to be prepared. He outlined the items to be included concerning the lessee's liability insurance and requirements for indemnification provisions to protect the EDA's/City's interests. A copy of the LMC's response was included in the packet. Director Lamb also advised that EDA Staff contacted Scott Peterson, Windom Police Chief, regarding his thoughts on the proposed use. His response was that he didn't have an objection. Director Lamb advised that if the EDA Board decides to pursue this option, the length of the rental period, rental amount, etc. need to be set by the Board.

There was a discussion concerning whether the area could become unsightly with long grass and weeds. The Board further discussed placement of the bleachers in a compact spot, possible signage on the bleachers discouraging climbing, the monthly rental rate, and a provision that the lease could be terminated within 30 days by written notice to the other party. Director Lamb responded that a lease agreement could incorporate these provisions and also include a provision that the Lessee would be responsible for maintaining the property and controlling grass and weeds pursuant to the requirements of the City's ordinance.

Motion by Commissioner Sanow, seconded by Commissioner McNamara, to accept the proposal to rent a portion of the EDA's property located south of the River Bend Liquor Store by an equipment rental company for display purposes. The motion further set the rental amount as \$350 per month. The motion further directed EDA Staff to prepare a lease agreement including the EDA's standard lease provisions and also provisions for compliance with City ordinances on maintenance of the property, signage, and the 30-day termination provision. Motion carried 5-0.

6. 2025 EDA S.M.A.R.T. Goals: The Board received a copy of proposed 2025 S.M.A.R.T. Goals in the meeting packet that were consistent with the 2024 Goals. Director Lamb reviewed these goals with the Board and the current status of these projects. She then advised that there are some goals that Staff felt could be combined and reviewed those proposed combinations with the Board. The EDA's goal to attract a data center ("cloud storage center") for the North Windom Industrial Park has been in place since 2015. The Board suggested minor wording revisions to the proposed combined 2025 EDA S.M.A.R.T. Goals including adding the words "cloud storage center" to further clarify the meaning of "data center site".

Motion by Commissioner McNamara, seconded by Commissioner Sanow, to approve the proposed combined 2025 EDA S.M.A.R.T. Goals with the proposed revisions discussed by the Board, and to authorize EDA Staff to submit these goals for presentation to the City Council. Motion carried 5-0.

7. New Business: Director Lamb updated the Board that the EDA expects another façade improvement application for the December meeting. The renewal of the farm lease on NWIP Phase II will also be on the agenda for the December meeting.

8. Unfinished Business

A. Staff Report: Director Lamb reported that the street has been installed in the South Cottonwood Lake Subdivision. The City has an inspection services agreement with DGR Engineering to ensure that the utility installation and street base and paving are up to the City's specifications. Director Lamb stated that the street construction is basically satisfactory except for a couple small corrections highlighted by the Engineer. Director Lamb will be going with Street Superintendent Jon Ketzenberg to review these areas. The lots in the new subdivision have been staked, signs placed on the lots, and the

contractor finished the seeding work. Director Lamb advised that there will be a monitoring visit by the Minnesota Department of Employment and Economic Development, possibly in February, to view the new subdivision pursuant to the Redevelopment Grant Agreement. Director Lamb responded to a question concerning the potential lots in Outlot B of the Subdivision. She advised that the northern two lots in Outlot B are bluffs and are not developable. The two lots closer to the highway (on the southern portion of Outlot B) could possibly be developed. However, there is no infrastructure in that area and installation of infrastructure there would be expensive.

Director Lamb reported that the workforce housing project (“Windom Landings”) had previously received temporary Certificates of Occupancy on four of the six buildings. Since that time, final certificates had been issued for three buildings with a punch list item concerning fire caulking in the fourth building. There are remaining punch list items in the fifth building prior to issuance of a temporary Certificate of Occupancy. The contractors are now installing siding on the sixth building. The City is waiting on the release of the final payment to the Developer until final Certificates of Occupancy have been issued for all of the buildings, all mechanics’ liens have been satisfied, and the Developer’s share of project costs has been paid. Director Lamb updated the Board that in the grading and paving processes on the site one of the City’s manholes had been covered by several feet. This manhole will need to be uncovered and leveled with the surrounding grade.

Director Lamb updated the Board that she has been working with a realtor and providing assistance concerning options to facilitate the sale of a downtown commercial property and also assistance in promotion of the sale of a Highway 60 commercial property.

9. Miscellaneous Information:

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the August and September 2024 financial reports submitted by Van Binsbergen & Associates.

10. Adjourn: On consensus, President Wepplo adjourned the meeting at 1:05 p.m.

Attest: _____
Tiffany Lamb, EDA Director

Stacie Sanow, EDA Secretary-Treasurer

Windom Library Board Meeting

Tuesday, October 12, 2024

5:05 PM

Call to order – Called to order @ 5:04 PM by John Duscher

Roll Call –

Present – John Duscher, Steve Fresk, Anita Winkel, Wade Pfeiffer, Fran Swenson, Chris Wolf
and Kari Scheitel

Library Staff present – Kari Hanson

Agenda & Minutes – **(September Minutes)** – Motion to approve S. Fresk and second by C. Wolf. Motion carried.

Financial Report – October financial report data not available as of today, Kari will send out when she receives it. Both August and September financial reports were presented to the board.

Motion to approve by W. Pfeiffer and second by S. Fresk. Motion carried.

Librarians Report – October was a very BUSY HOPPING month!

- Hosted a “Cookies With Katie” class. The library had received a grant from Prairielands in order to hold the class. Class was held at the high school in cooperation with Community Education. Katie taught all participants different frosting techniques. Everyone went home with 5 decorated sugar cookies. Very impressed with the instructor and hope to hold another class in the near future. The grant allowed the 20 participants to attend the class at no cost to them.
- Saturday, October 26th, the library hosted a Halloween event. Games, crafts and activities were set up at stations around the library. Kids and adults wore costumes. The library staff had asked students to volunteer and work at the various stations. It was a wonderful event with over 100 people in attendance.

Motion to approve by F. Swenson and second by A. Winkel. Motion carried.

Old Business – NONE

New Business –

- SMART goals for 2025 were presented by Kari. Discussion was held regarding the goals and the importance for the staff to focus on these goals.
- Discussion was held regarding the roof repairs that need to take place. A local contractor is working on an estimate for steel siding to be installed on the west wall above the children’s area. Brick is exposed and deteriorating, and this would also help with leaking.
- A volunteer policy and application were presented to the board.

Motion to approve Librarian’s report by S. Fresk & second by C. Wolf

Adjourn – Meeting adjourned by John Duscher at 5:35 PM

Next Library Board meeting is Tuesday, December 10, 2024

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Council Chambers October 21st, 2024

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:02PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby
V President:	Josh Peterson	City Staff:	Jeff Dahna
Secretary:	<i>vacant</i>	Council Liaison:	Scott Benson
Commissioner:	Jayesun Sherman	Council Liaison:	Dennis Esplan
Commissioner:	Tim Hiley <i>Absent</i>	Commissioner:	Jake Voth <i>Absent</i>

III. Approval of Minutes from September 16th, 2024 meeting.

Motion by commissioner Sherman, to approve minutes from the September 16th, 2024 meeting.
Seconded by commissioner Peterson. Motion approved 3 to 0.

IV. Project Updates: Dahna updated commissioners on the various projects.

- Migrations –Staff is working on the North side of town Customer Serving Area (CSA) subscribers to E7-2. New subscribers are migrated if applicable. Migration is at 81% complete.
- Outside Plant – Techs have been installing fiber, splicing distribution fiber cable routes to the south Cottonwood Lake site.
- NG911 System - Working on turning down the legacy 911 circuits with MN State and IES911.

V. Manager's Report: Dahna reports:

Cable TV Headend – Maintaining as necessary. Ch 21 was reformatted. Large dish was realigned to improve signal reception.

- Working with Innovative Systems and Southern Fibernet. We have met and discussed what needs to be done to finish up the plugin for the billing system API.
- NOC and City Network – NOC Tech and IT professional making great progress with improvements and updates to the core infrastructure elements. Moving several elements that only use Windows XP to new virtual system.
- Technicians are cycling through vacations.
- Zayo Bandwidth – wants two more colocation rack spaces in the Network Operations Center.

VI. New Business: Telecom GM and commissioners discussed

- Southwest Broadband Board requested a consideration. Commission will send two Commissioners and the Telecom GM to meet with the SMBS Board and report back at the next meeting.

VII. Old Business: -NOC building roof repairs will move forward this year with 2024 budget available funds.

VIII. Commissioner's concerns and questions:

IX. Set Next Telecom meeting: November 18th, 2024 at 6:00 pm at the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 7:03 pm.

Dirk Abraham, Telecom Commission President

XXXX, Telecom Commission Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

November 6, 2024

1. Call to Order: The meeting was called to order at 4:37 p.m. at the council chambers by Chairperson Steve Fresk.
2. Roll Call:

Commission Present:	Steve Fresk, Deborah Polzin, Jim Knigge, Joanne Kaiser, Jon Ketzenberg
Commission Absent:	
Council Liaisons:	James Nelson (absent)
Public Present:	Breanna Wagner
3. Approve Minutes of May 1, 2024
4. Treasurer Report: MN DNR ReLeaf Community Forestry Grants
City of Windom Street Department has expended \$36,507.50 for man-power wages plus \$14,575.00 equipment usage to remove 50 of the 75 dead trees targeted by the ReLeaf community Forestry Grant. DNR will be reimbursing the amount of \$51,082.50 to the City of Windom. It is the recommendation of the Tree Commission that part of this reimbursement should be set aside in a fund to assist low income and fixed income households in supplementing part of the cost of hazardous, dead or dying tree removal on private property. We recommend the amount of \$15,000 allowing \$750 per tree for a total of 20 trees.
5. Old Business:
 - a. 2025 tree replacement program will be on hold unless more funding can be found.
 - b. In May, 2024, Ahrens Arbor Care treated 10 ash trees with 160 gallons of prescribed chemicals in an effort to protect these trees from EAB.
6. New Business:
 - a. Breanna Wagner will explore Shade Tree Grants to see if the City of Windom qualifies to replace diseased and dying trees and promote a more diverse forest canopy.
 - b. Jon Ketzenberg agreed to training for re-certification as tree inspector.
7. Open Mike: It is recommended a fund be established to share the cost of removing dead and dying trees from private lots for those of low or fixed income households.
8. Meeting adjourned at 5:45 pm.

Next Tree Commission Meeting January 22, 2025 at 4:30 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

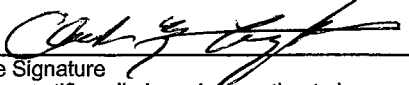
License Code: ONSS License Period Ending: 12/31/2024 Iden: 10046
Issuing Authority: Windom
Licensee Name: Phat Pheasant Pub Inc.
Trade Name: Phat Pheasant Bar et al
Address: 2370 Hwy 60 East
Windom, MN 56101
Business Phone: 507-831-3977
License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).


Licensee Signature
(Signature certifies all above information to be correct and license has been approved by city/county.)

11-1-2024

City Clerk/Auditor Signature
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

County Attorney Signature
County Board issued licenses only(Signature certifies licensee is eligible for license).

Date

Police/Sheriff Signature
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Date

☐ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

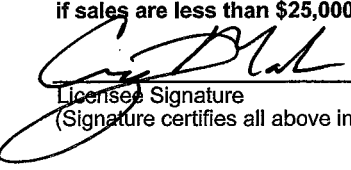
License Code: ONSS License Period Ending: 12/31/2024 Iden: 61764
Issuing Authority: Windom
Licensee Name: Windom Duffy's Inc
Trade Name: Duffy's Bar & Grill
Address: 745 2nd Ave N
Windom, MN 56101
Business Phone: 507-832-8070
License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).


Licensee Signature

(Signature certifies all above information to be correct and license has been approved by city/county.)

10-29-2024
ite

City Clerk/Auditor Signature

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

County Attorney Signature

County Board issued licenses only (Signature certifies licensee is eligible for license).

Date

Police/Sheriff Signature

Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Date



The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: ONSS License Period Ending: 12/31/2024 Iden: 65969
Issuing Authority: Windom
Licensee Name: Plaza Jalisco II
Trade Name: Plaza Jalisco II
Address: 821 4th Ave
Windom, MN 56101
Business Phone: 507-832-8060
License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

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5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

[Signature]
Licensee Signature
(Signature certifies all above information to be correct and license has been approved by city/county.)

11/7/24
Date

City Clerk/Auditor Signature
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

County Attorney Signature
County Board issued licenses only (Signature certifies licensee is eligible for license).

Date

Police/Sheriff Signature
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Date

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Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

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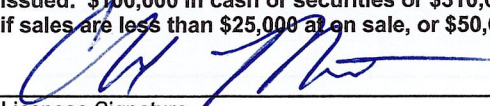
License Code: ONSS License Period Ending: 12/31/2024 Iden: 5049
Issuing Authority: Windom
Licensee Name: Windom Country Club Inc.
Trade Name: Windom Country Club
Address: 2825 Country Club Dr
Windom, MN 56101
Business Phone: 507-831-3489
License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

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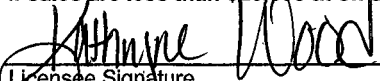
License Code: MWNONSB License Period Ending: 12/31/2024 Iden: 70605
Issuing Authority: Windom
Licensee Name: Windstream Inns LLC
Trade Name: AmericInn
Address: 2270 Hwy 60
Windom, MN 56101
Business Phone: 507-832-8300
License Fees: Off Sale: \$0.00 On Sale: \$150.00 Sunday: \$0.00

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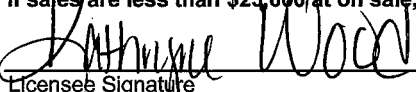
License Code: 3.2ONSS License Period Ending: 12/31/2024 Iden: 70606
Issuing Authority: Windom
Licensee Name: Windstream Inns LLC
Trade Name: AmericInn by Wyndham
Address: 2270 Hwy 60
Windom, MN 56101
Business Phone: 507-832-8300
License Fees: Off Sale: \$0.00 On Sale: \$150.00 Sunday: \$0.00

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10/29/2024

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**INTOXICATING MALT LIQUOR
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: Kathryn Wood

Home Address: 122 2nd Ave Brewster Mn 56119

Business in connection with which the proposed license will operate:

Windstream Inns LLC DBA: American by Windom Windom

Address of Business: 2270 Hwy 10 E Windom Mn 56101

Required Minnesota Tax ID # _____

Required Federal Tax ID #: _____

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable): Kathryn Wood

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: Kathryn Wood

Date: 10/29/2024

Report of Investigation: _____

Approved by the City Council _____





Windom, MN

Expense Approval Report

By Fund

Payment Dates 11/2/2024 - 11/15/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
BOBETTE HODGMAN	21802-4	07/30/2024	CREDIT REFUND	100-20191	62.58
BCI CONSTRUCTION	11/1/2024	11/01/2024	BUILDING/ZONING/REFUND	100-32210	762.25
BCI CONSTRUCTION	11/1/2024	11/01/2024	BUILDING/ZONING/REFUND	100-32211	40.00
					864.83
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	OCT 2024	11/05/2024	MAYOR/COUNCIL	100-41110-304	570.00
INDOFF, INC	3762200	11/12/2024	OFFICE SUPPLIES/CITY HALL	100-41110-200	1,436.00
INDOFF, INC	3762582	11/13/2024	CITY HALL/SUPPLIES (SUPPLIES)	100-41110-200	359.00
US BANK	US BANK OCTOBER 24	11/07/2024	League of MN Cities	100-41110-308	30.00
US BANK	US BANK OCTOBER 24	11/07/2024	Zoom Meeting	100-41110-326	17.09
US BANK	US BANK OCTOBER 24	11/07/2024	Comfort Inn & Suites	100-41110-334	287.04
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41110-326	27.39
Activity 41110 - Mayor & Council Total:					2,726.52
Activity: 41310 - Administration					
DONNA TORKELSON	10-23-2024	11/04/2024	OFFICE/TRAVEL EXPENSE	100-41310-331	41.54
LEAGUE OF MN CITIES	413030	10/23/2024	ADOBE	100-41310-200	352.88
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	100-41310-322	529.43
BCI CONSTRUCTION	11/1/2024	11/01/2024	BUILDING/ZONING/REFUND	100-41310-480	24.07
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	100-41310-131	3.60
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT- O...	100-41310-217	259.91
INDOFF, INC	3762200	11/12/2024	OFFICE SUPPLIES/CITY HALL	100-41310-200	63.99
INDOFF, INC	3762200	11/12/2024	OFFICE SUPPLIES/CITY HALL	100-41310-200	46.99
INDOFF, INC	3762200	11/12/2024	OFFICE SUPPLIES/CITY HALL	100-41310-200	24.99
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	100-41310-200	45.00
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon - Supplies	100-41310-200	211.47
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	100-41310-133	88.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41310-321	70.56
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41310-326	314.00
Activity 41310 - Administration Total:					2,076.43
Activity: 41910 - Building & Zoning					
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	100-41910-322	3.34
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	100-41910-131	1.80
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	100-41910-321	41.39
SCHRAMMEL LAW OFFICE	OCT 2024	11/05/2024	PLANNING & ZONING	100-41910-304	675.00
US BANK	US BANK OCTOBER 24	11/07/2024	MN Dept of Labor License Fees	100-41910-443	677.49
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	100-41910-133	8.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41910-321	57.30
Activity 41910 - Building & Zoning Total:					1,464.32
Activity: 41940 - City Hall					
HOMETOWN SANITATION SE...	0000586097	11/01/2024	POLICE/TELEPHONE	100-41940-384	114.99
CRISTINA MAZARIEGOS	10/21-11/2	11/06/2024	CITY HALL/LIBRARY/CLEANING	100-41940-406	450.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	100-41940-383	45.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41940-381	505.73
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41940-382	62.74
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-41940-385	140.22
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	PZ rcleaning supplies	100-41940-211	74.97
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	City Hall maint utilities	100-41940-409	811.99
Activity 41940 - City Hall Total:					2,205.64
Activity: 42120 - Crime Control					
COTTONWOOD CO AUD/TREAS	NOVEMBER 2024	10/15/2024	NOVEMBER RENT	100-42120-412	2,050.00
INDOFF, INC	3759862	11/05/2024	POLICE/SUPPLIES	100-42120-200	187.96
AT & T MOBILITY	287293102788X11032024	11/06/2024	POLICE/TELEPHONE	100-42120-321	695.22

Expense Approval Report

Payment Dates: 11/2/2024 - 11/15/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALPHA WIRELESS - MANKATO...	27583	11/05/2024	POLICE/RADIO UNITS	100-42120-323	120.00
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	100-42120-131	16.20
CRYSTAL CLEAN CAR WASH LLC	1137	11/06/2024	POLICE	100-42120-405	77.00
PAUL MARSH	32740	11/06/2024	POLICE/VEHICLE MAINTENCE	100-42120-405	571.64
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	100-42120-133	160.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-42120-321	29.96

Activity 42120 - Crime Control Total: **3,907.98**

Activity: 42220 - Fire Fighting

ALPHA WIRELESS - MANKATO...	27382	10/23/2024	POLICE/RADIO UNITS	100-42220-323	1,683.40
MUNICIPAL EMERGENCY SERV...	IN2139659	11/01/2024	FIRE/VEHICLE	100-42220-405	68.61
PAUL MARSH	32693	10/31/2024	FIRE DEPT/ VEHICLE MAINT.	100-42220-405	170.00
VESTIS GROUP, INC	25630315221	11/06/2024	FIRE/AMBO/SUPPLIES	100-42220-211	39.50
ASPEN MILLS INCORPORATED	341962	11/07/2024	FIRE/UNIFORMS	100-42220-218	302.01
CARQUEST - SMITH AUTO SUP...	15495-58254	11/01/2024	FIRE/VEHICLE	100-42220-405	7.19
HOMETOWN SANITATION SE...	0000586153	11/06/2024	FIRE/DISPOSAL	100-42220-384	46.00
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT FL...	100-42220-217	183.32
US BANK	US BANK OCTOBER 24	11/07/2024	Fire Saftey USA	100-42220-215	400.50
US BANK	US BANK OCTOBER 24	11/07/2024	E-Bay	100-42220-215	148.47
US BANK	US BANK OCTOBER 24	11/07/2024	MY-LOR Inc	100-42220-215	324.45
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	100-42220-215	37.45
US BANK	US BANK OCTOBER 24	11/07/2024	Galls	100-42220-218	620.86
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	100-42220-383	136.87
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-42220-321	42.89
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-42220-381	304.63
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-42220-382	16.97
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-42220-385	39.96
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Fire	100-42220-215	107.88
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Fire	100-42220-404	52.98
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Fire	100-42220-404	8.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Fire materials	100-42220-215	8.35
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Fire materials	100-42220-215	3.52
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Fire operating supplies	100-42220-215	5.86

Activity 42220 - Fire Fighting Total: **4,760.66**

Activity: 42500 - Civil Defense

ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-42500-381	34.96
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Activity 42500 - Civil Defense Total: **34.96**

Activity: 43100 - Streets

COTTONWOOD CO SOLID WA...	2466020	11/04/2024	STREET/STREET MAINTENANC...	100-43100-224	10.00
MACQUEEN EQUIP. CO.	P60545	10/24/2024	STREET / MAINTENANCE - OFF...	100-43100-404	97.98
SANFORD HEALTH	802638	11/12/2024	CITY HALL/MISC	100-43100-480	225.00
HOMETOWN SANITATION SE...	0000586098	11/04/2024	STREET/DISPOSAL	100-43100-384	116.99
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	100-43100-131	1.80
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	100-43100-321	42.22
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT - S...	100-43100-217	57.41
WINDOM AUTO VALUE	OCT 2024	11/05/2024	MAINTENCE	100-43100-404	16.60
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	100-43100-133	80.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	100-43100-383	46.32
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-43100-217	70.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-43100-321	20.55
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-43100-381	285.99
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-43100-381	301.67
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-43100-382	20.61
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-43100-385	45.75
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Street	100-43100-218	74.99
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Street	100-43100-402	29.90
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Street	100-43100-404	17.94
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Street maint structure	100-43100-402	4.59

Activity 43100 - Streets Total: **1,566.31**

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Payment Dates: 11/2/2024 - 11/15/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 45120 - Recreation					
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT REC	100-45120-217	14.03
US BANK	US BANK OCTOBER 24	11/07/2024	Playpass Business	100-45120-217	9.50
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	POLICE-MISC	100-45120-480	38.88
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	POLICE-MISC	100-45120-480	28.72
Activity 45120 - Recreation Total:					91.13

Activity: 45202 - Park Areas					
HOMETOWN SANITATION SE...	0000586099	11/04/2024	SQUARE/DISPOSAL	100-45202-384	67.99
HOMETOWN SANITATION SE...	0000586115	11/04/2024	ISLAND PARK/DISPOSAL	100-45202-384	86.96
HOMETOWN SANITATION SE...	0000586116	11/04/2024	TEGELS PARK/DISPOSAL	100-45202-384	109.23
HOMETOWN SANITATION SE...	0000586118	11/04/2024	KASTLE KINGDOM/DISPOSAL	100-45202-384	77.97
HOMETOWN SANITATION SE...	0000586130	11/04/2024	MAYFLOWER PARK/DISPOSAL	100-45202-384	47.98
HOMETOWN SANITATION SE...	0000586159	11/04/2024	ABBY PARK/DISPOSAL	100-45202-384	22.99
MN DEPT OF HEALTH	11/1/2024	11/01/2024	PARKS/TRAINING & REGISTRA...	100-45202-308	105.00
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	100-45202-133	16.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-45202-381	506.15
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-45202-382	1,125.24
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	100-45202-385	118.83
Activity 45202 - Park Areas Total:					2,551.01
Fund 100 - GENERAL Total:					22,249.79

Fund: 211 - LIBRARY

Activity: 45501 - Library					
DEMCO INC	7555824	10/28/2024	LIBRARY/OPERATING SUPPLIES	211-45501-217	308.62
MICROMARKETING, LLC	966914	11/01/2024	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	25.50
INGRAM INDUSTRIES	11-1-2024	11/04/2024	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	1,228.35
CRISTINA MAZARIEGOS	10/21-11/2	11/06/2024	CITY HALL/LIBRARY/CLEANING	211-45501-402	450.00
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT LI...	211-45501-217	96.17
VESTIS GROUP, INC	2560317543	11/07/2024	LIRBRARY/MAINTENANCE - ST...	211-45501-402	44.65
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-200	18.15
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-200	8.72
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	211-45501-200	7.55
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	211-45501-200	36.08
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart- Credit	211-45501-200	-18.04
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	211-45501-211	21.31
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon - Supplies	211-45501-211	59.96
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-217	30.49
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	211-45501-217	63.95
US BANK	US BANK OCTOBER 24	11/07/2024	Cricut	211-45501-350	102.47
US BANK	US BANK OCTOBER 24	11/07/2024	Wave jk	211-45501-402	40.00
US BANK	US BANK OCTOBER 24	11/07/2024	Country Living Magazine	211-45501-433	34.97
US BANK	US BANK OCTOBER 24	11/07/2024	Consumer Reports	211-45501-433	35.00
US BANK	US BANK OCTOBER 24	11/07/2024	National Geographic	211-45501-433	39.00
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	12.39
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	21.98
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	69.60
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	39.77
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	61.49
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	27.99
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	19.96
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	12.73
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	211-45501-435	137.48
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	211-45501-133	16.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	211-45501-383	45.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	211-45501-321	167.57
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	211-45501-326	70.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	211-45501-381	197.48
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	211-45501-382	21.26
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	211-45501-385	47.89

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Library office supplies	211-45501-211	50.15
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Library office supplies	211-45501-211	40.16
				Activity 45501 - Library Total:	3,691.80
				Fund 211 - LIBRARY Total:	3,691.80

Fund: 225 - AIRPORT

Activity: 45127 - Airport

SOUTH CENTRAL ELECTRIC	9/1-9/30	11/05/2024	SEPTEMBER USAGE	225-45127-381	113.60
SOUTH CENTRAL ELECTRIC	9/1-9/30	11/05/2024	SEPTEMBER USAGE	225-45127-381	230.00
RED ROCK RURAL WATER	11-01-24 READING	11/05/2024	AIRPORT	225-45127-200	31.50
				Activity 45127 - Airport Total:	375.10
				Fund 225 - AIRPORT Total:	375.10

Fund: 230 - POOL

Activity: 45124 - Pool

A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT - ...	230-45124-217	14.03
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	230-45124-383	48.09
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	230-45124-217	70.10
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	230-45124-321	-55.97
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	230-45124-381	33.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	230-45124-382	14.43
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	230-45124-385	52.58
				Activity 45124 - Pool Total:	176.26
				Fund 230 - POOL Total:	176.26

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

EXPERT BILLING LLC	12828	11/12/2024	AMBO/DATA PROCESSING	235-42153-326	2,146.00
ESPENSON GROUP LLC	1633	11/06/2024	AMBO/OPERATING SUPPLIES	235-42153-217	300.00
AT & T MOBILITY	287304392280X11032024	11/12/2024	AMBO/PHONE	235-42153-321	365.23
VESTIS GROUP, INC	25630315221	11/06/2024	FIRE/AMBO/SUPPLIES	235-42153-217	39.50
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	235-42153-322	0.66
ESPENSON GROUP LLC	1641	11/06/2024	AMBO/OPERATING SUPPLIES	235-42153-217	280.00
MANKATO FORD, LLC	49698	11/12/2024	AMBO/VEHICLE MAINTENCE	235-42153-405	1,002.06
HOMETOWN SANITATION SE...	0000586153	11/06/2024	AMBO/DISPOSAL	235-42153-384	45.99
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	235-42153-131	1.80
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT A...	235-42153-217	56.11
PAUL MARSH	32744	11/12/2024	AMBO/MAINTENANCE - VEHI...	235-42153-405	357.14
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	235-42153-200	45.00
US BANK	US BANK OCTOBER 24	11/07/2024	Dura Pro Health	235-42153-217	921.72
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	235-42153-133	16.00
MEGAN BRAMSTEDT	10-28-10-31	11/12/2024	AMBO/MEALS	235-42153-334	114.10
KRISTEN PORATH	10-31-11-5	11/12/2024	AMBO/MEALS	235-42153-331	77.72
KRISTEN PORATH	10-31-11-5	11/12/2024	AMBO/MEALS	235-42153-334	78.17
JIM AXFORD	11-1-11-3	11/12/2024	AMBO/MEALS	235-42153-334	58.31
JUSTIN HARRINGTON	11-6-2024	11/12/2024	AMBO/MEALS	235-42153-334	37.80
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	235-42153-383	91.24
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	235-42153-321	28.59
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	235-42153-381	203.09
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	235-42153-382	11.32
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	235-42153-385	26.64
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Ambulance	235-42153-406	7.99
				Activity 42153 - Ambulance Total:	6,312.18
				Fund 235 - AMBULANCE Total:	6,312.18

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

FEDERATED RURAL ELECTRIC	07-31-24	08/09/2024	EDA/ELECTRIC UTILITY	250-46520-381	33.00
COTTONWOOD CO SOLID WA...	2465859	11/05/2024	EDA/MAINTENANCE - GROUN...	250-46520-406	10.00
LEAGUE OF MN CITIES	413030	10/23/2024	ADOBE	250-46520-200	100.82
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	250-46520-321	41.39
COTTONWOOD CO RECORDER	10-29-2024	11/07/2024	EDA/MISC	250-46520-480	46.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	250-46520-200	45.00
FEDERATED RURAL ELECTRIC	11-7-2024	11/07/2024	EDA/ELECTICITY	250-46520-381	36.00
US BANK	US BANK OCTOBER 24	11/07/2024	Adobe	250-46520-200	21.36
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	250-46520-133	24.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	250-46520-321	57.30
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	250-46520-381	60.28
Activity 46520 - EDA Total:					475.15
Fund 250 - EDA GENERAL Total:					475.15

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	9/1-9/30	11/05/2024	SEPTEMBER USAGE	254-46520-381	131.24
Activity 46520 - EDA Total:					131.24
Fund 254 - NORTH IND PARK Total:					131.24

Fund: 401 - GENERAL CAPITAL PROJECTS

Activity: 49950 - Capital Outlay

R A MUECKE SAND & GRAVEL ...	89192	11/12/2024	STREET/	401-49950-509	685.98
Activity 49950 - Capital Outlay Total:					685.98
Fund 401 - GENERAL CAPITAL PROJECTS Total:					685.98

Fund: 601 - WATER

CORE & MAIN LP	V756806	11/04/2024	WATER/INVENTORY	601-14200	1,622.15
					1,622.15

Activity: 49400 - Water

FEDERATED RURAL ELECTRIC	07-31-2024	08/09/2024	WATER/ELECTRIC UTILITY	601-49400-381	-33.00
M R PAVING & EXCAVATING I...	57944	11/13/2024	WATER/MAINTENANCE - DIST...	601-49400-408	25,210.66
CORE & MAIN LP	V756806	11/04/2024	WATER/MAINTENCE	601-49400-408	885.59
WESTRUM LEAK DETECTION I...	4214	11/04/2024	WATER/MAINTENANCE - DIST...	601-49400-408	1,800.00
SCOTT VEENKER	30991	10/28/2024	WATER/MAINTENANCE-DISTR...	601-49400-408	1,400.98
LEAGUE OF MN CITIES	413030	10/23/2024	ADOBE	601-49400-200	50.41
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	601-49400-322	116.14
GOPHER STATE ONE CALL	4100850	11/05/2024	OCTOBER 2024 TELEPHONE	601-49400-321	23.96
SW/WC SERVICE COOPERATIVE	NOVEMBER	11/01/2024	NOVEMBER HEALTH INSURAN...	601-49400-480	944.96
RED ROCK RURAL WATER	11-1-24 READING	11/05/2024	JOHNSON AUTO	601-49400-217	33.40
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	601-49400-131	1.80
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	601-49400-131	1.80
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	601-49400-321	91.40
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT W...	601-49400-217	124.76
GOPHER STATE ONE CALL	4070846	11/06/2024	LOCATES	601-49400-321	17.21
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	601-49400-200	45.00
FEDERATED RURAL ELECTRIC	11-7-24	11/07/2024	WATER/ELECTRICITY	601-49400-381	-10.00
US BANK	US BANK OCTOBER 24	11/07/2024	UPS	601-49400-322	17.73
US BANK	US BANK OCTOBER 24	11/07/2024	Filter Buy	601-49400-404	506.40
ELECTRIC FUND	# 987	11/13/2024	ELC/MAINTENANCE - DISTRIB...	601-49400-408	5.86
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	601-49400-133	48.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	601-49400-383	827.18
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	601-49400-383	25.62
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	601-49400-321	51.44
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	601-49400-326	70.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	601-49400-381	4,269.48
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	601-49400-382	20.31
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	601-49400-385	44.73
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	601-49400-386	1,228.22
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	water supplies	601-49400-217	64.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Water small tools	601-49400-241	32.57
Activity 49400 - Water Total:					37,917.60
Fund 601 - WATER Total:					39,539.75

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Payment Dates: 11/2/2024 - 11/15/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
SOUTH CENTRAL ELECTRIC	9/1-9/30	11/05/2024	SEPTEMBER USAGE	602-49450-381	100.88
LEAGUE OF MN CITIES	413030	10/23/2024	ADOBE	602-49450-200	50.41
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	602-49450-322	116.14
NEIL BARTEL	1340	11/04/2024	SEWER/SLUDGE HAULING	602-49450-446	30,417.87
GOPHER STATE ONE CALL	4100850	11/05/2024	OCTOBER 2024 TELEPHONE	602-49450-321	23.96
HOMETOWN SANITATION SE...	0000586101	11/04/2024	SEWER/DISPOSAL	602-49450-384	119.98
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	602-49450-321	121.41
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT S...	602-49450-217	117.52
GOPHER STATE ONE CALL	4070846	11/06/2024	LOCATES	602-49450-321	17.21
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	602-49450-200	45.00
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	602-49450-133	32.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	602-49450-383	50.43
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	602-49450-383	18.82
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	602-49450-383	18.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	602-49450-383	19.24
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	602-49450-321	176.61
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	602-49450-326	70.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	602-49450-381	10,708.45
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	602-49450-382	131.98
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Sewer	602-49450-217	31.43
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	sewer	602-49450-217	45.95
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Sewer	602-49450-241	110.19
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Sewer	602-49450-404	8.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Sewer small tools	602-49450-217	7.98
Activity 49450 - Sewer Total:					42,560.45
Fund 602 - SEWER Total:					42,560.45

Fund: 604 - ELECTRIC

ELECTRIC FUND	#610 RETURN	11/01/2024	ELECTRIC/INVENTORY	604-14200	6,004.09
T&R ELECTRIC	180176	11/12/2024	ELEC/	604-16300	57,665.75
ELECTRIC FUND	# 614 RETURN	11/05/2024	ELECTRIC/INVENTORY	604-14200	168.86
WILCON CONSTRUCTION SERV..	PAYMENT # 12	11/07/2024	ELECTRIC/GENERATOR BUILD...	604-16480	194,122.24
					257,960.94

Activity: 49550 - Electric

M R PAVING & EXCAVATING I...	57944	11/13/2024	ELC/ MAINTENANCE - DISTRIB...	604-49550-408	2,908.70
J. H. LARSON	S103259451.001	10/24/2024	EL/CONSERVATION - ENERGY ...	604-49550-450	1,769.64
LEAGUE OF MN CITIES	413030	10/23/2024	ADOBE	604-49550-200	50.41
ELECTRIC FUND	# 982	11/01/2024	ELECTRIC/MAINTENANCE - DI...	604-49550-408	180.02
ELECTRIC FUND	# 983	11/01/2024	ELECTRIC/REPAIRS/MAINTNE...	604-49550-408	212.19
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	604-49550-322	116.14
CARQUEST - SMITH AUTO SUP...	15495-58237	11/05/2024	ELECTRIC/MAINTENANCE - OF...	604-49550-404	12.99
GOPHER STATE ONE CALL	4100850	11/05/2024	OCTOBER 2024 TELEPHONE	604-49550-321	23.96
ELECTRIC FUND	# 984	11/01/2024	ELECTRIC/MAINTENANCE - DI...	604-49550-408	65.84
ELECTRIC FUND	# 985	11/01/2024	ELECTRIC/MAINTENANCE - DI...	604-49550-408	49.66
HOMETOWN SANITATION SE...	0000586102	11/04/2024	ELECTRIC/DISPOSAL	604-49550-384	117.98
OZ GROUP INC	5073176-110124	11/04/2024	ELECTRIC/DISPTACHING	604-49550-325	72.68
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	604-49550-131	1.80
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	604-49550-321	80.02
SCHRAHEL LAW OFFICE	OCT 2024	11/05/2024	ELECRTC	604-49550-304	270.00
ELECTRIC FUND	# 986	11/07/2024	ELECTRIC/MAINTENANCE - DI...	604-49550-408	217.83
GOPHER STATE ONE CALL	4070846	11/06/2024	LOCATES	604-49550-321	17.21
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	604-49550-200	45.00
US BANK	US BANK OCTOBER 24	11/07/2024	My Saftey Sign	604-49550-402	260.42
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	604-49550-133	88.00
COTTONWOOD CO HISTORICA...	10-31-2024	11/12/2024	ELEC/SUPPLIES (SUPPLIES)	604-49550-200	45.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	604-49550-383	20.11
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	604-49550-321	51.51
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	604-49550-326	90.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	604-49550-381	98.82
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	604-49550-382	45.85
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	604-49550-385	97.40
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	13.09
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	11.58
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	33.38
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	11.58
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	19.15
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	8.78
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Electric	604-49550-408	9.57
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Electric office supplies	604-49550-200	26.97
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Electric small tools all purpose...	604-49550-241	35.88
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Electric small tools all purpose...	604-49550-241	35.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Electric maint structure	604-49550-402	1.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Electric maint structure	604-49550-402	26.97
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Electric maint structure	604-49550-402	7.99
Activity 49550 - Electric Total:					7,252.10
Fund 604 - ELECTRIC Total:					265,213.04

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

DOLL DISTRIBUTING, LLC	1618672	10/21/2024	LIQUOR S/MERCHANDISE	609-49751-251	87.00
DOLL DISTRIBUTING, LLC	1618672	10/21/2024	LIQUOR S/MERCHANDISE	609-49751-252	6,541.55
DOLL DISTRIBUTING, LLC	1618672	10/21/2024	LIQUOR S/MERCHANDISE	609-49751-253	33.60
DOLL DISTRIBUTING, LLC	1618672	10/21/2024	LIQUOR S/MERCHANDISE	609-49751-259	119.90
SOUTHERN GLAZER'S OF MN	2542483	10/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,756.62
SOUTHERN GLAZER'S OF MN	2542483	10/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	28.82
SOUTHERN GLAZER'S OF MN	2542484	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	80.00
SOUTHERN GLAZER'S OF MN	2542484	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	2.05
CONTROL INSTALLATION OF I...	154827	10/25/2024	LIQUOR STORE/OFFICE MAIN...	609-49751-404	825.74
VINOCOPIA, INC	0360599-IN	10/23/2024	LIQUOR STORE	609-49751-251	881.25
VINOCOPIA, INC	0360599-IN	10/23/2024	LIQUOR STORE	609-49751-253	424.00
VINOCOPIA, INC	0360599-IN	10/23/2024	LIQUOR STORE	609-49751-333	21.00
VINOCOPIA, INC	0360601-IN	10/23/2024	LIQUOR STORE	609-49751-251	360.75
VINOCOPIA, INC	0360601-IN	10/23/2024	LIQUOR STORE	609-49751-333	2.50
BELLBOY CORP	0109028500	10/23/2024	LIQUOR STORE	609-49751-217	158.00
BELLBOY CORP	0109028500	10/23/2024	LIQUOR STORE	609-49751-333	6.75
BELLBOY CORP	0205483400	10/23/2024	LIQUOR STORE	609-49751-251	303.00
BELLBOY CORP	0205483400	10/23/2024	LIQUOR STORE	609-49751-333	6.00
DOLL DISTRIBUTING, LLC	1623597	10/25/2024	LIQUOR STORE/BEER	609-49751-252	-18.35
DOLL DISTRIBUTING, LLC	1623599	10/25/2024	LIQUOR STORE/BEER	609-49751-252	6,883.70
DOLL DISTRIBUTING, LLC	1623599	10/25/2024	LIQUOR STORE/NON-ALCOHO...	609-49751-259	534.55
SOUTHERN GLAZER'S OF MN	2545299	10/25/2024	LIQUOR STORE/LIQUOR	609-49751-251	5,685.17
SOUTHERN GLAZER'S OF MN	2545299	10/25/2024	LIQUOR STORE/FREIGHT	609-49751-333	62.42
SOUTHERN GLAZER'S OF MN	2545300	10/25/2024	LIQUOR STORE/WINE	609-49751-253	543.86
SOUTHERN GLAZER'S OF MN	2545300	10/25/2024	LIQUOR STORE/FREIGHT	609-49751-333	18.45
CITY OF WINDOM	10/25/2024	11/01/2024	LIQUOR STORE/LICENSE FEE	609-49751-444	20.00
HEARTLAND SECURITY SERVIC...	810234	11/13/2024	LIQUOR STORE/DUES	609-49751-433	550.83
ROLLING FORKS VINEYARDS, L...	2066	11/13/2024	LIQUOR STORE/WINE	609-49751-253	867.00
TDS MEDIA DIRECT, INC	10-30-2024	11/01/2024	LIQUOR STORE/ADVERTISING	609-49751-340	282.00
DOLL DISTRIBUTING, LLC	1628517	11/01/2024	LIQUOR STORE/LIQUOR	609-49751-251	751.10
DOLL DISTRIBUTING, LLC	1628517	11/01/2024	LIQUOR STORE/BEER	609-49751-252	8,619.70
DOLL DISTRIBUTING, LLC	1628517	11/01/2024	LIQUOR STORE/WINE	609-49751-253	67.20
DOLL DISTRIBUTING, LLC	1628517	11/01/2024	LIQUOR STORE/NON-ALCOHO...	609-49751-259	42.40
DOLL DISTRIBUTING, LLC	1628531	11/01/2024	LIQUOR STORE/BEER	609-49751-252	31.00
DOLL DISTRIBUTING, LLC	1628532	11/01/2024	LIQUOR STORE/LIQUOR	609-49751-251	-80.10
DOLL DISTRIBUTING, LLC	1628532	11/01/2024	LIQUOR STORE/BEER	609-49751-252	-84.08
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	609-49751-322	1.34
SOUTHERN GLAZER'S OF MN	2548190	11/01/2024	LIQUOR STORE/LIQUOR	609-49751-251	9,747.02
SOUTHERN GLAZER'S OF MN	2548190	11/01/2024	LIQUOR STORE/FREIGHT	609-49751-333	197.14
SOUTHERN GLAZER'S OF MN	2548192	11/01/2024	LIQUOR STORE/WINE	609-49751-253	1,264.07

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN GLAZER'S OF MN	2548192	11/01/2024	LIQUOR STORE/FREIGHT	609-49751-333	28.19
HOMETOWN SANITATION SE...	0000586100	11/01/2024	LIQUOR STORE/DISPOSAL	609-49751-384	193.99
SOUTHERN GLAZER'S OF MN	2548191	11/02/2024	LIQUOR STORE/WINE	609-49751-253	171.42
SOUTHERN GLAZER'S OF MN	2548191	11/02/2024	LIQUOR STORE/FREIGHT	609-49751-333	4.10
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	609-49751-131	1.80
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT LI...	609-49751-217	62.26
DOLL DISTRIBUTING, LLC	1632637	11/13/2024	LIQUOR STORE/LIQUOR/BEER...	609-49751-251	146.60
DOLL DISTRIBUTING, LLC	1632637	11/13/2024	LIQUOR STORE/LIQUOR/BEER...	609-49751-252	6,644.95
DOLL DISTRIBUTING, LLC	1632637	11/13/2024	LIQUOR STORE/LIQUOR/BEER...	609-49751-259	67.00
DOLL DISTRIBUTING, LLC	1632639	11/13/2024	LIQUOR STORE/LIQUOR	609-49751-251	-59.50
DOLL DISTRIBUTING, LLC	1632640	11/13/2024	LIQUOR STORE/LIQUOR	609-49751-251	178.00
VESTIS GROUP, INC	2560317545	11/13/2024	LIQUOR STORE/CLEANING SU...	609-49751-211	69.07
VESTIS GROUP, INC	25606423	11/13/2024	LIQUOR STORE/MISC	609-49751-480	123.26
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	609-49751-200	45.00
SOUTHERN GLAZER'S OF MN	2551018	11/13/2024	LIQUOR STORE/WINE/FREIGHT	609-49751-253	171.42
SOUTHERN GLAZER'S OF MN	2551018	11/13/2024	LIQUOR STORE/WINE/FREIGHT	609-49751-333	4.10
SOUTHERN GLAZER'S OF MN	2551019	11/13/2024	LIQUOR STORE/WINE/FREIGHT	609-49751-253	135.71
SOUTHERN GLAZER'S OF MN	2551019	11/13/2024	LIQUOR STORE/WINE/FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2551020	11/13/2024	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	551.40
SOUTHERN GLAZER'S OF MN	2551020	11/13/2024	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	10.93
SOUTHERN GLAZER'S OF MN	2551022	11/13/2024	LIQUOR STORE/WINE/FREIGHT	609-49751-253	216.26
SOUTHERN GLAZER'S OF MN	2551022	11/13/2024	LIQUOR STORE/WINE/FREIGHT	609-49751-333	8.20
US BANK	US BANK OCTOBER 24	11/07/2024	Amazon	609-49751-200	53.43
US BANK	US BANK OCTOBER 24	11/07/2024	City Hive	609-49751-433	49.59
INDIAN ISLAND WINERY	5681	11/13/2024	LIQUOR STORE/WINE	609-49751-253	630.96
HOME CITY ICE COMPANY	7039242039	11/13/2024	LIQUOR STORE/ICE	609-49751-257	246.20
HOME CITY ICE COMPANY	7039242039	11/13/2024	LIQUOR STORE/FREIGHT	609-49751-333	7.50
NCBERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	609-49751-133	48.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	609-49751-383	94.30
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	609-49751-321	226.78
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	609-49751-326	121.30
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	609-49751-381	143.14
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	609-49751-382	21.67
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	609-49751-385	44.80
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Liquor maint structure	609-49751-404	6.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Liquor maint structure	609-49751-404	16.99

Activity 49751 - Liquor Store Total: 58,112.81

Fund 609 - LIQUOR STORE Total: 58,112.81

Fund: 614 - TELECOM

Activity: 49870 - Telecom

JONATHAN ENGSTROM	395	10/31/2024	TELECOM/OPERATING SUPPLI...	614-49870-217	1,700.00
JONATHAN ENGSTROM	397	10/31/2024	TELECOM/ENG/SURVEYING F...	614-49870-303	1,700.00
HIGLEY FORD	13366	11/12/2024	TELECOM /VEHICLE MAINTEN...	614-49870-405	19.21
CITY LAUNDERING CO.	2054454	10/31/2024	TELECOM/CLEANING/SUPPLIES	614-49870-211	21.91
ARVIG ENTERPRISES, INC	347096	11/01/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	307.50
ELITE MECHANICAL SYSTEMS ...	26787	10/31/2024	TELECOM/SERVICE	614-49870-401	1,193.75
JONATHAN ENGSTROM	401	11/12/2024	TELECOM/ ENG/SURVEYING F...	614-49870-303	1,700.00
CITY LAUNDERING CO.	2058606	10/31/2024	TELECOM/CLEANING/SUPPLIES	614-49870-211	21.91
LEAGUE OF MN CITIES	413030	10/23/2024	ADOBE	614-49870-200	100.82
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	614-49870-322	116.14
USPS-POC	10-31-2024	11/01/2024	POSTAGE MACHINE	614-49870-322	0.67
GOPHER STATE ONE CALL	4100850	11/05/2024	OCTOBER 2024 TELEPHONE	614-49870-321	23.97
HOMETOWN SANITATION SE...	0000586103	11/01/2024	TELECOM/DISPOSAL	614-49870-384	105.00
WOODSTOCK COMMUNICATI...	10311235	11/12/2024	TELECOM/SWITCH FEES	614-49870-445	205.10
DISPLAY SYSTEMS INTERNATI...	215366	11/01/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
GOLDEN WEST TECH & INT SO...	24100055	11/12/2024	TELECOM/ON CALL SUPPORT	614-49870-448	680.46
HURRICANE ELECTRIC LLC	98522055-IN	11/01/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	4,100.00
E-911 - INDEPENDENT EMERG...	NOV 1 2024	11/13/2024	TELECOM/SWITCH FEES	614-49870-445	40.00
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	614-49870-131	1.80
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	614-49870-321	246.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT TE...	614-49870-217	64.40
JORDAN BUSSA	11-5-2024	11/12/2024	TELECOM/EXPENSE	614-49870-218	160.00
CITY LAUNDERING CO.	2062797	11/12/2024	TELECOM/CLEANING/SUPPLIES	614-49870-211	21.91
MANKATO NETWORKS, LLC	390303	11/12/2024	TELECOM/INTERNET EXPENSE	614-49870-447	2,755.00
GOPHER STATE ONE CALL	4070846	11/06/2024	LOCATES	614-49870-321	17.22
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	614-49870-200	45.00
US BANK	US BANK OCTOBER 24	11/07/2024	Dream Host Web Hosting	614-49870-447	139.00
US BANK	US BANK OCTOBER 24	11/07/2024	Namecheap.com	614-49870-447	29.95
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	614-49870-133	80.00
JONATHAN ENGSTROM	399	11/12/2024	TELECOM/ ENG/SURVEYING F...	614-49870-303	1,700.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	614-49870-383	12.91
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	614-49870-321	216.49
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	614-49870-381	3,820.95
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	614-49870-382	20.93
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	614-49870-385	42.52
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Telecom	614-49870-405	44.28
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Telecom utility system	614-49870-227	39.99
Activity 49870 - Telecom Total:					21,694.18
Fund 614 - TELECOM Total:					21,694.18

Fund: 615 - ARENA

Activity: 49850 - Arena

MID-AMERICAN RESEARCH C...	0832498-IIN	11/06/2024	ARENA/SUPPLIES	615-49850-211	920.28
RON'S ELECTRIC INC	153299	11/06/2024	ARENA/MAINTENANCE - STR...	615-49850-402	1,702.05
RON'S ELECTRIC INC	153299	11/06/2024	ARENA/MAINTENANCE - STR...	615-49850-402	2,287.50
RON'S ELECTRIC INC	153301	11/06/2024	ARENA/MAINTENANCE - STR...	615-49850-402	343.05
VESTIS GROUP, INC	2590315234	11/06/2024	ARENA/SUPPLIES	615-49850-211	63.47
ULTIMATE SAFETY CONCEPTS ...	214114	11/06/2024	ARENA/MAINTENANCE - OFFI...	615-49850-404	109.63
HOMETOWN SANITATION SE...	0000586104	11/06/2024	ARENA/DISPOSAL	615-49850-384	178.99
PLUNKETT'S PEST CONTROL	8853333	11/06/2024	ARENA/CLEANING	615-49850-211	567.04
SW/WC SERVICE COOPERATIVE	NOVEMBER	11/01/2024	NOVEMBER HEALTH INSURAN...	615-49850-480	944.96
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	615-49850-131	1.80
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	615-49850-131	1.80
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	615-49850-321	60.49
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT AR...	615-49850-217	32.70
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	615-49850-200	45.00
US BANK	US BANK OCTOBER 24	11/07/2024	Holiday Gas Stations	615-49850-212	100.64
US BANK	US BANK OCTOBER 24	11/07/2024	USPS	615-49850-322	10.50
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	615-49850-133	16.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	615-49850-383	231.89
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	615-49850-321	127.28
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	615-49850-326	433.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	615-49850-381	9,395.10
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	615-49850-382	265.77
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	615-49850-385	99.48
RUNNINGS SUPPLY, INC	RUNNGINGS OCT. 2024	11/12/2024	Arena	615-49850-217	8.32
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena materials	615-49850-215	11.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena materials	615-49850-215	9.98
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena operating supplies	615-49850-217	29.95
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena operating supplies	615-49850-217	46.97
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena maint structure	615-49850-402	91.46
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena maint structure	615-49850-402	78.81
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Arena maint structure	615-49850-402	19.99
Activity 49850 - Arena Total:					18,235.89
Fund 615 - ARENA Total:					18,235.89

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

NEW TEC, INC	501586	11/07/2024	WCC/MAINTENANCE - STRUC...	617-49860-402	103.15
HOMETOWN SANITATION SE...	0000586105	11/05/2024	WCC/DISPOSAL	617-49860-384	172.99
SW/WC SERVICE COOPERATIVE	NOVEMBER 2024	11/02/2024	EAP	617-49860-131	1.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9977082043	11/05/2024	TELEPHONE	617-49860-321	41.39
A & B BUSINESS	IN1205220	11/05/2024	MAINTENANCE CONTRACT M...	617-49860-217	56.11
MN DEPT OF PUBLIC SAFETY	31143 11-5-2024	11/05/2024	WCC/ 2024 BUYERS CARD	617-49860-433	20.00
VESTIS GROUP, INC	2560317538	11/12/2024	WCC/CLEANING/SUPPLIES	617-49860-211	18.52
MANTRONICS MAILING SYST...	52948	11/06/2024	SERVICE CONTRACT 3-27-24 T...	617-49860-200	45.00
US BANK	US BANK OCTOBER 24	11/07/2024	sams club	617-49860-211	18.48
US BANK	US BANK OCTOBER 24	11/07/2024	Hyvee	617-49860-254	50.50
US BANK	US BANK OCTOBER 24	11/07/2024	hyvee	617-49860-254	84.32
US BANK	US BANK OCTOBER 24	11/07/2024	HyVee	617-49860-259	14.36
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	617-49860-259	19.44
US BANK	US BANK OCTOBER 24	11/07/2024	sams club	617-49860-259	17.12
US BANK	US BANK OCTOBER 24	11/07/2024	Hyvee	617-49860-261	23.91
US BANK	US BANK OCTOBER 24	11/07/2024	Sams club	617-49860-261	61.09
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	617-49860-261	40.37
US BANK	US BANK OCTOBER 24	11/07/2024	Walmart	617-49860-404	6.89
US BANK	US BANK OCTOBER 24	11/07/2024	Hyvee	617-49860-409	47.94
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	617-49860-133	48.00
MN ENERGY RESOURCES	5223349022	11/12/2024	GAS UTILITY	617-49860-383	102.00
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	617-49860-321	62.05
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	617-49860-326	403.33
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	617-49860-381	1,230.55
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	617-49860-382	48.31
ELECTRIC FUND	CITY UTILITIES NOVEMBER 24	11/12/2024	MONTHLY UTILITY	617-49860-385	114.94
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	MP cleaning supplies	617-49860-211	23.98
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Community Center	617-49860-402	49.99
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	MP maint structure	617-49860-402	11.97
SCHWALBACH HARDWARE	October 2024 Schwalbach's	11/13/2024	Community Center	617-49860-404	29.99
Activity 49860 - M/P Center Total:					2,968.49
Fund 617 - M/P CENTER Total:					2,968.49

Fund: 700 - PAYROLL

SW/WC SERVICE COOPERATIVE	NOVEMBER	11/01/2024	NOVEMBER HEALTH INSURAN...	700-21706	35,794.98
NECA IBEW FAMILY MEDICAL ...	DECMEBER 2024	11/05/2024	MEDICAL INSURANCE	700-21706	44,583.00
NCPERS MINNESOTA	NOV-24	11/13/2024	INSURANCE	700-21718	16.00
WEX Health Inc	INV0002515	11/15/2024	HSA Employee Contribution	700-21723	546.32
MN Pera	INV0002516	11/15/2024	PERA	700-21704	15,895.63
MN Pera	INV0002516	11/15/2024	PERA	700-21704	8,729.08
MN Pera	INV0002516	11/15/2024	PERA	700-21704	896.24
MN Pera	INV0002516	11/15/2024	PERA	700-21704	30.00
MN State Deferred	INV0002517	11/15/2024	Deferred Roth	700-21705	577.00
MN State Deferred	INV0002517	11/15/2024	Deferred Compensation	700-21705	4,329.00
Internal Revenue Service-Payr...	INV0002518	11/15/2024	Federal Tax Withholding	700-21701	11,593.56
Internal Revenue Service-Payr...	INV0002518	11/15/2024	Social Security	700-21703	14,419.92
Internal Revenue Service-Payr...	INV0002518	11/15/2024	Medicare Withholding	700-21711	4,184.22
MN Department of Revenue - ...	INV0002519	11/15/2024	State Withholding	700-21702	5,858.61
					147,453.56
Fund 700 - PAYROLL Total:					147,453.56
Grand Total:					629,875.67

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	22,249.79
211 - LIBRARY	3,691.80
225 - AIRPORT	375.10
230 - POOL	176.26
235 - AMBULANCE	6,312.18
250 - EDA GENERAL	475.15
254 - NORTH IND PARK	131.24
401 - GENERAL CAPITAL PROJECTS	685.98
601 - WATER	39,539.75
602 - SEWER	42,560.45
604 - ELECTRIC	265,213.04
609 - LIQUOR STORE	58,112.81
614 - TELECOM	21,694.18
615 - ARENA	18,235.89
617 - M/P CENTER	2,968.49
700 - PAYROLL	147,453.56
Grand Total:	629,875.67

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	62.58
100-32210	Building Permit - City	762.25
100-32211	Building Permit - State S...	40.00
100-41110-200	Office Supplies	1,795.00
100-41110-304	Legal Fees	570.00
100-41110-308	Training & Registrations	30.00
100-41110-326	Data Processing	44.48
100-41110-334	Meals/Lodging	287.04
100-41310-131	Employer Paid Insurance...	3.60
100-41310-133	Employer Paid Insurance...	88.00
100-41310-200	Office Supplies	745.32
100-41310-217	Other Operating Supplies	259.91
100-41310-321	Telephone	70.56
100-41310-322	Postage	529.43
100-41310-326	Data Processing	314.00
100-41310-331	Travel Expense	41.54
100-41310-480	Other Miscellaneous	24.07
100-41910-131	Employer Paid Insurance...	1.80
100-41910-133	Employer Paid Insurance...	8.00
100-41910-304	Legal Fees	675.00
100-41910-321	Telephone	98.69
100-41910-322	Postage	3.34
100-41910-443	Intergovernmental Fees	677.49
100-41940-211	Cleaning Supplies	74.97
100-41940-381	Electric Utility	505.73
100-41940-382	Water Utility	62.74
100-41940-383	Gas Utility	45.00
100-41940-384	Refuse Disposal	114.99
100-41940-385	Sewer Utility	140.22
100-41940-406	Repairs & Maint - Groun...	450.00
100-41940-409	Repairs & Maint - Utilities	811.99
100-42120-131	Employer Paid Insurance...	16.20
100-42120-133	Employer Paid Insurance...	160.00
100-42120-200	Office Supplies	187.96
100-42120-321	Telephone	725.18
100-42120-323	Radio Units	120.00
100-42120-405	Repairs & Maint - Vehicle	648.64

Account Summary

Account Number	Account Name	Payment Amount
100-42120-412	Rentals - Building	2,050.00
100-42220-211	Cleaning Supplies	39.50
100-42220-215	Materials & Equipment	1,036.48
100-42220-217	Other Operating Supplies	183.32
100-42220-218	Uniforms	922.87
100-42220-321	Telephone	42.89
100-42220-323	Radio Units	1,683.40
100-42220-381	Electric Utility	304.63
100-42220-382	Water Utility	16.97
100-42220-383	Gas Utility	136.87
100-42220-384	Refuse Disposal	46.00
100-42220-385	Sewer Utility	39.96
100-42220-404	Repairs & Maint - M&E	61.97
100-42220-405	Repairs & Maint - Vehicle	245.80
100-42500-381	Electric Utility	34.96
100-43100-131	Employer Paid Insurance...	1.80
100-43100-133	Employer Paid Insurance...	80.00
100-43100-217	Other Operating Supplies	127.41
100-43100-218	Uniforms	74.99
100-43100-224	Street Maint Materials	10.00
100-43100-321	Telephone	62.77
100-43100-381	Electric Utility	587.66
100-43100-382	Water Utility	20.61
100-43100-383	Gas Utility	46.32
100-43100-384	Refuse Disposal	116.99
100-43100-385	Sewer Utility	45.75
100-43100-402	Repairs & Maint - Struct...	34.49
100-43100-404	Repairs & Maint - M&E	132.52
100-43100-480	Other Miscellaneous	225.00
100-45120-217	Other Operating Supplies	23.53
100-45120-480	Other Miscellaneous	67.60
100-45202-133	Employer Paid Insurance...	16.00
100-45202-308	Training & Registrations	105.00
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	506.15
100-45202-382	Water Utility	1,125.24
100-45202-384	Refuse Disposal	413.12
100-45202-385	Sewer Utility	118.83
211-45501-133	Employer Paid Insurance...	16.00
211-45501-200	Office Supplies	52.46
211-45501-211	Cleaning Supplies	171.58
211-45501-217	Other Operating Supplies	499.23
211-45501-321	Telephone	167.57
211-45501-326	Data Processing	70.00
211-45501-350	Printing & Design	102.47
211-45501-381	Electric Utility	197.48
211-45501-382	Water Utility	21.26
211-45501-383	Gas Utility	45.00
211-45501-385	Sewer Utility	47.89
211-45501-402	Repairs & Maint - Struct...	534.65
211-45501-433	Dues & Subscriptions	108.97
211-45501-435	Books and Pamphlets	1,657.24
225-45127-200	Office Supplies	31.50
225-45127-381	Electric Utility	343.60
230-45124-217	Other Operating Supplies	84.13
230-45124-321	Telephone	-55.97
230-45124-381	Electric Utility	33.00
230-45124-382	Water Utility	14.43

Account Summary

Account Number	Account Name	Payment Amount
230-45124-383	Gas Utility	48.09
230-45124-385	Sewer Utility	52.58
235-42153-131	Employer Paid Insurance...	1.80
235-42153-133	Employer Paid Insurance...	16.00
235-42153-200	Office Supplies	45.00
235-42153-217	Other Operating Supplies	1,597.33
235-42153-321	Telephone	393.82
235-42153-322	Postage	0.66
235-42153-326	Data Processing	2,146.00
235-42153-331	Travel Expense	77.72
235-42153-334	Meals/Lodging	288.38
235-42153-381	Electric Utility	203.09
235-42153-382	Water Utility	11.32
235-42153-383	Gas Utility	91.24
235-42153-384	Refuse Disposal	45.99
235-42153-385	Sewer Utility	26.64
235-42153-405	Repairs & Maint - Vehicle	1,359.20
235-42153-406	Repairs & Maint - Groun...	7.99
250-46520-133	Employer Paid Insurance...	24.00
250-46520-200	Office Supplies	167.18
250-46520-321	Telephone	98.69
250-46520-381	Electric Utility	129.28
250-46520-406	Repairs & Maint - Groun...	10.00
250-46520-480	Other Miscellaneous	46.00
254-46520-381	Electric Utility	131.24
401-49950-509	Capital Outlay - Administ...	685.98
601-14200	Inventory	1,622.15
601-49400-131	Employer Paid Insurance...	3.60
601-49400-133	Employer Paid Insurance...	48.00
601-49400-200	Office Supplies	95.41
601-49400-217	Other Operating Supplies	223.15
601-49400-241	Small Tools	32.57
601-49400-321	Telephone	184.01
601-49400-322	Postage	133.87
601-49400-326	Data Processing	70.00
601-49400-381	Electric Utility	4,226.48
601-49400-382	Water Utility	20.31
601-49400-383	Gas Utility	852.80
601-49400-385	Sewer Utility	44.73
601-49400-386	Landfill	1,228.22
601-49400-404	Repairs & Maint - M&E	506.40
601-49400-408	Repairs & Maint - Distrib...	29,303.09
601-49400-480	Other Miscellaneous	944.96
602-49450-133	Employer Paid Insurance...	32.00
602-49450-200	Office Supplies	95.41
602-49450-217	Other Operating Supplies	202.88
602-49450-241	Small Tools	110.19
602-49450-321	Telephone	339.19
602-49450-322	Postage	116.14
602-49450-326	Data Processing	70.00
602-49450-381	Electric Utility	10,809.33
602-49450-382	Water Utility	131.98
602-49450-383	Gas Utility	106.49
602-49450-384	Refuse Disposal	119.98
602-49450-404	Repairs & Maint - M&E	8.99
602-49450-446	Sludge Hauling	30,417.87
604-14200	Inventory	6,172.95
604-16300	Improvements Other Th...	57,665.75

Account Summary

Account Number	Account Name	Payment Amount
604-16480	CIP-Const in Progress	194,122.24
604-49550-131	Employer Paid Insurance...	1.80
604-49550-133	Employer Paid Insurance...	88.00
604-49550-200	Office Supplies	167.38
604-49550-241	Small Tools	71.87
604-49550-304	Legal Fees	270.00
604-49550-321	Telephone	172.70
604-49550-322	Postage	116.14
604-49550-325	Dispatching	72.68
604-49550-326	Data Processing	90.00
604-49550-381	Electric Utility	98.82
604-49550-382	Water Utility	45.85
604-49550-383	Gas Utility	20.11
604-49550-384	Refuse Disposal	117.98
604-49550-385	Sewer Utility	97.40
604-49550-402	Repairs & Maint - Struct...	297.37
604-49550-404	Repairs & Maint - M&E	12.99
604-49550-408	Repairs & Maint - Distrib...	3,741.37
604-49550-450	Conservation	1,769.64
609-49751-131	Employer Paid Insurance...	1.80
609-49751-133	Employer Paid Insurance...	48.00
609-49751-200	Office Supplies	98.43
609-49751-211	Cleaning Supplies	69.07
609-49751-217	Other Operating Supplies	220.26
609-49751-251	Liquor	20,308.31
609-49751-252	Beer	28,618.47
609-49751-253	Wine	4,605.50
609-49751-257	Ice	246.20
609-49751-259	Non- Alcoholic	763.85
609-49751-321	Telephone	226.78
609-49751-322	Postage	1.34
609-49751-326	Data Processing	121.30
609-49751-333	Freight and Express	410.20
609-49751-340	Advertising & Promotions	282.00
609-49751-381	Electric Utility	143.14
609-49751-382	Water Utility	21.67
609-49751-383	Gas Utility	94.30
609-49751-384	Refuse Disposal	193.99
609-49751-385	Sewer Utility	44.80
609-49751-404	Repairs & Maint - M&E	849.72
609-49751-433	Dues & Subscriptions	600.42
609-49751-444	License Fees	20.00
609-49751-480	Other Miscellaneous	123.26
614-49870-131	Employer Paid Insurance...	1.80
614-49870-133	Employer Paid Insurance...	80.00
614-49870-200	Office Supplies	145.82
614-49870-211	Cleaning Supplies	65.73
614-49870-217	Other Operating Supplies	1,764.40
614-49870-218	Uniforms	160.00
614-49870-227	Utility System Maint Sup...	39.99
614-49870-303	Engineering and Surveyi...	5,100.00
614-49870-321	Telephone	504.63
614-49870-322	Postage	116.81
614-49870-381	Electric Utility	3,820.95
614-49870-382	Water Utility	20.93
614-49870-383	Gas Utility	12.91
614-49870-384	Refuse Disposal	105.00
614-49870-385	Sewer Utility	42.52

Account Summary

Account Number	Account Name	Payment Amount
614-49870-401	Repairs & Maint - Buildi...	1,193.75
614-49870-405	Repairs & Maint - Vehicle	63.49
614-49870-442	Subscriber Fees	4,605.94
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	2,923.95
614-49870-448	On-Call Support	680.46
615-49850-131	Employer Paid Insurance...	3.60
615-49850-133	Employer Paid Insurance...	16.00
615-49850-200	Office Supplies	45.00
615-49850-211	Cleaning Supplies	1,550.79
615-49850-212	Motor Fuels	100.64
615-49850-215	Materials & Equipment	21.97
615-49850-217	Other Operating Supplies	117.94
615-49850-321	Telephone	187.77
615-49850-322	Postage	10.50
615-49850-326	Data Processing	433.00
615-49850-381	Electric Utility	9,395.10
615-49850-382	Water Utility	265.77
615-49850-383	Gas Utility	231.89
615-49850-384	Refuse Disposal	178.99
615-49850-385	Sewer Utility	99.48
615-49850-402	Repairs & Maint - Struct...	4,522.86
615-49850-404	Repairs & Maint - M&E	109.63
615-49850-480	Other Miscellaneous	944.96
617-49860-131	Employer Paid Insurance...	1.80
617-49860-133	Employer Paid Insurance...	48.00
617-49860-200	Office Supplies	45.00
617-49860-211	Cleaning Supplies	60.98
617-49860-217	Other Operating Supplies	56.11
617-49860-254	Soft Drinks & Mix	134.82
617-49860-259	Non- Alcoholic	50.92
617-49860-261	Other Merchandise	125.37
617-49860-321	Telephone	103.44
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,230.55
617-49860-382	Water Utility	48.31
617-49860-383	Gas Utility	102.00
617-49860-384	Refuse Disposal	172.99
617-49860-385	Sewer Utility	114.94
617-49860-402	Repairs & Maint - Struct...	165.11
617-49860-404	Repairs & Maint - M&E	36.88
617-49860-409	Repairs & Maint - Utilities	47.94
617-49860-433	Dues & Subscriptions	20.00
700-21701	Federal Withholding	11,593.56
700-21702	State Withholding	5,858.61
700-21703	FICA Tax Withholding	14,419.92
700-21704	PERA Contributions	25,550.95
700-21705	Retirement	4,906.00
700-21706	Medical Insurance	80,377.98
700-21711	Medicare Tax Withholdi...	4,184.22
700-21718	Individual Insurance-NC...	16.00
700-21723	HSA Employee Contribut...	546.32
Grand Total:		629,875.67

Project Account Summary

Project Account Key	Payment Amount
None	629,875.67

Project Account Summary

Project Account Key
None

Grand Total:

Payment Amount

629,875.67 ✓

Donna Nelson

Date/Time received: 11/12/2024
12/3/2024

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: WAYNE MAU Telephone No: 507-822-8955

Address: 1945 4TH AVE WINDOM MN 56101

Date of Council Meeting: 12/3/2024 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: ~~DISCUSS~~ CONSIDER DISPLAYING U.S. AMERICAN
Flags on The Street Electric Poles on HOLIDAYS
By The City of Windom Department

Have you brought this to the attention of the appropriate department head? No
Committee? No

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): _____

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

Wayne L. Mau
Signature



November 14, 2024

The Honorable Dominic Jones
Mayor
Windom City Hall
444 – 9th Street
Windom, Minnesota 56101

Dear Mayor Jones,

As noted in the Commissioner's September reply letter to the City of Windom, District 7 is following up to share the findings of two unique studies. This information will support future conversations surrounding the concerns raised by the City regarding the three-lane striping on Highway 60 near Kwik Trip, as well as options to consider with the Highway 60/10th Street traffic signal system replacement.

Four-lane to three-lane conversion

Highway 60 near Kwik Trip was studied over the past several months to review its safety performance since the 2022 restripe. The full study is attached as Appendix A, and a summary of the findings are as follows:

- There is complete crash data available for the 2-year period following the restriping effort. This post-restripe crash data was compared with crashes that occurred in the 2-year period immediately preceding the restriping work.
- There has been a 17% reduction in injury crashes (7 injury crashes in the pre-conversion, 6 injury crashes in the post-conversion including last week's fatality crash) since the roadway was striped to a three-lane configuration.
- There has been an increase in the total number of crashes primarily located at intersections typically due to a failure to yield without appearing to be tied to the thru-lane striping configuration.
- Given this information, MnDOT would plan to keep the three-lane configuration near Kwik Trip. MnDOT staff will continue to monitor the area to evaluate any changes in safety performance.

Speed

A topic of concern frequently shared by the City is the speed of traffic on Highway 60. Motorist speed behavior was also studied along Highway 60 as it enters Windom from the south. While a complete accounting of the findings can be found in Appendix A, it shows that more than 60% of motorists in the 65 MPH speed zone were observed at speeds between 68-78 MPH. These higher speeds approaching the south junction of Highway 60/Highway 71 are significant enough to increase the severity of crashes at the intersection.

MnDOT would welcome the opportunity to discuss potential solutions to mitigate this behavior at the upcoming council meeting. Some potential solutions include: additional signage, additional enforcement, and concepts from the Corridor Study, such as a roundabout at the south junction of Highway 60/Highway 71.

Signal system at 10th Street

- *Signal system cost* – Due to the recent implementation of new traffic signal system design standards, there are only a handful of signal systems, utilizing the new design standards, which have been advertised for contractor bidding statewide. It may be advantageous to delay the 10th Street system replacement for a year or two to allow for more of the new systems to be bid and built, providing a more refined estimate of cost. This delay would also allow the City time to secure additional or alternate funding sources for the City's share of the signal replacement.
- *MnDOT's analysis on two-way stop control* – After review (See Appendix B for more detail), MnDOT would not recommend a two-way stop control condition at the intersection of Highway 60 and 10th Street, given the anticipated resulting excessive modeled delays for 10th Street users. Most significantly, MnDOT would anticipate a substantial degradation in safety performance which would likely cause this intersection to become a sustained crash location (above the critical crash rate):
 - As a reminder, MnDOT reviewed this scenario to help aid the City in weighing the options available should they choose not to participate in the replacement of the signal system.

MnDOT staff look forward to discussing this information with you and the rest of the Council at the upcoming council meeting. If you'd like to connect on this information prior to the November 19th council meeting, please let me know.

Sincerely,

Zachary Tess, PE, PMP
Assistant District Engineer – Program Delivery
MnDOT District 7
2151 Bassett Drive
Mankato, MN 56001
507-317-8168
Zachary.Tess@state.mn.us

Enclosure:

Appendix A – Draft TH 60 3-lane Viability Memo

Appendix B – Memorandum regarding TH 60/10th Street Intersection Control Evaluation

CC:

Commissioner Nancy Daubenberger, Minnesota Department of Transportation

Greg Ous, District 7 Engineer, Minnesota Department of Transportation

Steve Nasby, Windom City Administrator



ENGINEERING, REIMAGINED

DRAFT TH 60 3-LANE VIABILITY MEMO

TH 60 – Windom

Cottonwood County, MN

November 2024

Windom, Minnesota

Cottonwood County, MN

November 2024

Prepared for:

Minnesota Department of Transportation

Prepared by:

KLJ Engineering

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1. Introduction

TH 60 in Windom, Minnesota was changed from a 4-lane divided highway to a 2-lane divided highway south of US 71 in 2022. The *Minnesota Department of Transportation* (MNDOT) has requested KLJ Engineering to review the lane configuration along TH 60 in Windom in response to a request from the City of Windom.

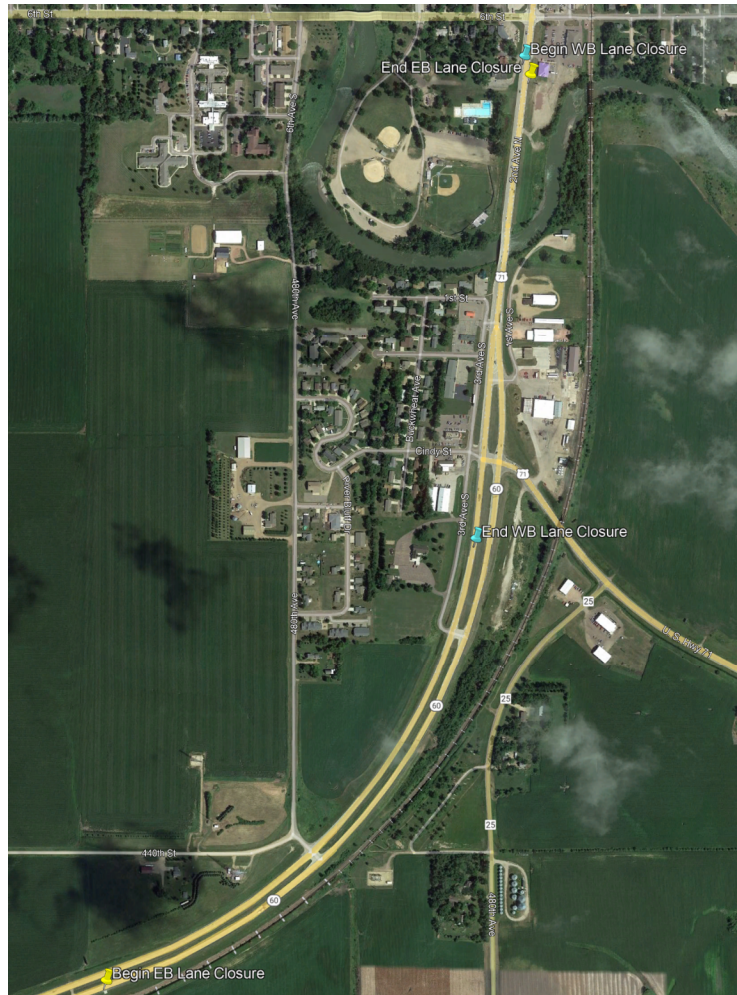
Purpose

The purpose of this study is to evaluate the roadway's performance in several ways. The primary tasks for the study included data collection, and data analysis. As part of this study, an evaluation and cataloging of existing roadway conditions, microsimulation, crash data, and near-miss data were completed.

2. Study Area

The study area is TH 60 in Windom, MN as shown in **Figure 1**. The mile of roadway in the study area starts as a 4-lane divided highway on the south side of Windom with a speed limit of 65-mph. There is a merge for northbound vehicles before a curve in the road, where the roadway turns into a 2-lane divided highway. The curve, along with one lane of traffic reduces speeds of traffic entering the town of Windom to the posted 45-mph speed limit just south of US 71, before the speed limit decreases further to 30-mph south of 6th Street.

Figure 1 – TH 60 Study Area



3. Turning Movement Counts

Vehicular class data for 24-hour period were collected on September 12th, 2024. Nearly 3,000 heavy vehicles (22%) traveled this corridor out of 13,300 total vehicles. Certain movements involving US 71 have even higher percentages, with over 36% of northbound right-turners being heavy vehicles. Peak hour turning movement counts are shown below in **Table 1**. Full turning movements are included in **Appendix A**.

Table 1 – Peak Hour Turning Movement Counts

Intersection	Peak	Northbound			Southbound			Eastbound			Westbound		
		L	T	R	L	T	R	L	T	R	L	T	R
TH 60 & US 71 / Cindy St	AM	3	234	8	68	294	15	24	4	7	11	4	111
	PM	5	341	33	79	432	23	22	8	7	13	9	145
TH 60 & Kwik Trip Access	AM	-	353	24	62	358	-	-	-	-	15	-	63
	PM	-	484	23	90	499	-	-	-	-	17	-	79

4. Safety Characteristics

Crash Analysis

Reviewing crash information can help identify driver behavior and/or roadway geometry issues that can provide additional clarity for how intersections and segments of roadways are currently performing. Crash data in 2022 thru 2024, totaling 110 weeks, was compared to the 110 weeks of crash data prior to 2022 construction to show the differences in crash frequencies.

PRE-CONVERSION

Data from July 22, 2020, through August 31, 2022, revealed 12 crashes occurring within the project limits. All but one crash was associated with intersections or accesses:

- 6th Street traffic signal: Five crashes (Three Possible Injury, Two Property Damage Only)
 - 60% of crashes involved eastbound v. northbound traffic (far-side crashes)
 - All three possible injury crashes were due to red light running
- Hwy 60/71: Four crashes (Three Possible Injury, One Property Damage Only)
 - 75% of crashes involved eastbound v. northbound (far-side crashes)
- 1st Street: One crash (Minor Injury)
- Riverbend Liquor: One crash (Property Damage Only)

The one non-intersection related crash involved a westbound vehicle in the passing lane merging into another westbound vehicle in the driving lane.

All crashes occurred during daylight, while 17% of crashes involved a wet/ice/snow road surface.

Fifty-eight percent of the crashes involved some form of injury.

POST-CONVERSION

Data from October 1, 2022, through November 9, 2024, revealed a total of 24 crashes occurring within the project limits. No crashes occurred at the locations where traffic is required to merge. None of these 24 crashes can be linked with the three-lane conversion and, were the three-lane conversion extended further east, three of the crashes could have been prevented. All but one of the crashes were associated with intersections or accesses:

- 6th Street traffic signal: 11 crashes (One minor injury, 10 property damage only)
 - 36% of crashes involved eastbound v. southbound traffic (near-side crashes)
 - Five crashes, including the minor injury crash, were due to red light running.
- Hwy 60/71: Eight crashes (One fatal, serious injury, minor injury, possible injury; Four property damage only)
 - 43% of crashes involved eastbound v. northbound (far-side crashes)
 - 29% of crashes involved westbound v southbound (far-side crashes)
- Accesses:
 - Kwik Trip
 - TH 60: One serious Injury, one property damage only
 - US 71: One property damage only
 - Riverbend Liquor: One property damage only

The one non-intersection related crash involved a westbound truck/trailer which jackknifed on the river bridge during snow conditions, resulting in property damage only.

Daylight was present for 79% of crashes, while 34% of crashes involved a wet/ice/snow road surface. **Twenty-five percent of the post-conversion crashes resulted in some form of injury.**

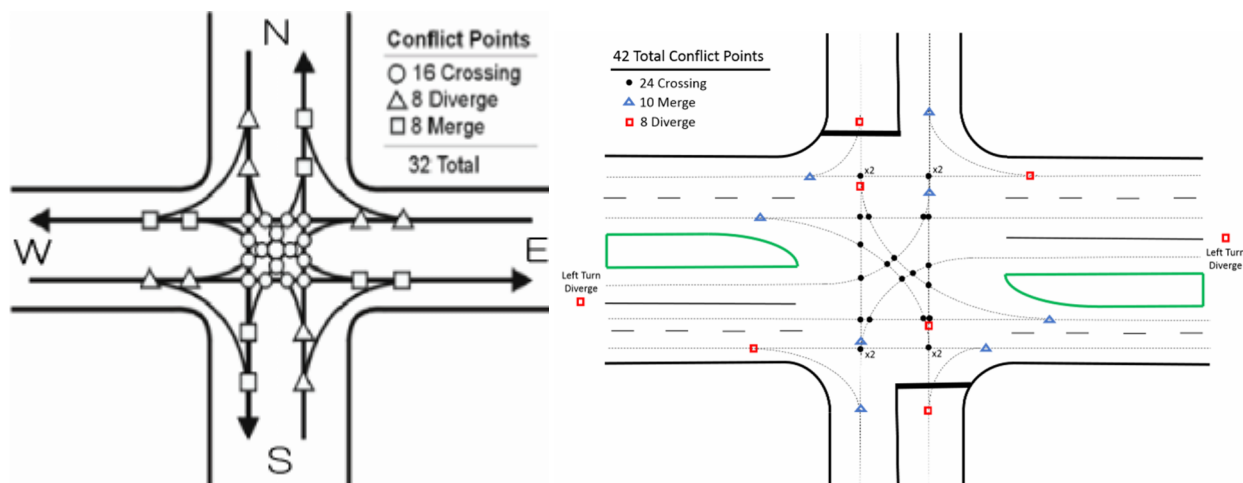
ANALYSIS NOTES

Despite the higher crash numbers, the post-conversion period has seen a 17% reduction in injury crashes.

CONFLICT POINT ANALYSIS

While there were three more crashes in the 22-month period after the lane reduction at the TH 60 and US 71 intersection, the three-lane design is expected to have a reduced crash frequency over time because of its reduced conflict points compared to the previous design. Angle crashes occur at crossing conflict points. As shown in **Figure 2**, the two-lane design reduces the number of crossing conflict points from 24 to 16. In order to eliminate crossing conflict points completely, a roundabout should be considered for this intersection. An ICE Report was completed for the US 71 and TH 60 intersection in September 2020. The report showed that a single lane roundabout is expected to have sufficient capacity to accommodate vehicle demands. According to a MnDOT study, the installation of a roundabout has proven to reduce fatal and serious injury crashes by 80%.

Figure 2 - Conflict Point Diagrams



Near-Miss Analysis

48 hours of near-miss data was collected at both study intersections to identify the potential for other crashes. Near-miss data uses vehicle, bike, and pedestrian trajectories compared to other vehicles on the road to identify interactions that were close to being accidents. Data is split into groups of interactions, as well as how close they were from occurring as shown below in **Table 2**.

Table 2 - TH 60 Near Miss Data

Total Conflicts			Veh - Veh Conflicts			Ped - Veh Conflicts			Bike - Veh Conflicts		
0.0 - 1.5s	1.5 - 2.0s	2.0 - 3.0s	0.0 - 1.5s	1.5 - 2.0s	2.0 - 3.0s	0.0 - 1.5s	1.5 - 2.0s	2.0 - 3.0s	0.0 - 1.5s	1.5 - 2.0s	2.0 - 3.0s
0	0	23	0	0	22	0	0	1	0	0	0
0	4	60	0	3	58	0	1	1	0	0	1

The results show that there were no occasions at either intersection in which a near collision was within 1.5 seconds of occurring. The four occasions where conflicts were within 1.5 seconds and 2 seconds are as follows:

- A westbound through vehicle making a two-stage crossing is eager to fully cross after reaching the middle of the median and crosses closely behind a southbound vehicle.
- A southbound left-turning vehicle clears the intersection just before a northbound through vehicle passes by.
- An eastbound pedestrian sees a small gap in southbound traffic and runs just behind the southbound vehicle to get to the median.
- A southbound left-turning heavy vehicle clears the intersection just before a northbound through vehicle passes by.

There were 60 occasions where conflicts were within 2 seconds to 3 seconds.

5. Speed Characteristics

Spot Speed Data

Spot speed studies typically consist of sample sizes totaling at least 100 vehicles with Free Flow Speed (FFS). FFS is the speed of motorists traveling as desired given prevailing conditions such that no preceding vehicle influences the motorists' speed. Radar units collected speed samples for over 24-hours from September 10 to 13, 2024. The data consisted of all vehicles that traveled along the study area with various speed profiles including vehicles that influenced a motorist's choice of speed such as vehicular deceleration to make turns, queuing during peak hour, or a platoon. Only lead vehicle speed was collected during daytime hours to eliminate external factors that could affect speed.

Speed data were collected at six locations to compare the slowdown of northbound vehicles and southbound vehicles. All speed data is included in **Appendix B**.

Speed Study Results

SEGMENTS

The summary of speed data for the segments for all vehicle types are shown in **Table 3**. Detailed information including the speed by type of vehicle and direction is provided in the individual segment reports that are included in the appendix.

Table 3 – Segment Wide Speed Study Summary

Segment on TH 60	Direction of Traffic Collected	Existing Speed Limit	Calculated Speed %ile		Calculated Speed %ile (Heavy Vehicles)		10-mph Pace	% in Pace
			85 th	50 th	85 th	50 th		
Pre-Merge South	NB	65-mph	78-mph	73-mph	-	-	68-78	61%
Post-Merge South	NB	65-mph	72-mph	65-mph	-	-	62-72	55%
3 rd Avenue	NB	65-mph	57-mph	51-mph	-	-	47-57	60%
US 71	NB	45-mph	53-mph	48-mph	51-mph	46-mph	43-53	75%
Kwik Trip Access	NB	45-mph	45-mph	40-mph	45-mph	40-mph	35-45	64%
North 45-mph Sign (Comparison)	SB	45-mph	67-mph	60-mph	-	-	57-67	52%

NB – Northbound; SB – Southbound

A combination of the curve and merging to one lane causes northbound vehicles to reach speeds lower than the speed limit on average by the time they pass Kwik Trip. As shown, speeds on the north side of town, with a 4-lane segment, remain above the posted speed limit.

6. Operations

Methodology

DELAY AND LEVEL OF SERVICE (LOS)

Intersection Level of Service (LOS) analysis is based on the *Highway Capacity Manual* 7th Edition (HCM) methodology. Control delay thresholds for each LOS can be seen in **Table 4**. At intersections, LOS is a function of average delay per vehicle where LOS “A” represents free flow traffic (underutilized roadway), and LOS “F” represents undesirable delay. LOS “E” or worse is considered deficient, in accordance with MNDOT standards.

Table 4 – Intersection Delay and LOS Thresholds

LOS	Control Delay Per Vehicle (sec.)	
	Unsignalized Intersection	Signalized Intersection
A	≤ 10	≤ 10
B	> 10 and ≤ 15	> 10 and ≤ 20
C	> 15 and ≤ 25	> 20 and ≤ 35
D	> 25 and ≤ 35	> 35 and ≤ 55
E	> 35 and ≤ 50	> 55 and ≤ 80
F	> 50	> 80

For signalized intersections, the LOS is based on the average stopped delay per vehicle. The procedures used to evaluate signalized intersections use detailed information on geometry, lane use, signal timing, peak hour volumes, arrival types, and other parameters. This information is then used to calculate delay and determine the capacity of each intersection.

Overall intersection LOS is undefined within the HCM for side-street stop-controlled intersections. The LOS for the side-street stop-controlled intersections in the analysis is based on the delay experienced by a few movements within the intersection, rather than on the overall stopped delay per vehicle at the intersection. For side-street stop-controlled intersections, the through traffic on the major (uncontrolled) street experiences minimal to no significant delay, while the stop-controlled approaches experience the majority of delay at the intersection.

TRAFFIC MODELS

Traffic operations analysis was completed using *Synchro 12* software, which includes road geometry, such as number of lanes, storage lengths, link distances, speed limits, and traffic volumes. The results of the Synchro analysis are displayed as Measures of Effectiveness (MOE). The primary MOE's that are used in the study area are delay and LOS.

Traffic Operations Results

The capacity analysis results at the study intersections for the AM and PM peak for existing and build conditions are shown in **Table 5**. This table shows the Level of Service (LOS) of the worst performing approach at each intersection as the overall LOS. Detailed Synchro results are shown in **Appendix C**.

Table 5 – Intersection Delay and LOS Comparison

Int ID	Intersection	Control	Peak	Approach				Int*
				NB	SB	EB	WB	
I	TH 60 & US 71 / Cindy St	SSSC	AM	0.9 (A)	0.8 (A)	12.3 (B)	5.4 (A)	12.3 (B)
			PM	1.5 (A)	1.3 (A)	19.8 (C)	9.2 (A)	19.8 (C)
II	TH 60 & Kwik Trip Access	SSSC	AM	0.9 (A)	1.1 (A)	-	7.0 (A)	7.0 (A)
			PM	1.3 (A)	1.7 (A)	-	10.0 (A)	10.0 (A)

* Side Street Stop Controlled Intersections use the worst minor approach delay for the Intersection LOS

Operations on TH 60 are shown to be acceptable at both intersections, with the highest delay being a LOS C on a minor approach.

7. Summary

Segment

TH 60 in Windom, Minnesota was changed from a 4-lane divided highway to a 2-lane divided highway south of 6th Street to a location south of US 71 S. The *Minnesota Department of Transportation* (MNDOT) has requested KLJ Engineering to review the lane configuration along this segment of TH 60 in Windom. KLJ Engineering analyzed crash history, speeds, and operations to identify if the roadway is performing acceptably with the 2-lane configuration.

Crash History

Two 110-week time periods of crash data were analyzed. In the time period with a 4-lane segment, twelve crashes occurred. 58% of the crashes resulted in some form of injury. In the time period with a 2-lane segment, twenty-four crashes occurred. 25% of the crashes resulted in some form injury. The near-miss data showed no incidents under 1.5 seconds from occurring. Four incidents were 1.5 to 2 seconds from occurring, with 60 incidents that were 2 to 3 seconds from occurring.

Speeds

Speed data was collected at six locations along TH 60. Five were collected on the south side of Windom, showing a gradual slow down to reach downtown. One was collected on the north side of Windom in a 4-lane section for comparison. A 14-mph speed difference at the 45-mph signs were shown between the north side of Windom, and the south side of Windom. Some of this difference may be attributed to the curve on the south side, but it is likely that the lane reduction is also contributing. With slower speeds, the south side of the corridor is expected to have safer conditions for mainline and minor approach vehicles.

Operations

Synchro/SimTraffic was used to review operational performances on the roadway. All approaches are shown to have an acceptable LOS, with the highest delay of LOS C on a minor approach.

APPENDIX A – VEHICLE COUNTS

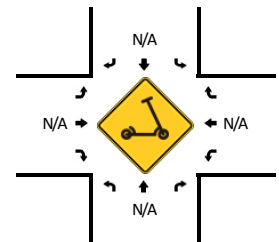
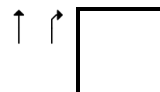
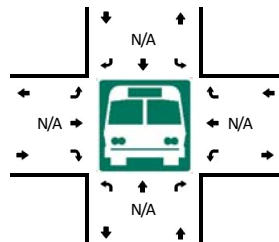
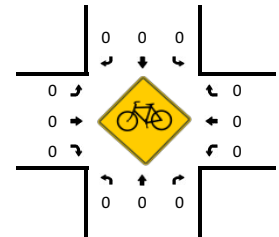
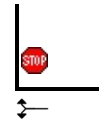
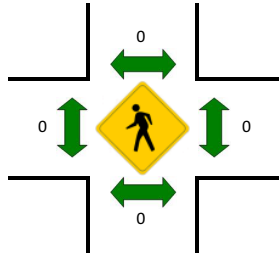
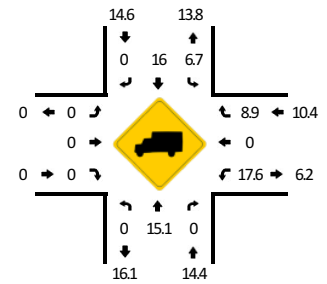
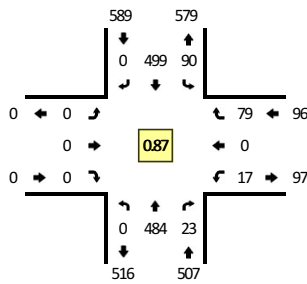
LOCATION: US 71/SR 60 -- 1st Ave S

CITY/STATE: Windom, MN

QC JOB #: 16751703

DATE: Thu, Sep 12 2024

Peak-Hour: 3:15 PM -- 4:15 PM
Peak 15-Min: 3:30 PM -- 3:45 PM



15-Min Count Period Beginning At	US 71/SR 60 (Northbound)				US 71/SR 60 (Southbound)				1st Ave S (Eastbound)				1st Ave S (Westbound)				Total	Hourly Totals
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
12:00 AM	0	14	2	0	6	12	0	0	0	0	0	0	0	0	8	0	42	
12:15 AM	0	6	2	0	2	8	0	0	0	0	0	0	2	0	5	0	25	
12:30 AM	0	8	0	0	1	12	0	0	0	0	0	0	1	0	0	0	22	
12:45 AM	0	9	2	0	3	13	0	0	0	0	0	0	0	0	4	0	31	120
1:00 AM	0	9	0	0	1	5	0	0	0	0	0	0	1	0	2	0	18	96
1:15 AM	0	10	0	0	2	12	0	0	0	0	0	0	1	0	1	0	26	97
1:30 AM	0	13	0	0	3	10	0	0	0	0	0	0	1	0	2	0	29	104
1:45 AM	0	6	1	0	4	12	0	0	0	0	0	0	0	0	5	0	28	101
2:00 AM	0	3	0	0	3	4	0	0	0	0	0	0	1	0	4	0	15	98
2:15 AM	0	8	0	0	2	5	0	0	0	0	0	0	1	0	3	0	19	91
2:30 AM	0	11	0	0	4	5	0	0	0	0	0	0	3	0	7	0	30	92
2:45 AM	0	14	2	0	2	6	0	0	0	0	0	0	1	0	5	0	30	94
3:00 AM	0	10	1	0	2	3	0	0	0	0	0	0	1	0	0	0	17	96
3:15 AM	0	12	1	0	0	11	0	0	0	0	0	0	0	0	4	0	28	105
3:30 AM	0	15	1	0	1	6	0	0	0	0	0	0	0	0	3	0	26	101
3:45 AM	0	11	0	0	3	7	0	0	0	0	0	0	0	0	3	0	24	95
4:00 AM	0	6	2	0	6	11	0	0	0	0	0	0	4	0	2	0	31	109
4:15 AM	0	4	2	0	4	13	0	0	0	0	0	0	2	0	3	0	28	109
4:30 AM	0	9	2	0	1	18	0	0	0	0	0	0	1	0	2	0	33	116
4:45 AM	0	9	1	0	1	22	0	0	0	0	0	0	3	0	5	0	41	133
5:00 AM	0	17	1	0	7	25	0	0	0	0	0	0	2	0	4	0	56	158
5:15 AM	0	15	1	0	9	32	0	0	0	0	0	0	3	0	1	0	61	191
5:30 AM	0	26	0	0	8	33	0	0	0	0	0	0	1	0	11	0	79	237
5:45 AM	0	24	1	0	14	44	0	0	0	0	0	0	1	0	11	0	95	291
6:00 AM	0	28	3	0	7	46	0	0	0	0	0	0	6	0	11	0	101	336
6:15 AM	0	45	3	1	15	41	0	0	0	0	0	0	3	0	13	0	121	396
6:30 AM	0	56	5	0	11	57	0	0	0	0	0	0	4	0	15	0	148	465
6:45 AM	0	78	1	0	9	69	0	0	0	0	0	0	5	0	15	0	177	547
7:00 AM	0	45	1	0	14	58	0	0	0	0	0	0	2	0	10	0	130	576
7:15 AM	0	76	3	0	16	90	0	0	0	0	0	0	4	0	8	0	197	652
7:30 AM	0	101	9	0	11	96	0	1	0	0	0	0	4	0	22	0	244	748
7:45 AM	0	99	3	0	15	81	0	0	0	0	0	0	3	0	16	0	217	788
8:00 AM	0	77	9	0	20	91	0	0	0	0	0	0	4	0	17	0	218	876
8:15 AM	0	67	5	0	8	80	0	1	0	0	0	0	1	0	14	0	176	855
8:30 AM	0	71	6	0	13	82	0	1	0	0	0	0	2	0	13	0	188	799
8:45 AM	0	74	3	0	12	88	0	1	0	0	0	0	6	0	16	0	200	782
9:00 AM	0	66	6	0	15	95	0	0	0	0	0	0	2	0	15	0	199	763
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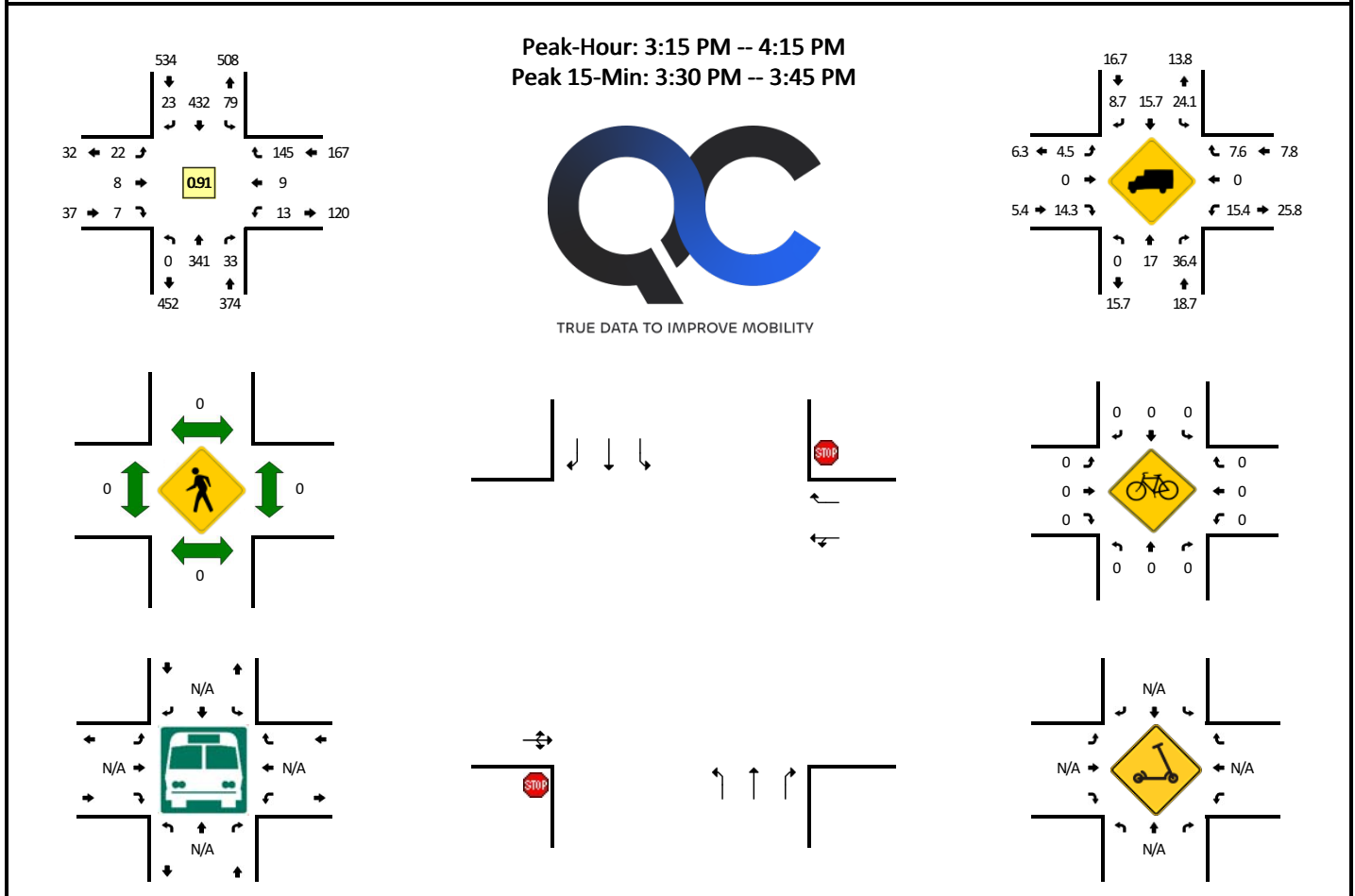
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	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
9:30 AM	0	80	7	0	18	78	0	0	0	0	0	0	5	0	17	0	205	836
9:45 AM	0	87	9	0	6	80	0	1	0	0	0	0	3	0	14	0	200	836
10:00 AM	0	78	3	0	7	96	0	0	0	0	0	0	1	0	18	0	203	840
10:15 AM	0	93	6	0	6	88	0	1	0	0	0	0	5	0	17	0	216	824
10:30 AM	0	73	11	0	8	102	0	0	0	0	0	0	2	0	16	0	212	831
10:45 AM	0	94	3	0	15	108	0	0	0	0	0	0	8	0	22	0	250	881
11:00 AM	0	91	9	0	17	105	0	0	0	0	0	0	6	0	16	0	244	922
11:15 AM	0	79	7	0	13	91	0	2	0	0	0	0	3	0	22	0	217	923
11:30 AM	0	97	10	0	14	95	0	0	0	0	0	0	4	0	25	0	245	956
11:45 AM	0	100	6	0	19	97	0	2	0	0	0	0	2	0	26	0	252	958
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12:15 PM	0	105	5	0	24	89	0	4	0	0	0	0	3	0	27	0	257	1051
12:30 PM	0	114	6	0	14	104	0	1	0	0	0	0	6	0	30	0	275	1081
12:45 PM	0	109	16	0	14	114	0	0	0	0	0	0	4	0	29	0	286	1115
1:00 PM	0	68	4	0	15	87	0	4	0	0	0	0	4	0	14	0	196	1014
1:15 PM	0	113	8	0	18	104	0	0	0	0	0	0	5	0	25	0	273	1030
1:30 PM	0	103	5	0	9	104	0	1	0	0	0	0	1	0	25	0	248	1003
1:45 PM	0	87	7	0	14	95	0	1	0	0	0	0	6	0	13	0	223	940
2:00 PM	0	102	2	0	14	104	0	0	0	0	0	0	4	0	15	0	241	985
2:15 PM	0	105	6	0	15	106	0	2	0	0	0	0	3	0	17	0	254	966
2:30 PM	0	97	6	0	18	102	0	3	0	0	0	0	2	0	18	0	246	964
2:45 PM	0	127	8	0	8	114	0	6	0	0	0	0	4	0	25	0	292	1033
3:00 PM	0	80	3	0	13	118	0	9	0	0	0	0	7	0	14	0	244	1036
3:15 PM	0	127	8	0	11	101	0	8	0	0	0	0	4	0	15	0	274	1056
3:30 PM	0	122	4	0	24	156	0	4	0	0	0	0	5	0	26	0	341	1151
3:45 PM	0	122	5	0	22	125	0	2	0	0	0	0	4	0	19	0	299	1158
4:00 PM	0	113	6	0	17	117	0	2	0	0	0	0	4	0	19	0	278	1192
4:15 PM	0	89	1	0	18	119	0	0	0	0	0	0	7	0	19	0	253	1171
4:30 PM	0	109	5	0	17	130	0	1	0	0	0	0	5	0	15	0	282	1112
4:45 PM	0	119	2	0	21	120	0	2	0	0	0	0	6	0	19	0	289	1102
5:00 PM	0	115	6	0	15	80	0	1	0	0	0	0	5	0	22	0	244	1068
5:15 PM	0	118	13	1	13	102	0	0	0	0	0	0	1	0	23	0	271	1086
5:30 PM	0	128	3	0	17	97	0	1	0	0	0	0	5	0	21	0	272	1076
5:45 PM	0	102	5	0	10	87	0	1	0	0	0	0	4	0	16	0	225	1012
6:00 PM	0	88	1	0	8	87	0	0	0	0	0	0	1	0	10	0	195	963
6:15 PM	0	78	4	0	13	82	0	0	0	0	0	0	2	0	12	0	191	883
6:30 PM	0	90	5	0	5	71	0	0	0	0	0	0	6	0	15	0	192	803
6:45 PM	0	77	3	0	7	61	0	0	0	0	0	0	1	0	14	0	163	741
7:00 PM	0	88	5	0	10	79	0	0	0	0	0	0	1	0	11	0	194	740
7:15 PM	0	79	3	0	9	63	0	0	0	0	0	0	5	0	11	0	170	719
7:30 PM	0	65	7	0	11	56	0	0	0	0	0	0	7	0	18	0	164	691
7:45 PM	0	65	4	0	7	54	0	0	0	0	0	0	1	0	7	0	138	666
8:00 PM	0	51	9	1	8	56	0	1	0	0	0	0	3	0	20	0	149	621
8:15 PM	0	43	1	1	10	53	0	0	0	0	0	0	4	0	16	0	128	579
8:30 PM	0	47	1	0	6	43	0	0	0	0	0	0	2	0	3	0	102	517
8:45 PM	0	50	5	0	6	44	0	0	0	0	0	0	2	0	6	0	113	492
9:00 PM	0	37	4	0	9	31	0	0	0	0	0	0	2	0	13	0	96	439
9:15 PM	0	25	3	0	9	38	0	0	0	0	0	0	1	0	16	0	92	403
9:30 PM	0	33	1	0	14	43	0	0	0	0	0	0	4	0	15	0	110	411
9:45 PM	0	34	8	0	4	42	0	0	0	0	0	0	3	0	11	0	102	400
10:00 PM	0	17	2	0	5	34	0	0	0	0	0	0	3	0	9	0	70	374
10:15 PM	0	20	7	0	6	32	0	0	0	0	0	0	2	0	15	0	82	364
10:30 PM	0	24	1	0	4	17	0	0	0	0	0	0	0	0	6	0	52	306
10:45 PM	0	12	3	0	5	13	0	0	0	0	0	0	3	0	5	0	41	245
11:00 PM	0	11	0	0	3	21	0	0	0	0	0	0	0	0	11	0	46	221
11:15 PM	0	11	2	0	2	14	0	0	0	0	0	0	2	0	4	0	35	174
11:30 PM	0	12	3	0	6	23	0	1	0	0	0	0	1	0	4	0	50	172
11:45 PM	0	16	0	0	2	15	0	0	0	0	0	0	1	0	5	0	39	170
Peak 15-Min Flowrates	Northbound				Southbound				Eastbound				Westbound				Total	
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
All Vehicles	0	488	16	0	96	624	0	16	0	0	0	0	20	0	104	0	1364	
Heavy Trucks	0	72	0		12	88	0		0	0	0		4	0	12		188	
Buses																		
Pedestrians	0				0				0				0				0	
Bicycles	0	0	0		0	0	0		0	0	0		0	0	0		0	
Scooters																		
Comments:																		

Report generated on 9/23/2024 1:44 PM

SOURCE: Quality Counts, LLC (<http://www.qualitycounts.net>) 1-877-580-2212

LOCATION: US 71/SR 60 -- Cindy St/US 71
CITY/STATE: Windom, MN

QC JOB #: 16751704
DATE: Thu, Sep 12 2024



15-Min Count Period Beginning At	US 71/SR 60 (Northbound)				US 71/SR 60 (Southbound)				Cindy St/US 71 (Eastbound)				Cindy St/US 71 (Westbound)				Total	Hourly Totals
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
12:00 AM	0	13	0	0	1	10	1	0	0	0	0	0	3	2	2	0	32	
12:15 AM	0	5	0	0	1	7	2	0	1	0	0	0	0	0	2	0	18	
12:30 AM	0	8	3	1	3	10	0	0	0	0	0	0	0	0	0	0	25	
12:45 AM	0	10	0	0	0	11	1	0	0	0	0	0	0	0	0	0	22	97
1:00 AM	0	8	0	0	2	2	2	0	0	0	0	0	0	0	1	0	15	80
1:15 AM	0	10	0	0	2	12	0	0	0	0	0	0	0	0	0	0	24	86
1:30 AM	0	14	3	0	1	9	1	0	0	0	0	0	0	0	0	0	28	89
1:45 AM	1	6	3	0	2	9	0	0	0	0	0	0	0	0	0	0	21	88
2:00 AM	0	3	0	0	0	5	0	0	0	0	0	0	0	0	0	0	8	81
2:15 AM	0	5	0	0	0	6	0	0	0	0	0	0	1	0	3	0	15	72
2:30 AM	0	10	2	0	2	5	0	0	0	0	0	0	2	0	3	0	24	68
2:45 AM	0	15	0	0	1	5	0	0	0	0	0	0	1	1	1	0	24	71
3:00 AM	0	9	0	0	0	3	1	0	1	0	0	0	0	0	0	0	14	77
3:15 AM	0	11	1	0	2	8	0	0	0	0	0	0	1	0	1	0	24	86
3:30 AM	1	16	2	0	1	6	0	0	0	0	0	0	0	0	0	0	26	88
3:45 AM	0	10	0	0	1	6	0	0	0	0	0	0	1	0	1	0	19	83
4:00 AM	0	7	3	0	3	11	0	0	0	0	1	0	1	0	0	0	26	95
4:15 AM	0	6	2	0	2	16	0	0	0	0	1	0	0	0	0	0	27	98
4:30 AM	0	9	0	0	2	16	0	0	1	1	0	0	1	0	1	0	31	103
4:45 AM	0	8	0	0	5	19	1	0	0	1	0	0	0	0	3	0	37	121
5:00 AM	0	13	1	0	7	23	0	0	0	0	0	0	0	1	5	0	50	145
5:15 AM	0	13	1	1	9	29	0	0	0	0	0	0	1	0	4	0	58	176
5:30 AM	0	20	2	0	9	24	0	0	4	1	1	0	3	0	2	0	66	211
5:45 AM	0	17	6	0	14	31	0	0	2	2	2	0	2	0	7	0	83	257
6:00 AM	0	17	6	1	15	34	3	0	3	0	2	0	5	0	5	0	91	298
6:15 AM	0	37	2	0	6	30	5	1	4	1	0	0	2	2	9	0	99	339
6:30 AM	0	45	4	0	14	42	3	0	5	3	0	0	4	0	10	0	130	403
6:45 AM	0	52	7	0	10	63	0	0	9	1	0	0	3	1	18	0	164	484
7:00 AM	0	32	9	0	14	47	3	1	3	2	1	0	3	1	9	0	125	518
7:15 AM	0	54	1	0	25	72	1	0	3	0	2	0	3	1	23	0	185	604
7:30 AM	1	63	2	0	12	83	4	0	10	1	2	0	3	3	33	0	217	691
7:45 AM	1	57	2	0	9	64	5	0	6	1	1	0	4	0	39	0	189	716
8:00 AM	1	60	3	0	22	75	5	0	5	2	2	0	1	0	16	0	192	783
8:15 AM	0	54	5	0	14	63	3	0	4	0	4	0	5	4	15	0	171	769
8:30 AM	0	57	9	0	12	69	3	0	8	1	0	0	3	0	16	0	178	730
8:45 AM	0	55	10	0	21	64	3	0	5	0	1	0	8	0	15	0	182	723
9:00 AM	2	47	8	0	15	79	2	0	7	0	1	0	5	0	17	0	183	714
9:15 AM	0	83	7	0	14	70	1	0	5	1	0	0	0	0	15	0	196	739

15-Min Count Period Beginning At	US 71/SR 60 (Northbound)				US 71/SR 60 (Southbound)				Cindy St/US 71 (Eastbound)				Cindy St/US 71 (Westbound)				Total	Hourly Totals
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
9:30 AM	0	63	7	0	15	63	1	0	7	0	2	0	5	1	19	0	183	744
9:45 AM	0	67	4	0	9	77	0	0	7	1	2	0	2	1	23	0	193	755
10:00 AM	1	60	6	0	22	71	4	0	6	2	1	0	1	0	13	0	187	759
10:15 AM	0	76	6	0	12	74	2	0	12	2	1	0	4	0	13	0	202	765
10:30 AM	0	59	6	0	19	77	1	1	1	0	0	0	1	1	19	0	185	767
10:45 AM	2	75	11	0	19	97	5	0	1	2	0	0	1	0	20	0	233	807
11:00 AM	2	78	6	0	12	92	4	2	3	1	1	0	2	1	18	0	222	842
11:15 AM	3	62	8	0	20	76	3	0	5	4	4	0	2	2	21	0	210	850
11:30 AM	0	67	12	0	21	69	3	1	8	1	2	0	3	1	27	0	215	880
11:45 AM	1	74	8	0	23	69	4	0	10	3	5	0	4	5	21	0	227	874
12:00 PM	0	67	9	0	20	87	8	0	8	5	4	0	3	2	28	0	241	893
12:15 PM	1	75	2	0	18	66	2	0	16	2	1	0	5	0	21	0	209	892
12:30 PM	0	73	9	0	18	81	9	0	14	1	6	0	2	3	26	0	242	919
12:45 PM	0	81	10	0	17	90	5	0	13	0	3	0	5	2	27	0	253	945
1:00 PM	0	51	5	0	15	69	5	0	11	0	1	0	1	0	12	0	170	874
1:15 PM	0	85	5	0	18	88	3	0	10	1	5	0	1	1	22	0	239	904
1:30 PM	0	86	9	0	15	91	6	0	6	0	2	0	5	2	19	0	241	903
1:45 PM	0	67	6	0	17	83	4	2	6	0	3	0	3	1	20	0	212	862
2:00 PM	0	83	5	0	16	84	2	0	10	2	2	0	2	0	15	0	221	913
2:15 PM	0	83	6	0	11	103	4	1	7	2	3	0	3	3	19	0	245	919
2:30 PM	0	78	3	0	23	95	2	0	5	0	2	0	2	0	23	0	233	911
2:45 PM	0	100	3	0	14	101	5	0	9	1	1	0	1	0	27	0	262	961
3:00 PM	1	65	7	0	39	104	3	0	2	2	2	0	0	2	20	0	247	987
3:15 PM	0	83	13	0	21	86	3	0	3	1	0	0	3	1	50	0	264	1006
3:30 PM	0	84	9	0	21	141	7	0	7	1	1	0	1	1	34	0	307	1080
3:45 PM	0	91	6	0	16	106	7	0	7	4	2	0	4	5	30	0	278	1096
4:00 PM	0	83	5	0	21	99	6	0	5	2	4	0	5	2	31	0	263	1112
4:15 PM	0	68	6	0	16	107	3	0	6	1	2	0	1	1	17	0	228	1076
4:30 PM	1	84	5	0	26	104	8	0	6	2	1	0	2	3	27	0	269	1038
4:45 PM	1	93	6	0	28	84	2	0	4	3	1	0	2	0	25	0	249	1009
5:00 PM	4	82	7	0	17	62	3	1	12	2	3	0	6	6	25	0	230	976
5:15 PM	0	96	2	0	20	78	5	0	15	0	1	0	2	1	21	0	241	989
5:30 PM	1	93	3	0	32	83	1	1	9	0	1	0	4	2	25	0	255	975
5:45 PM	1	82	4	0	21	71	2	2	9	2	2	0	1	1	17	0	215	941
6:00 PM	2	64	5	1	19	64	3	0	9	1	2	0	1	0	14	0	185	896
6:15 PM	0	64	3	0	16	59	5	1	6	3	0	0	2	0	8	0	167	822
6:30 PM	0	64	6	0	7	54	9	1	10	0	0	0	2	0	21	0	174	741
6:45 PM	0	62	0	0	7	53	5	0	6	0	2	0	0	1	15	0	151	677
7:00 PM	1	67	3	0	17	60	1	1	7	0	1	0	0	1	14	0	173	665
7:15 PM	0	62	2	0	12	56	1	1	7	3	1	0	0	1	12	0	158	656
7:30 PM	0	52	4	0	9	44	5	2	8	2	0	0	2	0	8	0	136	618
7:45 PM	2	56	10	0	7	42	2	0	5	0	0	0	0	5	4	0	133	600
8:00 PM	0	48	7	1	10	37	6	0	8	1	1	0	0	3	5	0	127	554
8:15 PM	0	30	5	0	6	50	3	0	6	1	2	0	2	2	10	0	117	513
8:30 PM	1	40	3	0	4	35	2	1	2	0	1	0	1	2	6	0	98	475
8:45 PM	0	32	2	0	10	38	2	0	9	3	0	0	2	1	12	0	111	453
9:00 PM	0	31	6	0	7	24	5	1	3	0	0	0	1	0	4	0	82	408
9:15 PM	0	21	12	0	5	33	1	0	2	0	0	0	0	2	6	0	82	373
9:30 PM	1	23	3	0	10	27	4	1	6	1	4	0	0	0	1	0	81	356
9:45 PM	0	32	4	1	8	38	1	0	4	0	2	0	2	3	4	0	99	344
10:00 PM	0	15	2	0	1	32	0	0	4	0	1	0	2	0	1	0	58	320
10:15 PM	0	23	4	0	9	28	0	1	1	0	0	0	2	0	1	0	69	307
10:30 PM	0	23	1	0	4	13	1	0	0	0	0	0	0	1	1	0	44	270
10:45 PM	1	14	0	0	1	16	0	0	0	1	0	0	0	0	2	0	35	206
11:00 PM	0	10	0	0	2	21	0	0	1	0	0	0	0	0	0	0	34	182
11:15 PM	0	10	0	0	1	13	1	0	1	0	0	0	0	0	0	0	26	139
11:30 PM	0	16	1	0	2	22	0	0	1	0	0	0	0	0	2	0	44	139
11:45 PM	1	7	1	0	3	9	3	0	0	0	0	0	1	0	10	0	35	139
Peak 15-Min Flowrates	Northbound				Southbound				Eastbound				Westbound				Total	
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
All Vehicles	0	336	36	0	84	564	28	0	28	4	4	0	4	4	136	0	1228	
Heavy Trucks	0	64	4		16	76	4		0	0	0		0	0	4		168	
Buses																		
Pedestrians	0				0				0				0				0	
Bicycles	0	0	0		0	0	0		0	0	0		0	0	0		0	
Scooters																		
Comments:																		

Report generated on 9/23/2024 1:44 PM

SOURCE: Quality Counts, LLC (<http://www.qualitycounts.net>) 1-877-580-2212

APPENDIX B – SPEED DATA

Speed Data

Kwik Trip Access						
Speed limit = 45 MPH			Light/Med	Heavy	Light/Med	Heavy
	Light/Med	Heavy	10 MPH Pace	10 MPH Pace	% in Pace	% in Pace
50%	40	40				
85%	45	45	35-45	35-45	59.1%	68.3%
					In Range	3064
					Total	922
						1350

Just south of US 71						
Speed limit = 45 MPH			Light/Med	Heavy	Light/Med	Heavy
	Light/Med	Heavy	10 MPH Pace	10 MPH Pace	% in Pace	% in Pace
50%	48	46				
85%	53	51	43-53	41-51	74.6%	79.8%
					In Range	1825
					Total	733
						918

North Side (45 mph Sign)						
Speed limit = 45 MPH						
			10 MPH Pace		% in Pace	
50%	60					
85%	67		57-67		52.0%	
					In Range	3814
					Total	7337

Post merge 3rd Ave						
Speed Limit = 65 MPH			10 MPH Pace		% in Pace	
50%	51					
85%	57		47-57		59.9%	
					In Range	4218
					Total	7043

Post merge 480th Ave						
Speed Limit = 65 MPH			10 MPH Pace		% in Pace	
50%	65					
85%	72		61-71		54.5%	
					In Range	3715
					Total	6817

Pre-merge South						
Speed Limit = 65 MPH			10 MPH Pace		% in Pace	
50%	73					
85%	78		68-78		61.3%	
					In Range	4321
					Total	7050

APPENDIX C – TRAFFIC OPERATIONS RESULTS

3: TH 60 & Cindy St/US 71 Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	1.1	3.6	0.4	0.0	0.8
Total Del/Veh (s)	12.3	5.4	0.9	0.8	2.0

7: TH 60 & Kwik Trip Access Performance by approach

Approach	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.1	0.9	0.5
Total Del/Veh (s)	7.0	0.9	1.1	1.5

Total Network Performance

Denied Del/Veh (s)	1.1
Total Del/Veh (s)	3.5

Queuing and Blocking Report

AM Peak

10/07/2024

Intersection: 3: TH 60 & Cindy St/US 71

Movement	EB	EB	WB	WB	NB	NB	SB	SB
Directions Served	LT	R	LT	R	L	T	L	R
Maximum Queue (ft)	51	60	48	76	20	4	73	4
Average Queue (ft)	19	8	9	29	1	0	17	0
95th Queue (ft)	47	34	31	59	7	3	52	3
Link Distance (ft)	363		432			700		
Upstream Blk Time (%)								
Queuing Penalty (veh)								
Storage Bay Dist (ft)		50		180	325		290	215
Storage Blk Time (%)	1	0						
Queuing Penalty (veh)	0	0						

Intersection: 7: TH 60 & Kwik Trip Access

Movement	WB	NB	SB
Directions Served	LR	R	L
Maximum Queue (ft)	89	9	47
Average Queue (ft)	32	0	18
95th Queue (ft)	67	6	43
Link Distance (ft)	217		
Upstream Blk Time (%)			
Queuing Penalty (veh)			
Storage Bay Dist (ft)		130	120
Storage Blk Time (%)			
Queuing Penalty (veh)			

Network Summary

Network wide Queuing Penalty: 0

3: TH 60 & Cindy St/US 71 Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	1.1	3.4	0.7	0.0	0.8
Total Del/Veh (s)	19.8	9.2	1.5	1.3	3.3

7: TH 60 & Kwik Trip Access Performance by approach

Approach	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.1	1.0	0.5
Total Del/Veh (s)	10.0	1.3	1.7	2.1

Total Network Performance

Denied Del/Veh (s)	1.2
Total Del/Veh (s)	5.3

Queuing and Blocking Report

PM Peak

10/07/2024

Intersection: 3: TH 60 & Cindy St/US 71

Movement	EB	EB	WB	WB	NB	NB	NB	SB
Directions Served	LT	R	LT	R	L	T	R	L
Maximum Queue (ft)	58	54	57	100	20	12	15	84
Average Queue (ft)	23	10	15	38	1	0	1	30
95th Queue (ft)	51	39	42	78	10	8	7	73
Link Distance (ft)	363		432			700		
Upstream Blk Time (%)								
Queuing Penalty (veh)								
Storage Bay Dist (ft)		50		180	325		250	290
Storage Blk Time (%)	2	0						
Queuing Penalty (veh)	0	0						

Intersection: 7: TH 60 & Kwik Trip Access

Movement	WB	NB	SB
Directions Served	LR	R	L
Maximum Queue (ft)	97	4	86
Average Queue (ft)	36	0	28
95th Queue (ft)	76	3	61
Link Distance (ft)	217		
Upstream Blk Time (%)			
Queuing Penalty (veh)			
Storage Bay Dist (ft)		130	120
Storage Blk Time (%)			0
Queuing Penalty (veh)			0

Network Summary

Network wide Queuing Penalty: 0

2750 Blue Water Rd, Suite 100
Eagan, MN 55121
651-222-2176
kljeng.com

Memorandum

Date: 10/9/2024
To: Scott Thompson, PE – MnDOT District 7
From: John Crawford, PE, PTOE; and Oz Khan, PE
RE: TH 60/10th Street Intersection Control Evaluation

1. Introduction

The intersection of Trunk Highway (TH) 60 and 10th Street in Windom, MN, is controlled by a traffic signal, as of the date of this memorandum. This memorandum provides a summary of the evaluation conducted on the traffic operations and safety at this intersection, considering potential changes to the current signal control. Specifically, it explores the impact of converting the intersection to either side-street stop control or all-way stop control. The analysis is based on both the base year 2024 traffic volumes and projected volumes for the year 2045. The goal of this evaluation is to determine how these control changes would affect traffic flow, safety, and overall operational efficiency in the short and long term.

2. Traffic Counts

The daily weekday traffic volumes in the study area were obtained from the MnDOT Traffic Mapping Web Application, with the most recent counts from 2023. Traffic volumes along the TH 60 corridor between the TH 62 and US 71N intersection are 12,727 vehicles per day (vpd). There is no daily traffic volume information available in the application for 10th Street. To evaluate traffic operations, Turning Movement Counts (TMCs) were required at the intersection level. KLJ Engineering collected 24-hour TMCs at the intersections on Thursday, September 12, 2024. The collected daily volumes were compared with the 2023 Annual Average Daily Traffic (AADT) figures, and the results showed that the collected traffic volumes exceeded the 2023 figures. Streetlight analysis revealed that September traffic counts at the study intersections are typically 10 percent higher than the average annual weekday traffic. To remain conservative, no volume adjustments were made to these 2024 TMCs. The peak periods were identified through evaluation of the 2024 TMCS, and the AM peak was identified to be from 7:15 AM to 8:15 AM, and the PM peak from 3:15 PM to 4:15 PM.

Traffic volumes for the year 2045 were projected using an average annual growth rate of 1% for TH 60 approaches and 0.5% for 10th Street approaches. A similar growth rate was used to project 2040 traffic volumes in the larger TH 60 Corridor Study, completed by KLJ Engineering in August 2022. These projections were based on a review of historical growth rates, as well as planned growth for both the county and the city.

The base year 2024 and projected 2045 TMCs are shown in **Figure 1** and **Figure 2**, respectively. The detail 24-hour traffic counts are included in **Appendix A**.



Figure 1 - Base Year 2024 TMC

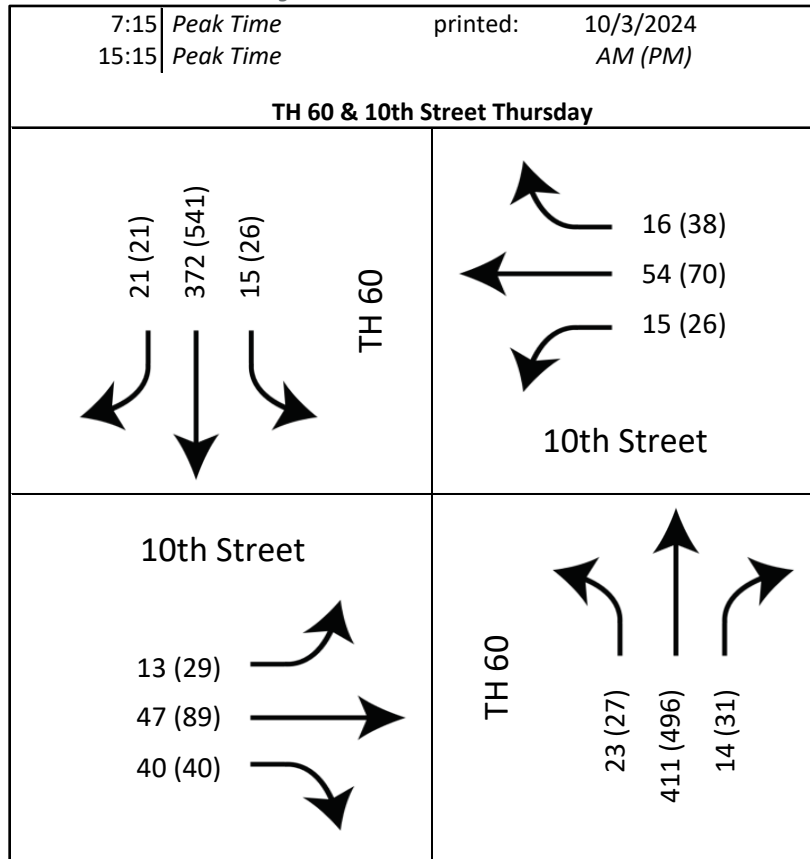
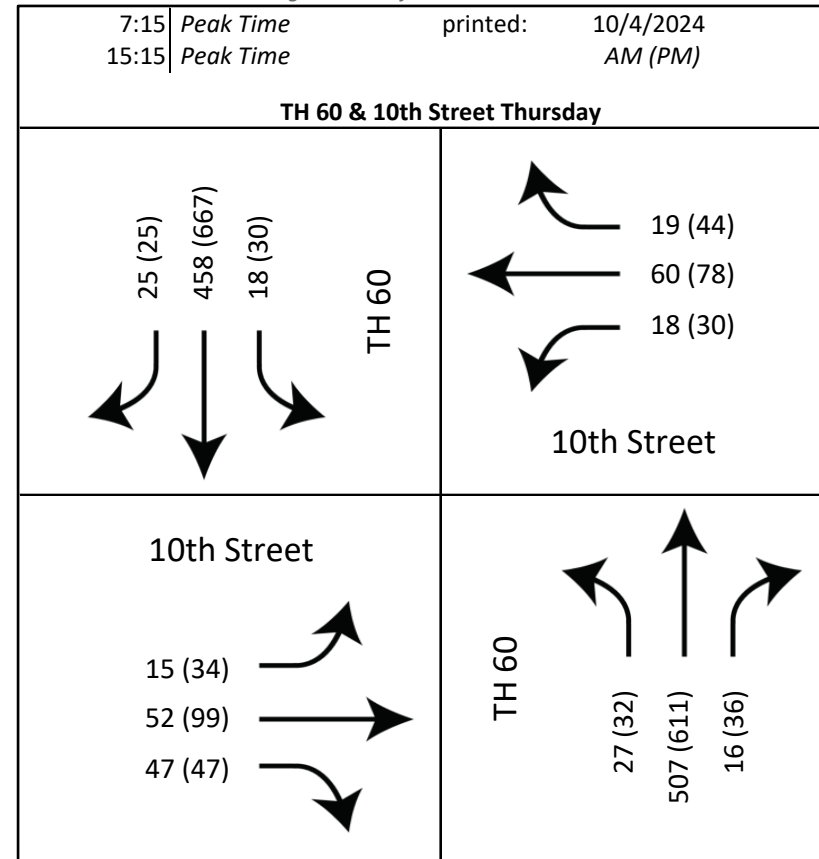


Figure 2 - Projected 2045 TMC



3. Traffic Control Warrant

Traffic signal warrants from the *Minnesota Manual on Uniform Traffic Control Devices* (MN MUTCD) were evaluated under existing and projected traffic volumes to determine whether the existing traffic signal control at the intersection is justified. The following applicable traffic signal and MWSA (Multi-way Stop Application) warrants from the MN MUTCD were evaluated under base 2024 and projected 2045 traffic volumes:

- Warrant 1A – Minimum Vehicular Volume
- Warrant 1B – Interruption of Continuous Traffic
- Warrant 2 – Four Hour Vehicular Volume
- Warrant 3 – Peak Hour Traffic Volume
- MWSA – Multi-Way Stop Application

For this analysis, the major roadway is TH 60 and the minor roadway is 10th Street. Generally, it is best if an intersection meets multiple warrants before a traffic signal is installed. It is worth noting that meeting a warrant does not necessarily mean the location is justified for a signal. Similarly, the failure to satisfy any warrant is not in itself justification for removal of an existing signal system. Engineering judgment is required for that step and all mitigating factors must be considered.

The results of the signal warrant analysis are shown in **Table 1**. Based on the existing intersection approach lane configurations, the intersection meets traffic signal Warrant 1B for the base year 2024 and will continue to meet it through 2045. Additionally, the intersection is expected to meet Warrant 2 by 2029, Warrant 3 by 2044, and the MWSA by 2039.

Table 1 - Signal Warrant Analysis

Year	Warrant				
	1A	1B	2	3	MWSA
2024	4/8	11/8	1/4	0/1	6/8
2045	6/8	13/8	6/4	1/1	8/8

/ # (Number of hours met / Number of hours required to meet signal warrants)

Full results of the signal warrant analysis are included in **Appendix B**.

4. Traffic Operations

Capacity analyses were performed during the weekday PM peak hours only as the PM peak represents the worst conditions.

Methodology

Peak hour traffic volumes, together with other significant parameters such as delay, were used to determine the level of service (LOS). LOS delay thresholds are presented in **Table 2**, which is a letter rating that evaluates how well (ex, LOS A) or poorly (ex, LOS F) traffic operates at an approach or at an intersection overall. LOS “E” or worse is considered poor or unacceptable, in accordance with the MnDOT standards

Table 2 - Intersection Delay and LOS Thresholds

Level of Service	Average Delay / Vehicle	
	Stop, Yield, and Roundabout Intersections	Signalized Intersections
A	< 10 seconds	< 10 seconds
B	10 to 15 seconds	10 to 20 seconds
C	15 to 25 seconds	20 to 35 seconds
D	25 to 35 seconds	35 to 55 seconds
E	35 to 50 seconds	55 to 80 seconds
F	> 50 seconds	> 80 seconds

Overall intersection LOS is undefined within the HCM7 for side-street stop-controlled intersections. The LOS for this side-street stop-controlled intersection is based on the delay experienced by two movements within the intersection, rather than on the overall stopped delay per vehicle at the intersection.

For side-street stop-controlled intersections, the through traffic on the major (uncontrolled) street experiences minimal to no significant delay. Conversely, vehicles turning left and going across the major street from the minor street and vehicles turning left from the major street to the minor street experience more delay than other movements and, at times, can experience significant delay. Due to this situation, the LOS assigned to the side-street stop-controlled intersection in this study is based on the average delay for vehicles from the minor street approach and vehicles turning left from the major street to the minor street.

Queuing of vehicles at intersections can have serious traffic safety implications if expected queues exceed available storage. A queueing issue was identified if the:

- » 95th percentile queue length exceeds the available storage lengths,
- » 95th percentile queue length blocks the upstream full access intersection, and/or
- » 95th percentile through lane queue length blocks access to the turn lane bay area.

Traffic Models

Traffic operations models were built in Synchro V12 software, a macroscopic traffic analysis tool which uses HCM 7 methodology. Traffic models included the existing road geometry such as number of lanes, storage lengths, and link distances, as well as speed limits, signal timing parameters, and traffic volumes. The results of the Synchro analyses are displayed as Measures of Effectiveness (MOE). The primary MOEs to be used in the study are delay, LOS, average queues, and 95th percentile queues. Models were created to assess the impacts of different traffic control alternatives on traffic operations at the study intersection under 2024 and 2045 traffic volumes. Considering the evening peak to represent the worst conditions, only evening peak models were analyzed. The analysis included the proposed configuration geometry, which includes two lanes per direction on TH 60.

The following traffic control alternatives were modeled and analyzed:

- » Side-street stop traffic control (SSSC) configuration
- » All-Way Stop Control (AWSC) configuration
- » Signal – Signalized traffic control configuration

HCM calculations are generally invalid in situations with oversaturated conditions, queuing beyond available storage lengths, or unsignalized intersections with heavy cross traffic. In such cases, advanced traffic operations tools are typically used for evaluation. SimTraffic, a microsimulation tool included in the Synchro Studio package, was used to run models developed in Synchro for consistency and to ensure fair comparisons across different scenarios. SimTraffic uses network seeding and microsimulation to predict and analyze traffic operations, with results based on actual observations of modeled conditions rather than HCM formulas.

Results

The results of the analysis for each of the scenarios are presented in **Table 3**. Synchro reports are included in **Appendix C**.

Table 3 - Traffic Operation Results

Year	Traffic Control	Approach Delay* (LOS)				Int Delay* (LOS)
		NB	SB	EB	WB	
2024	SSSC	0.8 (A)	0.7 (A)	25.2 (D)	20.2 (C)	20.2 (C)
	AWSC	8.3 (A)	8.5 (A)	8.1 (A)	7.7 (A)	8.3 (A)
	Signal	6 (A)	6.1 (A)	10.3 (B)	10.1 (B)	6.9 (A)
2045	SSSC	1 (A)	0.8 (A)	49.1 (E)	31.5 (D)	35.4 (E)
	AWSC	10.5 (B)	11.2 (B)	10.2 (B)	8.5 (A)	10.6 (B)
	Signal	7.6 (A)	8.3 (A)	11.4 (B)	10.9 (B)	8.6 (A)

**Delay reported in seconds per vehicle*

Year 2024

The intersection and its approaches are expected to operate with acceptable delay and LOS under all three types of traffic control.

Year 2045

The intersection is expected to experience unacceptable delay resulting in LOS E under side-street stop control mostly contributed by the unacceptable delays experienced by the vehicles travelling in the eastbound approach. The intersection and its approaches are expected to operate with acceptable delay and LOS under a traffic signal and all-way-stop control. No queuing issues are expected on any approaches under a traffic signal and all-way-stop control.

5. Safety Analysis

Crash History

Crash data was obtained from Minnesota Crash Mapping Analysis Tool (MnCMAT2) for the period between January 1, 2019 and December 31, 2023. In the 5-year period, 20 crashes were reported at the intersection, corresponding to an average crash cost of \$323,000 per year. All costs are based on MnDOT's Fiscal Year 2024 rates, with fatal injury crash cost calculated as double the amount for serious injury crashes, per Highway Safety Improvement Plan (HSIP) guidance. There were no fatal or non-incapacitating injury type crashes reported during the analysis period. There was one crash involving pedestrian that was reported, resulting in minor injury. The reported crashes correspond to a crash rate of 0.713 per million entering vehicles (MEV) which is greater than the statewide average (0.548) but less than the critical rate (0.910) for similar type of facility.

Crash rates are detailed in **Table 4**. Additional crash rate data is provided in **Appendix D**.

Table 4 - Existing Crash Summary (2019-2023)

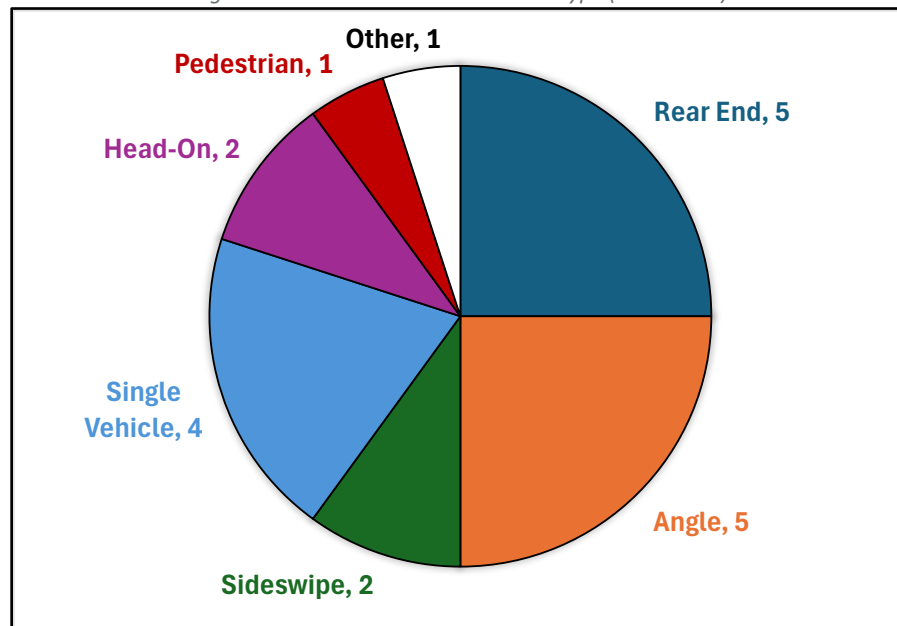
Crash Severity						Crash Rate		
K	A	B	C	PDO	Total	Observed	Statewide Average	Critical
0	0	4	3	13	20	0.713	0.548	0.910

K – Fatal, A – Serious Injury, B – Minor Injury, C – Possible Injury, PDO – Property Damage Only Crashes.

Toolkit calculator and average crash rates are based off of Minnesota Crash Data from 2018 to 2022.

A summary of crash collision types is shown in **Figure 3**. The most common crash types at the intersection were rear-end (5), angle (5), and single-vehicle crashes (4). The only pedestrian-related crash occurred in September 2023, when a westbound left turning motorist failed to yield and struck a pedestrian crossing the south approach of the intersection. Three of the four single-vehicle crashes involved semi-trucks hitting the signal pole while attempting right turns.

Figure 3 - Intersection Crash Collision Type (2019-2023)



Assessment

Removing an existing signal from an intersection that meets signal warrants can lead to increased crash rates, particularly for severe crashes like right-angle or T-bone collisions, which are more likely at unsignalized intersections. Studies have shown that signals often reduce the risk of these types of accidents by managing vehicle conflicts and providing clear right-of-way assignments.

Signals provide dedicated crossing opportunities for pedestrians and cyclists. Converting to a stop control may reduce pedestrian safety, as vehicles may not yield as consistently, especially at SSSC intersections. AWSC may improve pedestrian safety compared to SSSC by making all vehicles stop, but this depends on driver compliance and the volume of pedestrians.

Several studies have been conducted to investigate the impact of converting an existing signal control at intersections where signal warrants are met. A couple of these studies are discussed below.

- » Federal Highway Administration (FHWA, 2004)¹ indicated a rise in crash rates after removing signals, particularly at intersections that previously had high traffic volumes.
- » The FHWA Safety Program (2012)² provides an in-depth look at crash modification factors (CMFs) related to intersection control changes. The report outlines the increased crash severity potential when converting signalized intersections to stop control, especially at locations with moderate to high traffic volumes.
- » A study conducted by Virginia Department of Transportation (VDOT) in 2016³ completed a comprehensive analysis of the effects of converting signalized intersections to all-way stops. It found that such conversions can lead to an increase in total crashes, particularly right-angle collisions. The study noted an average increase in crash rates of about 40% after the conversion.
- » MnDOT (2017)⁴ evaluated intersections that were converted from signal control to all-way stop control and found that the conversion resulted in increased crash rates, particularly for angle crashes. Intersections with high pedestrian activity also saw a rise in pedestrian-related crashes, as vehicles did not yield as consistently to crossing pedestrians.
- » MnDOT (2018)⁵ study evaluated pedestrian and bicycle safety at intersections before and after signal removal. It concluded that removing signals can increase conflicts between vehicles and non-motorized users, leading to higher crash rates for pedestrians and cyclists
- » A study conducted by New York State Department of Transportation (NYSDOT) in 2018⁶ examined the implications of removing signals at various intersections throughout New York. The findings showed that converting to stop control increased crash incidents and raised concerns about pedestrian safety.
- » A study conducted by Florida Department of Transportation (FDOT) in 2021⁷ evaluated the safety outcomes associated with signal removal and found that crash rates increased significantly, with reported increases of 30% to 60% at locations where signals were removed and stop control was implemented.

¹ Federal Highway Administration. (2004). *Signalized intersections: Informational guide* (Report No. FHWA-HRT-04-091). U.S. Department of Transportation.

² Federal Highway Administration. (2012). *Crash modification factors in practice* (Report No. FHWA-SA-12-012). U.S. Department of Transportation.

³ Virginia Department of Transportation. (2016). *Evaluation of the safety impact of converting traffic signal control to all-way stop control* (VDOT Report No. 2016-03).

⁴ Minnesota Department of Transportation. (2017). *Analysis of crash rates and safety impacts at intersections converted from signal control to stop control*. MnDOT.

⁵ Minnesota Department of Transportation. (2018). *Evaluation of pedestrian and bicycle safety impacts of traffic signal removal* (Report No. MN/RC 2018-14)

⁶ New York State Department of Transportation. (2018). *Impact of traffic signal removal on crash rates at intersections in New York State* (Report No. 2018-02).

⁷ Florida Department of Transportation. (2021). *Traffic signal removal: Safety analysis and best practices* (FDOT Report No. 21-01).

6. Conclusion and Recommendation

The analysis of the intersection of TH 60 and 10th Street in Windom, MN, shows that the current signal control is warranted and will continue to meet signal warrants through 2045. The study indicates that converting the intersection to side-street stop control (SSSC) would result in unacceptable delays, by 2045, while both a signalized control and all-way stop control (AWSC) would maintain acceptable levels of service (LOS).

From a safety perspective, studies suggest that removing a signal at an intersection that meets warrants can significantly increase crash rates, especially for severe crash types like right-angle collisions. Additionally, pedestrian and bicyclist safety may be compromised, as stop controls may not provide the same level of crossing protection as signals. The likelihood of increased crash rates, particularly at the intersection with the projected traffic volume should be a major consideration.

Given the operational inefficiencies predicted for side-street stop control and the increased crash risk associated with signal removal, it is recommended to retain the current signal control at the TH 60 and 10th Street intersection. If removal is considered, an all-way stop may provide a safer alternative than side-street stop control, though it still presents challenges, especially for pedestrian safety. However, it will be most viable to maintain the traffic signal to ensure smooth operations and enhanced safety for all users.

APPENDIX A – TRAFFIC COUNTS

TH 60

TH 60 & 10th Street Thursday

Date collected: 9/12/2024

Weekday

Existing (2024)

Date printed: 10/9/2024

Time	NB Approach						SB Approach						EB Approach						WB Approach						Int Total	Truck % by Hour
	NB Utm	NB Left	NB Thru	NB Right	South Approach Peds	South Approach Bikes	SB Utm	SB Left	SB Thru	SB Right	North Approach Peds	North Approach Bikes	EB Utm	EB Left	EB Thru	EB Right	West Approach Peds	West Approach Bikes	WB Utm	WB Left	WB Thru	WB Right	East Approach Peds	East Approach Bikes		
	NBU	NBL	NBT	NBR	EB-WB	EB-WB	SBU	SBL	SBT	SBR	EB-WB	EB-WB	EBU	EBL	EBT	EBR	NB-SB	NB-SB	WBU	WBL	WBT	WBR	NB-SB	NB-SB		
0:00	0	0	47	1	0	0	0	1	46	0	0	0	0	0	1	1	0	0	0	0	1	1	0	0	99	35%
1:00	0	4	39	1	0	0	0	0	40	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	86	51%
2:00	0	0	51	0	0	0	0	0	26	1	0	0	0	0	1	2	0	0	0	1	1	0	0	0	83	52%
3:00	0	2	50	1	0	0	0	1	27	1	0	0	0	0	0	2	0	0	0	0	0	0	0	0	84	64%
4:00	0	1	45	1	0	0	0	1	71	0	0	0	0	0	3	8	0	0	0	4	0	3	0	0	137	40%
5:00	0	4	109	3	0	0	0	4	132	0	0	0	0	3	2	13	0	0	0	4	3	3	0	0	280	30%
6:00	0	7	265	6	0	0	0	8	244	5	0	0	0	3	21	25	0	0	0	9	3	10	0	0	606	18%
7:00	0	25	365	14	0	0	0	13	347	15	2	0	0	11	46	39	0	0	0	13	54	20	0	0	964	19%
8:00	0	12	353	15	0	0	0	15	358	15	0	0	0	15	29	20	0	0	0	10	31	13	0	0	886	19%
9:00	0	17	399	10	1	0	0	7	373	8	0	0	0	17	32	32	0	0	0	8	30	16	0	0	950	20%
10:00	0	14	398	23	0	0	0	11	420	20	0	0	0	18	39	24	0	0	0	14	40	18	0	0	1039	22%
11:00	0	17	395	28	0	1	0	25	423	13	3	0	0	23	53	28	0	0	0	17	47	26	0	0	1099	18%
12:00	0	26	478	29	2	0	0	28	481	17	4	0	0	25	51	41	0	0	0	33	53	32	0	0	1300	17%
13:00	0	18	448	14	0	0	0	13	443	21	4	0	0	29	51	30	0	0	0	22	51	20	1	1	1166	16%
14:00	0	18	504	18	3	0	0	17	471	17	2	0	0	28	64	33	0	0	0	17	49	19	0	0	1260	16%
15:00	0	25	450	30	0	0	0	29	541	20	4	1	0	28	89	39	0	0	0	25	69	40	3	0	1393	13%
16:00	0	20	493	29	0	0	0	24	488	18	3	0	0	39	52	32	0	0	0	26	59	29	0	0	1312	9%
17:00	0	30	482	40	1	0	0	26	373	16	6	0	0	19	58	44	0	0	0	29	49	35	0	0	1208	11%
18:00	0	23	312	28	1	3	0	13	305	7	0	0	0	10	37	27	0	0	0	27	36	19	0	0	848	14%
19:00	0	23	321	13	0	0	0	11	260	4	1	0	0	14	31	26	0	0	0	16	23	15	0	0	758	10%
20:00	0	13	217	13	0	0	0	10	221	9	0	0	0	11	22	14	0	0	0	7	18	20	0	0	575	13%
21:00	0	10	151	5	2	0	0	5	178	2	0	0	0	5	11	48	0	0	0	6	7	1	0	0	431	17%
22:00	0	7	100	3	2	0	0	2	97	4	0	0	0	1	2	3	0	0	0	3	3	0	0	0	227	25%
23:00	0	4	66	4	2	0	0	0	74	1	0	0	0	1	3	2	0	0	0	1	2	2	0	0	162	29%
Total	0	320	6538	329	14	4	0	264	6439	214	29	1	0	300	698	533	0	0	0	293	630	342	4	1	16953	

Approach Total	7205	6947	1531	1270
Truck % By Approach	19%	21%	2%	3%
Right Turn %	5%	3%	35%	27%

	NB Utm	NB Left	NB Thru	NB Right	South Approach Peds	South Approach Bikes	SB Utm	SB Left	SB Thru	SB Right	North Approach Peds	North Approach Bikes	EB Utm	EB Left	EB Thru	EB Right	West Approach Peds	West Approach Bikes	WB Utm	WB Left	WB Thru	WB Right	East Approach Peds	East Approach Bikes	Peak Start	PHF
AM Peak	0	23	411	14	0	0	0	15	372	21	2	0	0	13	47	40	0	0	0	15	54	16	0	0	7:15:00 AM	0.86
MD Peak	0	26	478	29	2	0	0	28	481	17	4	0	0	25	51	41	0	0	0	33	53	32	0	0	12:00:00 PM	0.95
PM Peak	0	27	496	31	0	0	0	26	541	21	5	1	0	29	89	40	0	0	0	26	70	38	3	0	3:15:00 PM	0.87

APPENDIX B – TRAFFIC SIGNAL WARRANTS

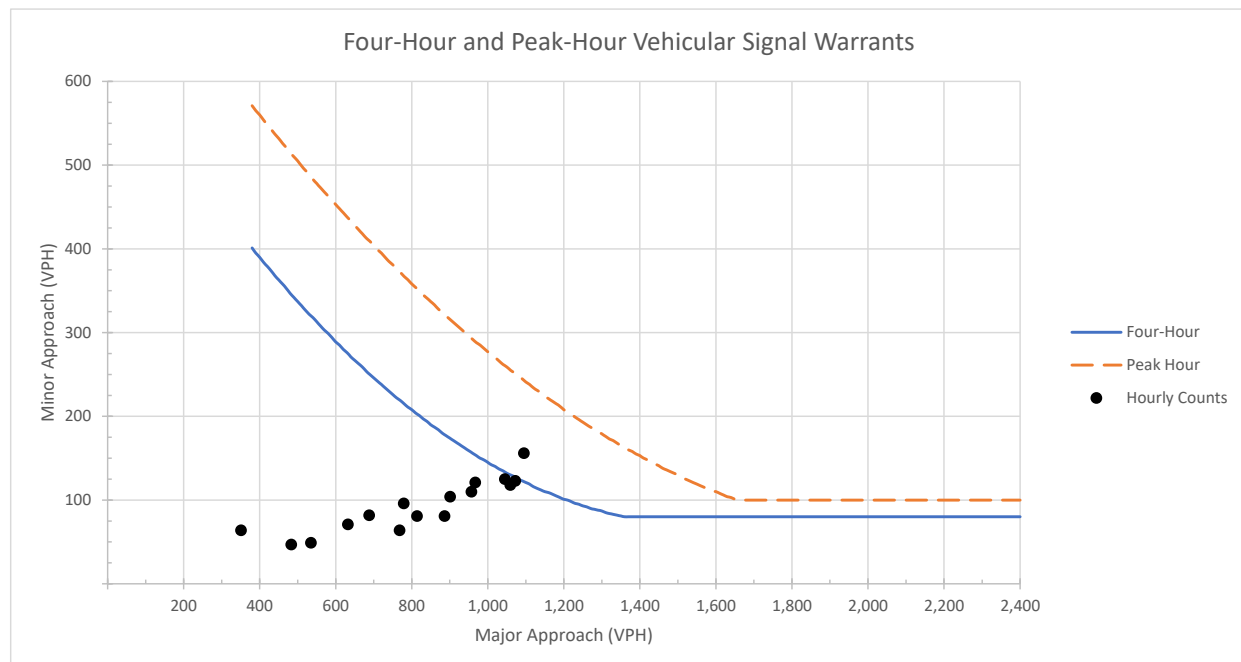
City/County: Windom, MN

Intersection: TH 60 & 10th Street Thursday

Study Data	Date:	10/9/2024	Approach	Speed	Lanes	RT %
	Population < 10,000:	No	Major 1: NB TH 60	30	2	100%
	Existing Signal:	Yes	Major 3: SB TH 60	30	2	100%
	0.70 Factor Used:	No	Minor 2: EB 10th Street	30	1	100%
	0.80 Factor Used:	Yes	Minor 4: WB 10th Street	30	1	100%

Warrants Analysis	Time of Day	Major #1	Major #3	Total 1+3	Major 1A/1B	Minor #2	Minor #2 1A/1B	Minor #4	Minor #4 1A/1B	Both Met 1A/1B	MWSA Warrant
					480/720		120/060		120/060		
	6:00 - 7:00	278	257	535	X/	49	/	22	/	/	
	7:00 - 8:00	404	375	779	X/X	96	/X	87	/X	/X	
	8:00 - 9:00	380	388	768	X/X	64	/X	54	/	/X	
	9:00 - 10:00	426	388	814	X/X	81	/X	54	/	/X	
	10:00 - 11:00	435	451	886	X/X	81	/X	72	/X	/X	
	11:00 - 12:00	440	461	901	X/X	104	/X	90	/X	/X	
	12:00 - 1:00	533	526	1059	X/X	117	/X	118	/X	/X	X
	1:00 - 2:00	480	477	957	X/X	110	/X	93	/X	/X	X
	2:00 - 3:00	540	505	1045	X/X	125	X/X	85	/X	X/X	X
	3:00 - 4:00	505	590	1095	X/X	156	X/X	134	X/X	X/X	X
	4:00 - 5:00	542	530	1072	X/X	123	X/X	114	/X	X/X	X
	5:00 - 6:00	552	415	967	X/X	121	X/X	113	/X	X/X	X

Results	Criteria	Hours Met	Hours Required	Warrants Met
	Warrant 1a: Minimum Vehicular Volume	4	8	Not Met
	Warrant 1b: Interruption of Continuous Traffic	11	8	Met
	Warrant 2: Four-Hour Vehicular Volume	1	4	Not Met
	Warrant 3: Peak Hour	0	1	Not Met
	Multi-way Stop Applications (MWSA)	6	8	Not Met



*Note: For data outside of the graph range, check the minor street volume against the lower thresholds

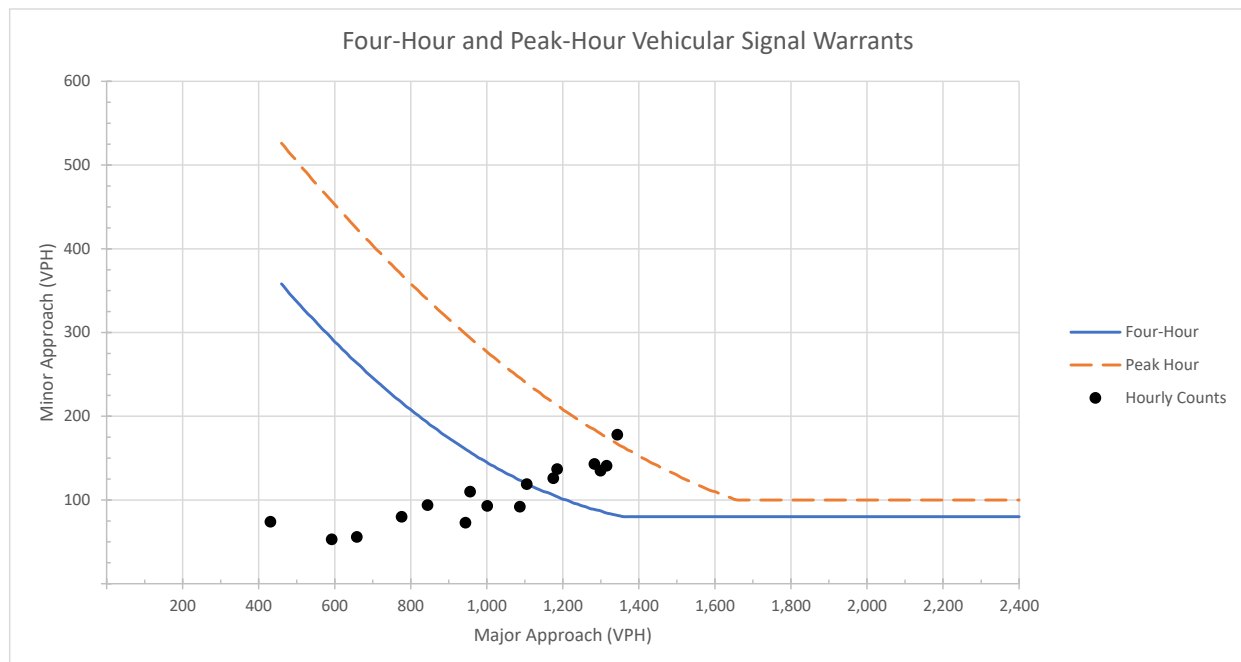
City/County: Windom, MN

Intersection: TH 60 & 10th Street Thursday

Study Data	Date:	10/9/2024	Approach	Speed	Lanes	RT %
	Population < 10,000:	No	Major 1: NB TH 60	30	2	100%
	Existing Signal:	Yes	Major 3: SB TH 60	30	2	100%
	0.70 Factor Used:	No	Minor 2: EB 10th Street	30	1	100%
	0.80 Factor Used:	Yes	Minor 4: WB 10th Street	30	1	100%

Warrants Analysis	Time of Day	Major #1	Major #3	Total 1+3	Major 1A/1B	Minor #2	Minor #2 1A/1B	Minor #4	Minor #4 1A/1B	Both Met 1A/1B	MWSA Warrant
					480/720		120/060		120/060		
	6:00 - 7:00	342	316	658	X/	56	/	26	/	/	
	7:00 - 8:00	495	461	956	X/X	110	/X	98	/X	/X	X
	8:00 - 9:00	467	477	944	X/X	73	/X	61	/X	/X	
	9:00 - 10:00	524	477	1001	X/X	93	/X	61	/X	/X	
	10:00 - 11:00	533	554	1087	X/X	92	/X	81	/X	/X	
	11:00 - 12:00	540	565	1105	X/X	119	/X	102	/X	/X	X
	12:00 - 1:00	653	646	1299	X/X	134	X/X	135	X/X	X/X	X
	1:00 - 2:00	589	586	1175	X/X	126	X/X	106	/X	X/X	X
	2:00 - 3:00	663	620	1283	X/X	143	X/X	96	/X	X/X	X
	3:00 - 4:00	619	724	1343	X/X	178	X/X	153	X/X	X/X	X
	4:00 - 5:00	665	650	1315	X/X	141	X/X	130	X/X	X/X	X
	5:00 - 6:00	676	509	1185	X/X	137	X/X	129	X/X	X/X	X
	6:00 - 7:00	445	399	844	X/X	85	/X	94	/X	/X	
	7:00 - 8:00	438	338	776	X/X	80	/X	63	/X	/X	
8:00 - 9:00	297	295	592	X/	53	/	51	/	/		
9:00 - 10:00	204	227	431	/	74	/X	16	/	/		

Results	Criteria	Hours Met	Hours Required	Warrants Met
	Warrant 1a: Minimum Vehicular Volume	6	8	Not Met
	Warrant 1b: Interruption of Continuous Traffic	13	8	Met
	Warrant 2: Four-Hour Vehicular Volume	6	4	Met
	Warrant 3: Peak Hour	1	1	Met
	Multi-way Stop Applications (MWSA)	8	8	Met



*Note: For data outside of the graph range, check the minor street volume against the lower thresholds

APPENDIX C – SIMTRAFFIC RESULT OUTPUT

100: TH 60 & 10th St Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.2	0.0	0.0	0.0
Total Del/Veh (s)	25.2	20.2	0.8	0.7	5.3

Queuing and Blocking Report
02A - 2024 Conditions SSSC - PM Peak

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	218	125	93	19	93	12
Average Queue (ft)	78	59	16	1	17	1
95th Queue (ft)	166	101	59	10	61	8
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by movement

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Denied Del/Veh (s)	0.2	0.2	0.2	0.2	0.2	0.2	0.0	0.0	0.0	0.0	0.0	0.0
Total Del/Veh (s)	29.6	26.3	19.4	22.3	22.3	13.5	5.3	0.6	0.5	4.9	0.6	0.3

100: TH 60 & 10th St Performance by movement

Movement	All
Denied Del/Veh (s)	0.0
Total Del/Veh (s)	5.3

Queuing and Blocking Report
02A - 2024 Conditions SSSC - PM Peak

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	218	125	93	19	93	12
Average Queue (ft)	78	59	16	1	17	1
95th Queue (ft)	166	101	59	10	61	8
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.2	0.0	0.0	0.0
Total Del/Veh (s)	8.1	7.7	8.3	8.5	8.3

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	88	83	155	156	145	158
Average Queue (ft)	47	44	75	75	74	78
95th Queue (ft)	76	68	120	119	114	126
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by movement

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Denied Del/Veh (s)	0.3	0.2	0.2	0.1	0.2	0.2	0.0	0.0	0.0	0.0	0.0	0.0
Total Del/Veh (s)	8.4	9.2	5.6	8.1	9.1	5.0	9.0	8.4	5.9	8.8	8.6	5.3

100: TH 60 & 10th St Performance by movement

Movement	All
Denied Del/Veh (s)	0.0
Total Del/Veh (s)	8.3

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	88	83	155	156	145	158
Average Queue (ft)	47	44	75	75	74	78
95th Queue (ft)	76	68	120	119	114	126
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.2	0.0	0.0	0.0
Total Del/Veh (s)	10.3	10.1	6.0	6.1	6.9

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	100	123	160	136	163	138
Average Queue (ft)	52	49	67	68	75	69
95th Queue (ft)	88	93	120	118	126	122
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by movement

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Denied Del/Veh (s)	0.2	0.2	0.2	0.1	0.2	0.1	0.0	0.0	0.0	0.0	0.0	0.0
Total Del/Veh (s)	12.9	11.4	5.8	11.4	11.9	5.5	12.1	5.8	3.5	12.6	5.9	2.9

100: TH 60 & 10th St Performance by movement

Movement	All
Denied Del/Veh (s)	0.0
Total Del/Veh (s)	6.9

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	100	123	160	136	163	138
Average Queue (ft)	52	49	67	68	75	69
95th Queue (ft)	88	93	120	118	126	122
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.2	0.0	0.0	0.0
Total Del/Veh (s)	49.1	31.5	1.0	0.8	8.5

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	293	194	77	57	75	52
Average Queue (ft)	110	79	20	4	18	3
95th Queue (ft)	227	153	60	28	55	22
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by movement

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Denied Del/Veh (s)	0.2	0.2	0.2	0.2	0.2	0.2	0.0	0.0	0.0	0.0	0.0	0.0
Total Del/Veh (s)	49.9	54.2	36.9	35.0	35.3	23.3	5.4	0.8	0.5	5.1	0.6	0.3

100: TH 60 & 10th St Performance by movement

Movement	All
Denied Del/Veh (s)	0.0
Total Del/Veh (s)	8.5

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	293	194	77	57	75	52
Average Queue (ft)	110	79	20	4	18	3
95th Queue (ft)	227	153	60	28	55	22
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.2	0.0	0.0	0.0
Total Del/Veh (s)	10.2	8.5	10.5	11.2	10.6

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	133	97	190	196	220	224
Average Queue (ft)	55	45	88	98	92	98
95th Queue (ft)	96	75	145	160	165	166
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)					0	0
Queuing Penalty (veh)					0	0
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

Baseline

100: TH 60 & 10th St Performance by movement

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Denied Del/Veh (s)	0.2	0.2	0.2	0.2	0.1	0.2	0.0	0.0	0.0	0.1	0.0	0.0
Total Del/Veh (s)	10.2	11.5	6.7	9.1	9.7	6.2	10.9	10.6	8.4	12.2	11.3	9.2

100: TH 60 & 10th St Performance by movement

Movement	All
Denied Del/Veh (s)	0.0
Total Del/Veh (s)	10.6

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	133	97	190	196	220	224
Average Queue (ft)	55	45	88	98	92	98
95th Queue (ft)	96	75	145	160	165	166
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)					0	0
Queuing Penalty (veh)					0	0
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by approach

Approach	EB	WB	NB	SB	All
Denied Del/Veh (s)	0.2	0.2	0.0	0.0	0.0
Total Del/Veh (s)	11.4	10.9	7.6	8.3	8.6

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	134	130	187	170	194	225
Average Queue (ft)	61	56	92	90	94	95
95th Queue (ft)	106	105	161	157	164	174
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

100: TH 60 & 10th St Performance by movement

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Denied Del/Veh (s)	0.2	0.2	0.2	0.2	0.2	0.2	0.0	0.0	0.0	0.0	0.0	0.0
Total Del/Veh (s)	12.4	12.5	7.7	13.4	12.2	6.9	16.6	7.4	4.8	17.2	8.0	5.1

100: TH 60 & 10th St Performance by movement

Movement	All
Denied Del/Veh (s)	0.0
Total Del/Veh (s)	8.6

Queuing and Blocking Report

Baseline

10/07/2024

Intersection: 100: TH 60 & 10th St

Movement	EB	WB	NB	NB	SB	SB
Directions Served	LTR	LTR	LT	TR	LT	TR
Maximum Queue (ft)	134	130	187	170	194	225
Average Queue (ft)	61	56	92	90	94	95
95th Queue (ft)	106	105	161	157	164	174
Link Distance (ft)	995	969	361	361	362	362
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)						
Storage Blk Time (%)						
Queuing Penalty (veh)						

APPENDIX D – CRASH HISTORY AND SUMMARY

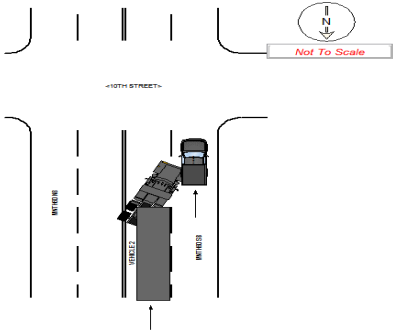


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

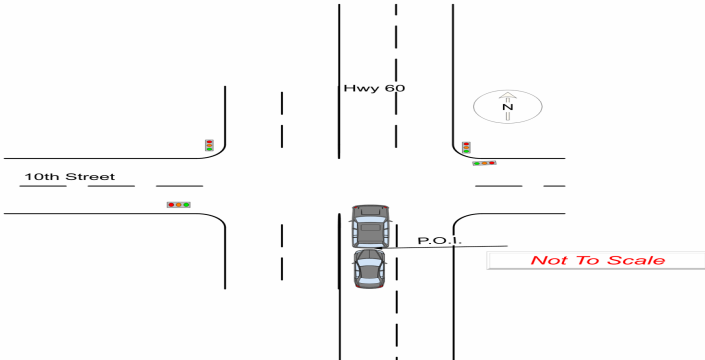
INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01100121	03-MNTH	0060	40.865	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH STREET			2	0	05/19/23	15:03	Fri	43.866367	-95.114983	330052.1	4859204.0	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Rear End		C - Possible Injury			Motor Vehicle In Transport				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Pickup	Medium / Heavy Trucks (More		
Maneuver	Southbound	Southbound		
Age/Sex	Moving Forward	Changing Lanes		
Physical Cond	34 M	42 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Failure to Yield Right-of-Way		

OFFICER SKETCH	NARRATIVE
	VEHICLE 1 WAS TRAVELING SOUTHBOUND IN THE RIGHT LANE ON MNTH60 THROUGH THE CITY OF WINDOM. AS THE VEHICLE WAS APPROACHING 10TH STREET A SEMI MERGED INTO THE RIGHT LANE STRIKING THE DRIVER'S SIDE REAR FENDER AREA. THE DRIVER OF VEHICLE 1 SAID HE SAW THE BLINKER ON THE TRUCK TURN ON BUT HAD NOWHERE TO MOVE OUT OF HIS WAY. VEHICLE 2 WAS TRAVELING SOUTHBOUND ON MNTH60 IN THE LEFT LANE. THE DRIVER OF VEHICLE 2 TOLD ME HE STOPPED FOR A VEHICLE IN FRONT OF IT, TURNING EAST ONTO 10TH STREET. VEHICLE 2 STARTED TO MERGE INTO THE RIGHT LANE AND SAID HE DID NOT SEE THE PICKUP.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00686855	03-MNTH	0060	40.875	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			2	0	02/11/19	11:10	Mon	43.866512	-95.114979	330052.7	4859220.1	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Rear End		N - Prop Damage Only			Motor Vehicle In Transport				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Passenger Car	Sport Utility Vehicle		
Maneuver	Northbound	Northbound		
Age/Sex	Moving Forward	Moving Forward		
Physical Cond	29 F	62 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	No Clear Contributing Action		

OFFICER SKETCH	NARRATIVE
	VEH #2 WAS STOPPED AT THE 10TH ST. AND HWY 60 STOP LIGHT. ONCE THE LIGHT TURNED GREEN, VEH #2 WAS GOING TO MAKE A LEFT HAND TURN ON 10TH ST. WHEN VEH #1 COLLIDED WITH VEH #2.

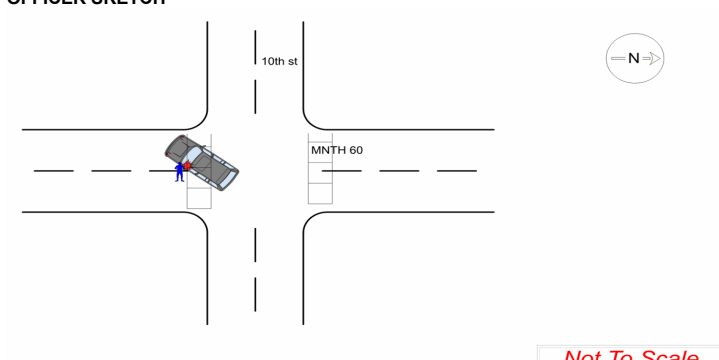


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

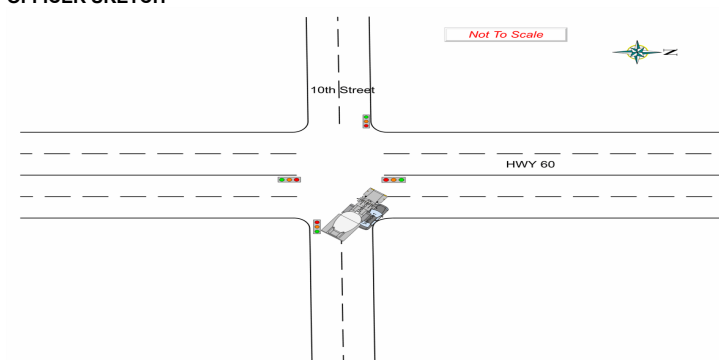
INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01132329	03-MNTH	0060	40.875	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			1	0	09/08/23	14:55	Fri	43.866514	-95.114979	330052.8	4859220.3	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Pedestrian		B - Minor Injury			Pedestrian				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Pedestrian		
Direction of Travel	Passenger Car			
Maneuver	Southbound			
Age/Sex	Turning Left			
Physical Cond	50 F	16 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Unknown		

OFFICER SKETCH	NARRATIVE
	I WAS DISPATCHED TO MNTH 60 FOR A REPORT OF A PEDESTRIAN THAT WAS HIT BY A MOTOR VEHICLE. I ARRIVED AND SPOKE WITH THE DRIVER WHO STATED SHE WAS MAKING A LEFT HAND TURN FROM 10TH ST ONTO MNTH 60. DRIVER STATED SHE DID NOT SEE PEDESTRIAN AS SHE WAS IN HER BLIND SPOT BEHIND THE A- PILLAR OF THE VEHICLE. DRIVER ALSO STATED PEDESTRIAN DID NOT USE CROSSWALK AND WALKED ACROSS LANES OF TRAFFIC BEFORE THE CROSS WALK AND THAT IS WHY SHE DID NOT SEE HER AND HIT HER.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID	COUNTY		CITY	
00756813	03-MNTH	0060	40.878	60			0300000000000060-I	17-Cottonwood		Windom	
INTERSECT WITH		# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST		2	0	10/22/19	15:05	Tue	43.866552	-95.114978	330052.9	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY		FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Sideswipe Same Direction		N - Prop Damage Only		Motor Vehicle In Transport				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Passenger Car	Medium / Heavy Trucks (More		
Maneuver	Northbound	Northbound		
Age/Sex	Turning Right	Turning Right		
Physical Cond	68 F	45 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	No Clear Contributing Action		

OFFICER SKETCH	NARRATIVE
	VEHICLE 1 STOPPED AT THE INTERSECTION OF HWY 60 AND 10TH STREET FOR A RED LIGHT, FACING WESTBOUND. VEHICLE 2 STOPPED AT THE INTERSECTION OF HWY 60 AND 10TH STREET FOR A RED LIGHT, FACING WESTBOUND. VEHICLE 1 WAS MAKING A RIGHT TURN TO GO ONTO HWY 60. VEHICLE 2 WAS MAKING A RIGHT TURN TO GO ONTO HWY 60. VEHICLE 2 SIDESWIPE WITH VEHICLE 1 WHEN THEY WERE BOTH TURNING RIGHT AT THE SAME TIME ON HWY 60. VEHICLE 1 RECEIVED MODERATE DAMAGE. NO INJURIES.

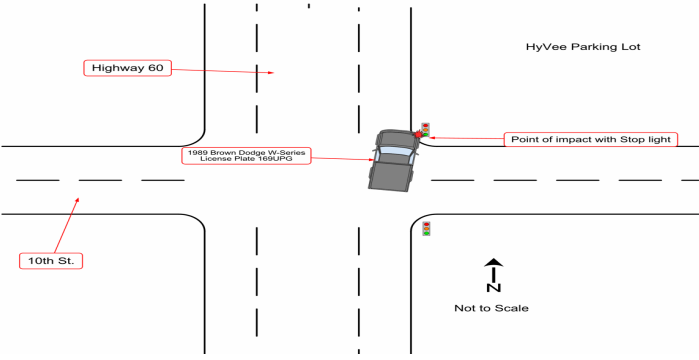


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

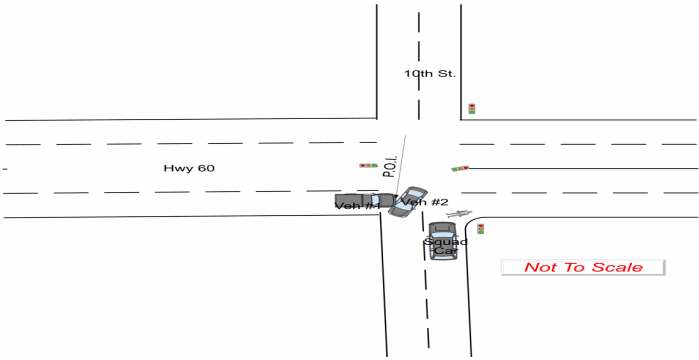
INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00970164	03-MNTH	0060	40.878	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			1	0	10/26/21	05:54	Tue	43.866552	-95.114978	330052.9	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Single Vehicle Run Off Road		B - Minor Injury			Traffic Signal or Signal Structure				Dark (Str Lights On)		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport			
Direction of Travel	Pickup			
Maneuver	Eastbound			
Age/Sex	Moving Forward			
Physical Cond	22 M	-1	-1	-1
Contributing Factor 1	Apparently Normal			
	Failed to Keep in Proper Lane			

OFFICER SKETCH	NARRATIVE
	ON OCTOBER 26TH 2021 AT APPROXIMATELY 0554 HOURS VEHICLE 1 WAS TRAVELING EAST BOUND HWY 60 WHEN IT COLLIDED WITH THE STOP LIGHT AT THE INTERSECTION OF HWY 60 AND 10TH ST. THE VEHICLE WAS HEAVILY DAMAGED AND THE DRIVER WAS TAKING TO WINDOM HOSPITAL BY AMBULANCE. THE VEHICLE WAS REMOVED BY WINDOM TOWING. I RECEIVED VIDEO FOOTAGE OF THE ACCIDENT FROM HY-VEE. WHILE LOOKING AT THE VIDEO IT APPEARS THE VEHICLE WAS TRAVELING AT A HIGH RATE OF SPEED BEFORE THE COLLISION WITH THE STOP LIGHT.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE		ROUTE NAME			ROUTE ID		COUNTY		CITY
01101010	03-MNTH	0060	40.878		60			0300000000000060-I		17-Cottonwood		Windom
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	05/26/23	13:48	Fri	43.866552	-95.114978	330052.9	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Sideswipe Opposing		C - Possible Injury			Motor Vehicle In Transport				Sunset		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Pickup	Passenger Car		
Maneuver	Southbound	Northbound		
Age/Sex	Moving Forward	Turning Left		
Physical Cond	44 F	18 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Improper Turn/Merge		

OFFICER SKETCH	NARRATIVE
	I ASST. CHIEF CORY HILLESHEIM WAS SITTING AT A RED LIGHT ON 10TH ST. AND HWY 60. AT THAT TIME I WITNESSED VEHICLE #2 MAKING A LEFT HAND TURN ONTO 10TH ST. IT WAS AT THAT TIME, VEHICLE #1 CAME THROUGH THE INTERSECTION COLLIDING WITH VEHICLE #1. DRIVER OF VEHICLE #2 STATED SHE HAD INJURIES FROM THE SEATBELT AND DRIVER OF VEHICLE #1 HAD BACK PAIN. BOTH DRIVERS WERE CHECKED OUT BY AMBULANCE AND DRIVER OF #2 WAS TAKEN TO THE WINDOM AREA HOSPITAL. ACCIDENT WAS RECORDED BY SQUAD CAMERA.

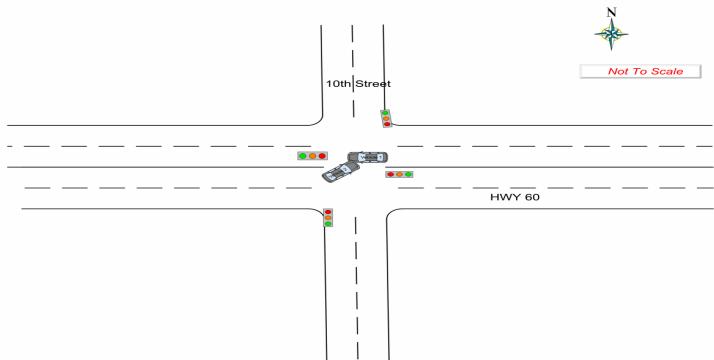


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

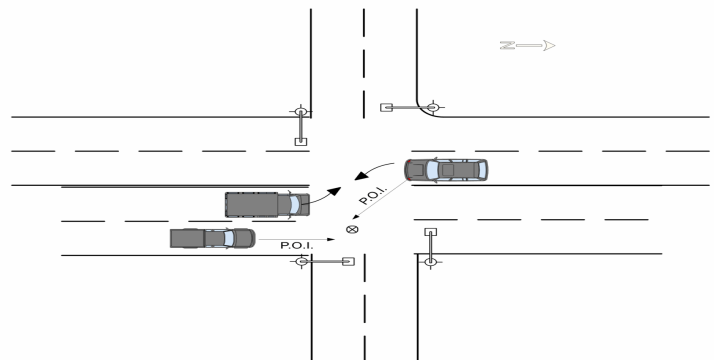
INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00740849	03-MNTH	0060	40.879	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	08/16/19	22:36	Fri	43.866572	-95.114978	330053.0	4859226.8	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL			LIGHT CONDITION			WEATHER PRIMARY	
Left Turn		N - Prop Damage Only			Motor Vehicle In Transport			Dark (Str Lights On)			Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Passenger Car	Passenger Car		
Maneuver	Southbound	Westbound		
Age/Sex	Moving Forward	Turning Left		
Physical Cond	53 M	16 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Failure to Yield Right-of-Way		

OFFICER SKETCH	NARRATIVE
	VEHICLE 1 STOPPED AT THE INTERSECTION OF HWY 60 AND 10TH STREET FOR THE RED TRAFFIC LIGHT. VEHICLE 1 WAS TRAVELING SOUTHBOUND. VEHICLE 2 WAS TRAVELING NORTHBOUND OF HWY 60 AND STOPPED AT THE INTERSECTION OF HWY 60 AND 10TH STREET FOR THE RED LIGHT TRAFFIC. THE TRAFFIC LIGHT TURNED GREEN. VEHICLE 1 WAS DRIVING SOUTHBOUND ON HWY 60. VEHICLE 2 TURNED LEFT TO GO ONTO 10TH STREET. VEHICLE 2 COLLIDED WITH VEHICLE 1. NO INJURIES. VEHICLE 1 WAS TOWED.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00902009	03-MNTH	0060	40.879	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			2	0	04/23/21	12:05	Fri	43.866567	-95.114978	330053.0	4859226.2	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Angle		N - Prop Damage Only			Motor Vehicle In Transport				Daylight		Cloudy	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Pickup	Sport Utility Vehicle		
Maneuver	Northbound	Northbound		
Age/Sex	Moving Forward	Turning Left		
Physical Cond	28 M	76 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	Unknown	Improper Turn/Merge		

OFFICER SKETCH	NARRATIVE
	VEHICLE #1 WAS TRAVELING NORTHBOUND HWY 60 IN THE FAR EAST LANE, A TRANSIT BUS WAS IN THE NORTHBOUND WEST LANE WAITING TO MAKE A LEFT TURN. VEHICLE #2 WAS SOUTHBOUND HWY 60 ATTEMPTING TO TURN LEFT ON TO TENTH ST. AND DID NOT SEE VEHICLE #1 WHEN THEY WENT TO TURN. NO INJURIES VEHICLE #2 WAS TOWED DUE TO DAMAGE

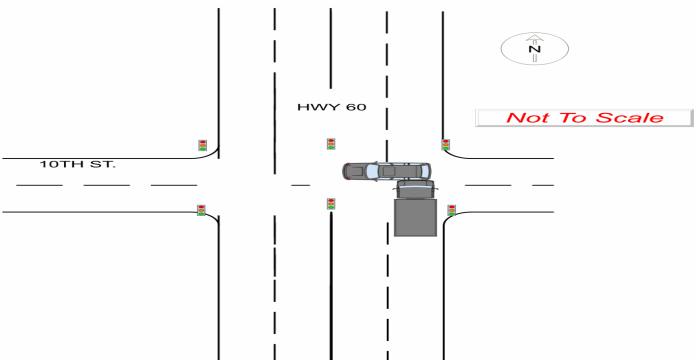


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01048645	03-MNTH	0060	40.879	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	09/29/22	14:32	Thu	43.866575	-95.114978	330053.0	4859227.1	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Angle		N - Prop Damage Only			Motor Vehicle In Transport				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Sport Utility Vehicle	Medium / Heavy Trucks (More		
Maneuver	Westbound	Northbound		
Age/Sex	Moving Forward	Moving Forward		
Physical Cond	56 M	34 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Disregard Other Traffic Signs		

OFFICER SKETCH	NARRATIVE
	VEHICLE #1 WAS HEADING WESTBOUND ON 10TH ST. THROUGH THE INTERSECTION ON GREEN LIGHT, VEHICLE #2 WAS NORTHBOUND ON HWY 60 DID NOT REALIZE LIGHT CHANGED TO RED AND VEHICLES MADE CONTACT IN THE INTERSECTION. WITNESS STATED SIMILAR STORY AS BOTH DRIVERS NO INJURIES VEHICLE #1 WAS TOWED DUE TO DAMAGE

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01082809	03-MNTH	0060	40.879	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	02/21/23	16:15	Tue	43.866577	-95.114978	330053.1	4859227.3	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Rear End		N - Prop Damage Only			Motor Vehicle In Transport				Daylight		Cloudy	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Pickup	Pickup		
Maneuver	Southbound	Southbound		
Age/Sex	Vehicle Stopped or Stalled in	Moving Forward		
Physical Cond	30 M	36 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	No Clear Contributing Action		

OFFICER SKETCH	NARRATIVE
	VEH 1 WAS STOPPED AT A REDLIGHT FACING SOUTHBOUND WHEN IT WAS STRUCK FROM BEHIND BY VEH 2.

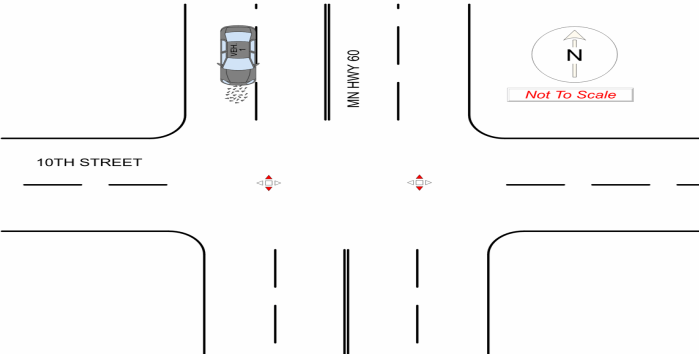


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

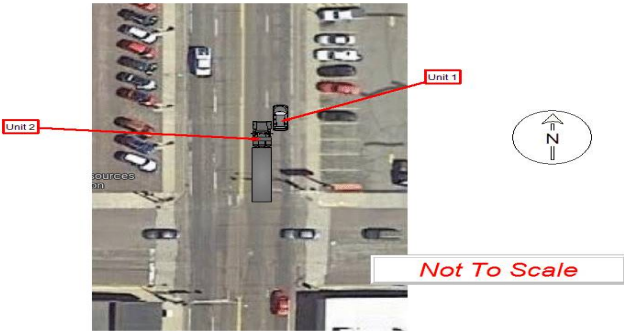
INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01068953	03-MNTH	0060	40.883	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	12/22/22	13:52	Thu	43.866632	-95.114976	330053.3	4859233.4	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Rear End		N - Prop Damage Only			Motor Vehicle In Transport				Daylight		Cloudy	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Passenger Car	Pickup		
Maneuver	Southbound	Southbound		
Age/Sex	Slowing	Vehicle Stopped or Stalled in		
Physical Cond	19 M	35 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	Following Too Closely	No Clear Contributing Action		

OFFICER SKETCH	NARRATIVE
	VEH. 2 WAS STOPPED AT A RED LIGHT. VEH. 1 WAS UNABLE TO STOP DUE TO ICY, SNOW PACKED ROAD. VEH. 1 SLID INTO VEH. 2. DRIVER VEH. 1 STATED HE WAS GOING APX 10 MPH. DRIVER VEH. 1 DOES NOT HAVE A DL AND WAS IDENTIFIED THROUGH HIS GUATEMALA ID CARD. LANGUAGE LINE WAS USED TO TRANSLATE CONVERSATION. VEH. 2 HAD MOVED FROM SCENE AND PARKED ON 10TH STREET PRIOR TO LE ARRIVAL.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY	CITY		
01101545	03-MNTH	0060	40.886	60			0300000000000060-I		17-Cottonwood	Windom		
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	05/29/23	21:00	Mon	43.866673	-95.114976	330053.5	4859238.0	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Sideswipe Same Direction		N - Prop Damage Only			Motor Vehicle In Transport				Dark (Str Lights On)		Cloudy	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Sport Utility Vehicle	Medium / Heavy Trucks (More		
Maneuver	Northbound	Northbound		
Age/Sex	Moving Forward	Changing Lanes		
Physical Cond	26 M	71 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Other Contributing Action		

OFFICER SKETCH	NARRATIVE
	BOTH UNITS TRAVELING NORTH. UNIT 1 WAS IN UNIT 2'S BLIND SPOT. UNIT 2 MERGED INTO UNIT 1 AND CAUSED MINOR DAMAGE TO WHEEL. NO INJURIES.



Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01019556	03-MNTH	0060	40.890	60			0300000000000060-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	04/26/22	15:50	Tue	43.866729	-95.114974	330053.8	4859244.2	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY		FIRST HARMFUL					LIGHT CONDITION		WEATHER PRIMARY	
Rear End		C - Possible Injury		Motor Vehicle In Transport					Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Pickup	Passenger Van (Seats Install		
Maneuver	Eastbound	Eastbound		
Age/Sex	Turning Left	Changing Lanes		
Physical Cond	16 F	24 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	Failure to Yield Right-of-Way	No Clear Contributing Action		

OFFICER SKETCH



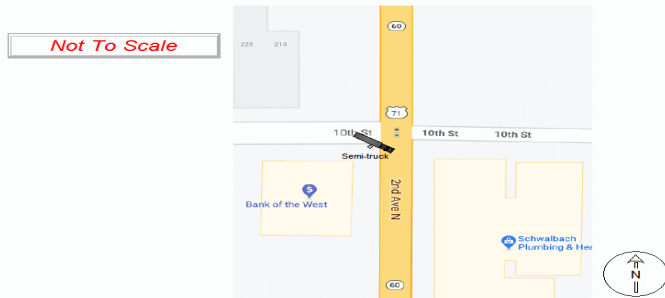
NARRATIVE

ON 4/26/2022 AT APPROXIMATELY 1550 HOURS, I TROOPER NATHAN TUPY #334 WAS DISPATCHED TO A TWO VEHICLE CRASH ON MINNESOTA TRUNK HIGHWAY (MNTH) 60 AT 10TH STREET IN WINDOM. WINDOM POLICE ARRIVED ON SCENE PRIOR TO ME AND SPOKE TO BOTH DRIVERS. THE DRIVER OF THE MAZDA WAS TRANSPORTED TO THE WINDOM HOSPITAL WITH NON LIFE THREATENING INJURIES. THE CHEVROLET WAS EASTBOUND ON MNTH 60 IN THE LEFT LANE WAITING TO MAKE A LEFT TURN ONTO 10TH STREET. THERE WAS ANOTHER VEHICLE WAITING TO MAKE A LEFT TURN ON WESTBOUND MNTH 60 IN THE LEFT LANE. THE MAZDA WAS IN THE LEFT LANE BEHIND THE WESTBOUND VEHICLE THEN MERGED TO THE RIGHT LANE AND WENT AROUND THE OTHER VEHICLE. THE CHEVROLET DRIVER DID NOT SEE ANY VEHICLES APPROACHING AND STARTED TO MAKE THEIR TURN WHEN THE TWO VEHICLES COLLIDED IN THE INTERSECTION. PHOTOS WERE TAKEN BY A WINDOM POLICE

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00900244	10-MUN	0039	0.688	10TH ST			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			1	0	04/09/21	18:59	Fri	43.866551	-95.115113	330042.1	4859224.7	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Single Vehicle Run Off Road		N - Prop Damage Only			Traffic Signal or Signal Structure				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport			
Direction of Travel	Medium / Heavy Trucks (More			
Maneuver	Southbound			
Age/Sex	Turning Right			
Physical Cond	27 M	-1	-1	-1
Contributing Factor 1	Apparently Normal			
	Improper Turn/Merge			

OFFICER SKETCH



NARRATIVE

ON APRIL 9TH, 2021 AT APPROXIMATELY 1859 HOURS I WAS DISPATCHED TO A PROPERTY DAMAGE CRASH BETWEEN A SEMI-TRUCK AND A TRAFFIC LIGHT THAT OCCURRED AT THE INTERSECTION OF 10TH STREET AND HIGHWAY 60. WHEN I ARRIVED IN WINDOM I FOUND THE SEMI-TRUCK INVOLVED IN THE CRASH WAITING AT THE INTERSECTION OF 3RD AVENUE SOUTH AND HIGHWAY 71. I SPOKE TO THE DRIVER OF THE SEMI-TRUCK WHO STATED HE WAS TRAVELING EAST ON 10TH ST. WHEN HE ATTEMPTED TO TAKE A RIGHT TURN ONTO HIGHWAY 60. HE CONTINUED TRAVELING SOUTH ON HIGHWAY 60 WHEN ANOTHER TRUCK DRIVER CAME ALONGSIDE HIM AND CONTACTED HIM VIA CB RADIO. THE DRIVER OF THE OTHER SEMI-TRUCK TOLD HIM THAT HE HAD COME INTO CONTACT WITH THE TRAFFIC LIGHT AT THE INTERSECTION. THE DRIVER INVOLVED IN THE CRASH THEN IMMEDIATELY PULLED OVER AND CALLED THE POLICE. I GATHERED THE DRIVER'S AND VEHICLE'S INFORMATION BEFORE

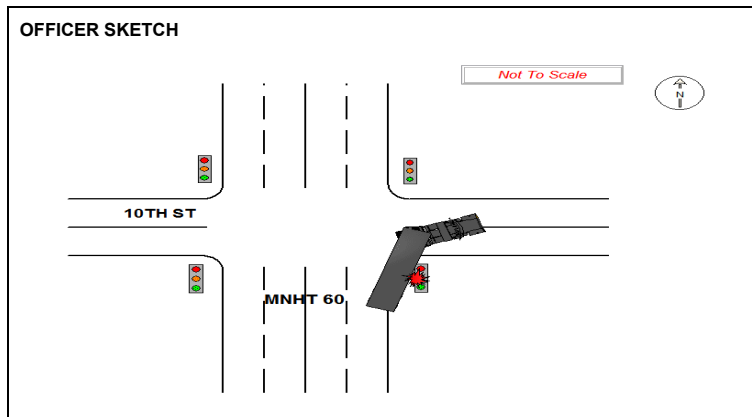


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

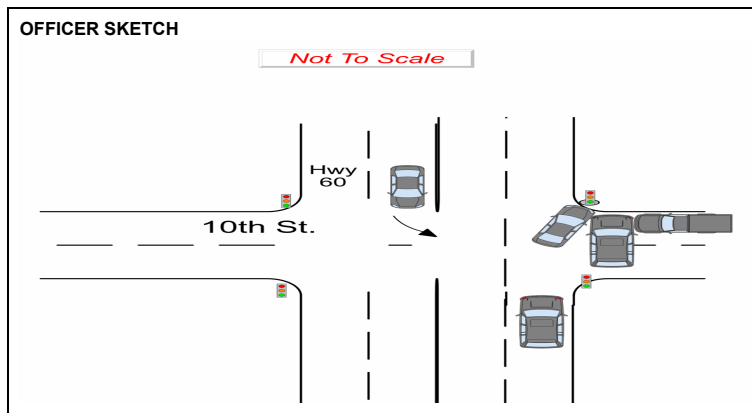
INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01151910	10-MUN	0039	0.692	10TH ST			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
60			1	0	12/22/23	17:13	Fri	43.866551	-95.115037	330048.3	4859224.6	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Single Vehicle Run Off Road		N - Prop Damage Only			Traffic Signal or Signal Structure				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport			
Direction of Travel	Medium / Heavy Trucks (More Than 10,000 LBS)			
Maneuver	Southbound			
Age/Sex	Turning Right			
Physical Cond	57 M	-1	-1	-1
Contributing Factor 1	Apparently Normal			
	Failed to Keep in Proper Lane			

OFFICER SKETCH	NARRATIVE
	UNIT ONE WAS TRAVELING SOUTHBOUND ON MNHT 60. UNIT ONE WAS TURNING WEST TO NEGOTIATE A TURN ONTO 10TH ST IN THE CITY OF WINDOM. DURING THE PROCESS OF TURNING UNIT TWO BEING PULLED BY UNIT ONE STRUCK THE TRAFFIC SIGNAL CAUSING THE TRAFFIC SIGNAL TO FALL. UNIT TWO SUSTAINED MINOR DAMAGE TO PASSENGER SIDE OF THE BOX. UNIT ONE HAD NO DAMAGE. THE CRASH HAPPENED AT A SLOW SPEED. NO INJURIES REPORTED. UNIT TWO INFORMATION- PLATE: P808720, 2023 STO, VIN: 1DW1A5324PSB11271

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00804219	10-MUN	0039	0.693	10TH ST			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			3	0	03/16/20	15:37	Mon	43.866552	-95.115012	330050.3	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Angle		B - Minor Injury			Motor Vehicle In Transport				Daylight		Cloudy	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport	Motor Vehicle in Transport	
Direction of Travel	Passenger Car	Passenger Car	Pickup	
Maneuver	Eastbound	Northbound	Westbound	
Age/Sex	Turning Left	Moving Forward	Vehicle Stopped or Stalled in	
Physical Cond	20 M	71 M	62 M	-1
Contributing Factor 1	Apparently Normal	Apparently Normal	Apparently Normal	
	Failure to Yield Right-of-Way	No Clear Contributing Action	No Clear Contributing Action	

OFFICER SKETCH	NARRATIVE
	UNIT 1 WAS SOUTHBOUND MAKING LEFT HAND TURN TO GO EASTBOUND. UNIT 2 WAS NORTHBOUND. UNIT 1 COLLIDED WITH UNIT 2 IN THE INTERSECTION. UNIT 1 CRASHED INTO THE TRAFFIC SIGNAL POLE. UNIT 3 WAS STOPPED FACING WESTBOUND WHEN UNIT 2 MADE CONTACT WITH FRONT BUMPER. UNIT 1 AND UNIT 2 WERE TOWED. DRIVER OF UNIT 2 WAS TRANSPORTED TO THE HOSPITAL. DRIVER OF UNIT 1 WAS CITED.



Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01149323	10-MUN	0039	0.693	60			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
10TH ST			2	0	12/10/23	18:34	Sun	43.866552	-95.115010	330050.4	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Left Turn		B - Minor Injury			Motor Vehicle In Transport				Dark (Str Lights On)		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Passenger Car	Passenger Car		
Maneuver	Southbound	Northbound		
Age/Sex	Turning Left	Moving Forward		
Physical Cond	54 M	63 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	Failure to Yield Right-of-Way	No Clear Contributing Action		

OFFICER SKETCH



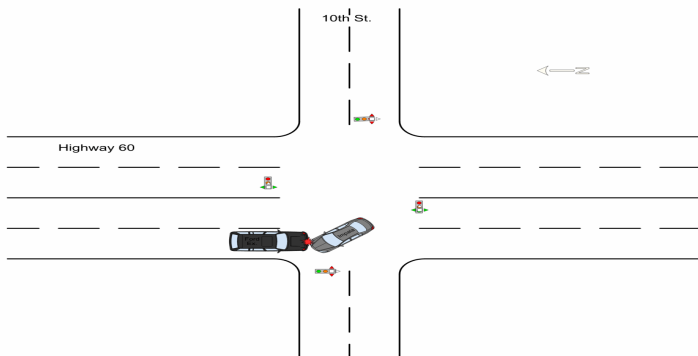
NARRATIVE

UNIT ONE WAS TRAVELING SOUTHBOUND ON MNTH 60 NEGOTIATING A LEFT TURN ONTO 10TH ST. UNIT TWO WAS TRAVELING NORTHBOUND IN THE RIGHT LANE ON MNTH 60 AT APPROXIMATELY 30 MPH. WHILE UNIT TWO WAS TRAVELING NORTHBOUND ON MNTH 60 UNIT ONE PROCEEDED THROUGH THE INTERSECTION WHERE THE TWO VEHICLES COLLIDED IN THE RIGHT NORTHBOUND LANE. UNIT TWO MADE A FRONT IMPACT WITH THE PASSENGERS SIDE DOORS OF UNIT ONE. UNIT ONE STATED VISION WAS OBSTRUCTED BY ANOTHER VEHICLE. DRIVER OF UNIT ONE WAS DRIVING PAST DAYLIGHT ONLY RESTRICTION. BOTH VEHICLES HAD DISABLING DAMAGE. BOTH VEHICLES CAME TO REST ON 10TH ST. DRIVER OF UNIT TWO WAS TRANSPORTED TO THE HOSPITAL. PASSENGER OF UNIT ONE WAS TRANSPORTED TO THE HOSPITAL. EVERYONE WAS WEARING SEATBELTS.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00998521	10-MUN	0039	0.694	10TH ST			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			2	0	01/13/22	18:09	Thu	43.866552	-95.114996	330051.6	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Sideswipe Opposing		N - Prop Damage Only			Motor Vehicle In Transport				Dark (Str Lights On)		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Sport Utility Vehicle	Passenger Car		
Maneuver	Southbound	Northbound		
Age/Sex	Moving Forward	Turning Left		
Physical Cond	40 M	15 M	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	No Clear Contributing Action	Unknown		

OFFICER SKETCH



NARRATIVE

VEHICLE 1 WAS TRAVELING SOUTH ON HIGHWAY 60, PASSING 10TH ST. IN WINDOM, MN. VEHICLE 2 WAS TRAVELING NORTH ON HIGHWAY 60 AND WAS GOING TO TURN WEST ONTO 10TH ST. BOTH VEHICLES HAD THE GREEN LIGHT AS THE INTERSECTION WAS CONTROLLED BY A TRAFFIC LIGHT. VEHICLE 2 TURNED WEST ONTO 10TH ST. AS VEHICLE 1 WAS TRAVELING THROUGH THE INTERSECTION VEHICLE 2 FAILED TO YIELD.

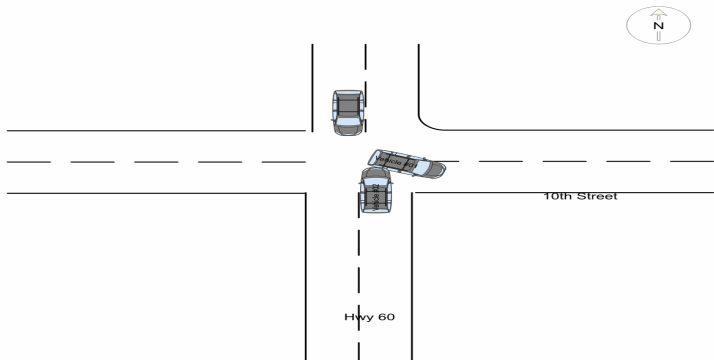


Crash Detail Report - Short Form

TH 60 and 10th Street Short fo

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
00707890	10-MUN	0039	0.695	10TH ST			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			2	0	04/26/19	10:50	Fri	43.866552	-95.114977	330053.0	4859224.5	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Other		N - Prop Damage Only			Motor Vehicle In Transport				Daylight		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport	Motor Vehicle in Transport		
Direction of Travel	Passenger Van (Seats Install	Passenger Van (Seats Install		
Maneuver	Eastbound	Northbound		
Age/Sex	Turning Left	Moving Forward		
Physical Cond	87 F	34 F	-1	-1
Contributing Factor 1	Apparently Normal	Apparently Normal		
	Failure to Yield Right-of-Way	No Clear Contributing Action		

OFFICER SKETCH	NARRATIVE
	VEHICLE #01 FAILED TO YIELD ON LEFT TURN AND WAS STRUCK BY VEHICLE #02.

INCIDENT ID	ROUTE SYS	ROUTE NUM	MEASURE	ROUTE NAME			ROUTE ID		COUNTY		CITY	
01146791	10-MUN	0039	0.697	10TH ST			1000023973390039-I		17-Cottonwood		Windom	
INTERSECT WITH			# VEH	# KILL	DATE	TIME	DAY	LAT	LONG	UTM X	UTM Y	WORK ZONE TYPE
			1	0	11/29/23	17:05	Wed	43.866552	-95.114922	330057.5	4859224.4	NOT APPLICABLE
BASIC TYPE		CRASH SEVERITY			FIRST HARMFUL				LIGHT CONDITION		WEATHER PRIMARY	
Single Vehicle Run Off Road		N - Prop Damage Only			Traffic Signal or Signal Structure				Sunset		Clear	

Unit Type	Unit 1	Unit 2	Unit 3	Unit 4
Vehicle Type	Motor Vehicle in Transport			
Direction of Travel	Medium / Heavy Trucks (More			
Maneuver	Northbound			
Age/Sex	Turning Right			
Physical Cond	70 M	-1	-1	-1
Contributing Factor 1	Apparently Normal			
	No Clear Contributing Action			

OFFICER SKETCH	NARRATIVE
	THE DRIVER OF UNIT 1, WAS HAULING A TRAILER LOADED WITH FURNITURE AT AN ESTIMATED 10,000 TO 15,000 LBS. UNIT 1 WAS AT THE INTERSECTION OF MN HWY 60 AND 10TH ST, FACING WEST. UNIT 1 TURNED RIGHT TO HEAD NORTH ON HWY 60. UNIT 1 MADE THE TURN TOO SHORT. THE TRAILER COLLIDED WITH THE TRAFFIC CONTROL SIGNAL POLE AT THE INTERSECTION. THE TRAILER SCRAPED ALONG THE POLE, DAMAGING THE CROSSWALK BUTTON. BOTH THE TRAILER AND THE POLE RECEIVED SCRAPES AND PAINT TRANSFER.



Crash Detail Report - Short Form
TH 60 and 10th Street Short fo

Selection Filter:

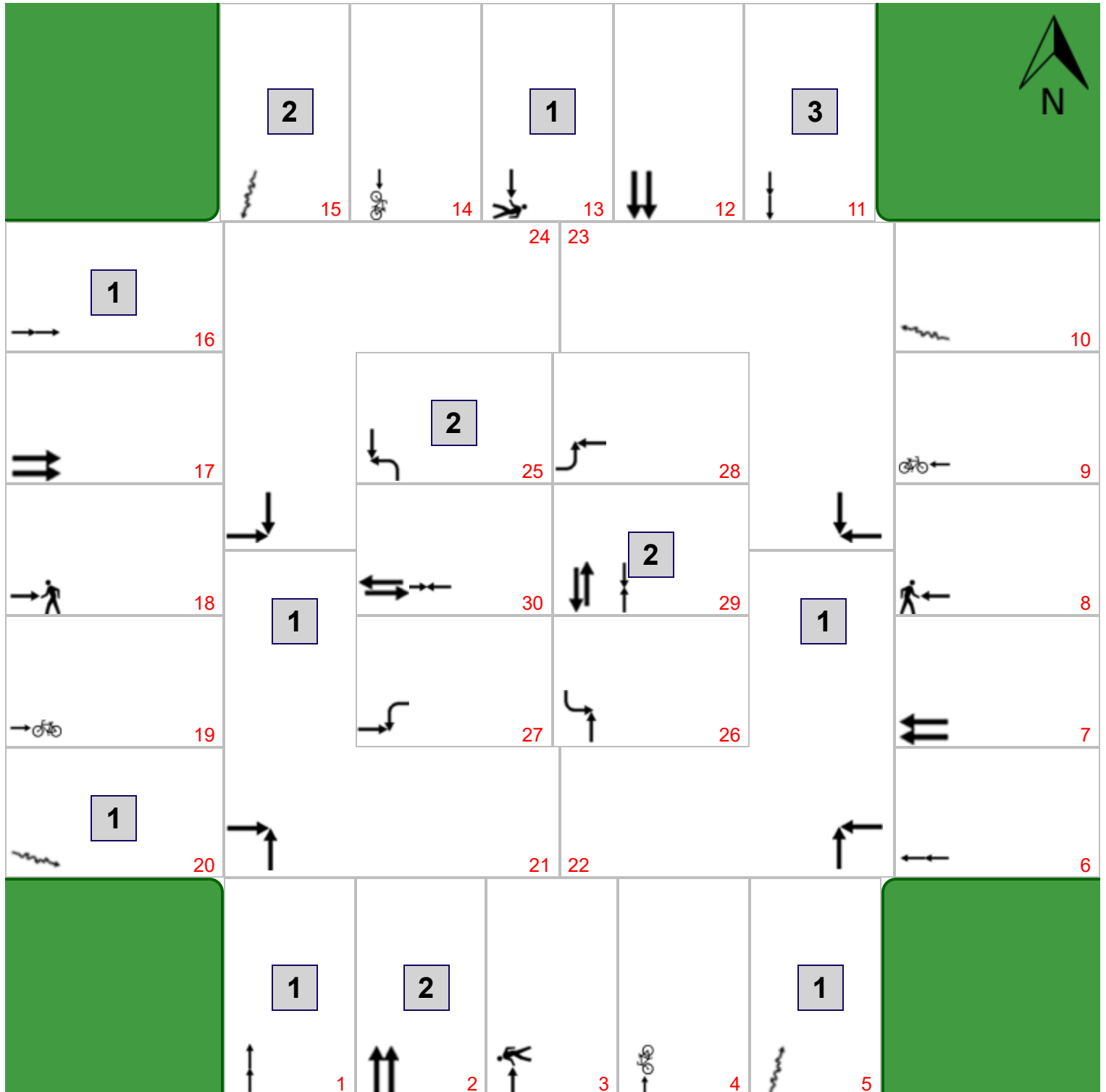
WORK AREA: County('17') - FILTER: Year('2019','2020','2021','2022','2023') - SPATIAL FILTER APPLIED

Analyst: Notes:

Oz Khan

T Total

	K	A	B	C	N	Total
Rear End	0	0	0	2	3	5
SSS	0	0	0	0	2	2
SSO	0	0	0	1	1	2
Head On	0	0	0	0	0	0
Left Turn	0	0	1	0	1	2
Ped	0	0	1	0	0	1
Bike	0	0	0	0	0	0
Angle	0	0	1	0	2	3
SVROR	0	0	1	0	3	4
Other	0	0	0	0	1	1
Total	0	0	4	3	13	20



Summary of Crash Incidents

▲ Fatal (K)

● Possible Injury (C)

● Incapacitating Injury (A)

● Non-Incapacitating Injury (B)

■ Property Damage - No Apparent Injury (N)

Box	Basic	Sev	Date	Time	Incident Id	RdSurf	Light	Weather
	Angle	■	04/23/21	1205	00902009	Dry	Daylight	Cloudy
	Other	■	04/26/19	1050	00707890	Dry	Daylight	Clear
1	↑	■	02/11/19	1110	00686855	Snow	Daylight	Clear
2	↑↑	■	05/29/23	2100	01101545	Dry	Dark (Str Lights On)	Cloudy
2	↑↑	■	10/22/19	1505	00756813	Dry	Daylight	Clear
5	↘	■	11/29/23	1705	01146791	Dry	Sunset	Clear
11	↓	●	05/19/23	1503	01100121	Dry	Daylight	Clear
11	↓	■	02/21/23	1615	01082809	Snow	Daylight	Cloudy
11	↓	■	12/22/22	1352	01068953	Ice/Frost	Daylight	Cloudy
13	↘	●	09/08/23	1455	01132329	Dry	Daylight	Clear
15	↘	■	04/09/21	1859	00900244	Dry	Daylight	Clear
15	↘	■	12/22/23	1713	01151910	Dry	Daylight	Clear
16	→	●	04/26/22	1550	01019556	Dry	Daylight	Clear
20	↘	●	10/26/21	0554	00970164	Dry	Dark (Str Lights On)	Clear
21	↘	●	03/16/20	1537	00804219	Dry	Daylight	Cloudy
22	↘	■	09/29/22	1432	01048645	Dry	Daylight	Clear
25	↘	●	12/10/23	1834	01149323	Dry	Dark (Str Lights On)	Clear
25	↘	■	08/16/19	2236	00740849	Dry	Dark (Str Lights On)	Clear
29	↑↓	●	05/26/23	1348	01101010	Dry	Sunset	Clear
29	↑↓	■	01/13/22	1809	00998521	Dry	Dark (Str Lights On)	Clear

Selection Filter:

WORK AREA: County('17') - FILTER: Year('2019','2020','2021','2022','2023') - SPATIAL FILTER APPLIED

Legend Sheet

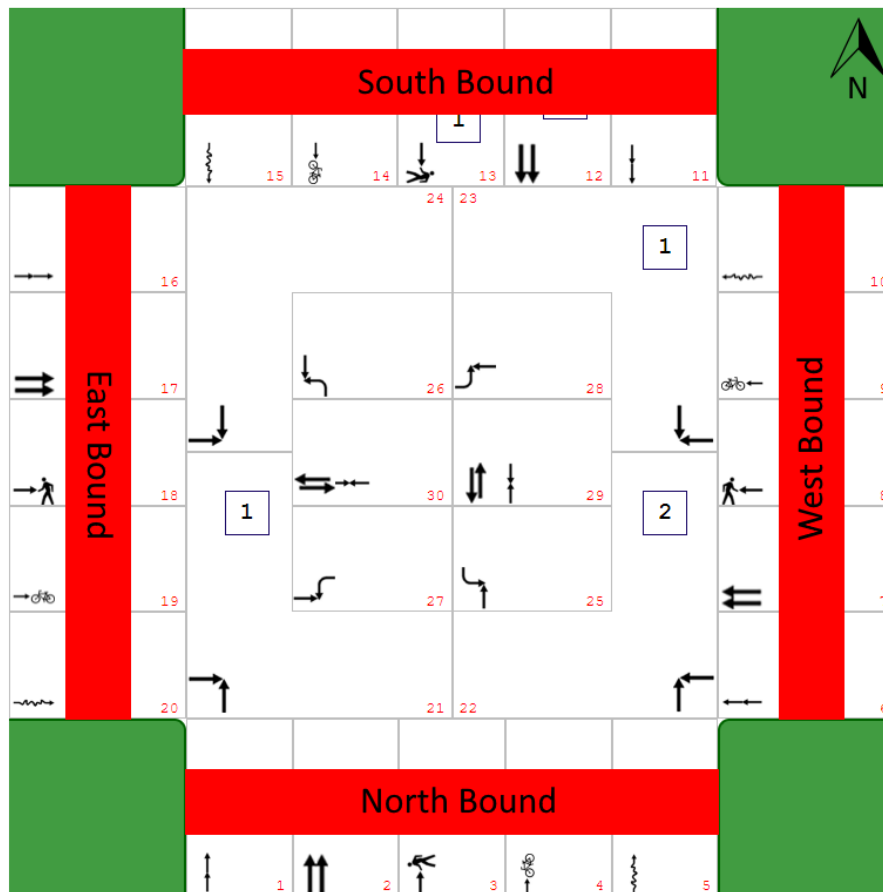
Basic Type Symbols

	Read End		Sideswipe Same Direction
	Pedestrian		Bike
	Run Off Road		Sideswipe Opposing
	Angle		Left Turn
	Head On		

Each box shows the Crash Symbol AND the direction of the vehicles.

Examples: Boxes 1 through 5 are for Northbound only vehicles

Box 22 is for an angle crash of a Westbound and a Northbound vehicle.



Notes:

- Only the first 2 vehicles are considered in this assignment.
- The placement of the crash box is NOT indicative of the actual crash location within the intersection.
- Crashes not plotted did not have data to determine Basic Type or Vehicle Direction.

Intersection Safety Screening

Intersection: TH 60 at 10th Street

Statewide Averages based on 2018-2022 crashes

Crashes by Crash Severity		Intersection Characteristics	
Fatal (K)	0	Entering Volume	16,900
Serious Injury (A)	0	Environment	Urban
Minor Injury (B)	4	Lighting	Lit
Possible Injury (C)	3	Traffic Control	Signal
Property Damage (PDO)	15		
Total Crashes	22		

Annual crash cost = \$323,000

Statewide comparison = Signal, Low Volume (<=20K)

Total Crash Rate		Fatal & Serious Injury Crash Rate	
Observed	0.713	Observed	0.000
Statewide Average	0.548	Statewide Average	1.024
Critical Rate	0.910	Critical Rate	4.980
Critical Index	0.78	Critical Index	0.00

The observed crash rate is the number of crashes per million entering vehicles (MEV). The critical rate is a statistical comparison based on similar intersections statewide. An observed crash rate greater than the critical rate indicates that the intersection operates outside the expected, normal range. The critical index reports the magnitude of this difference (i.e. observed crash rate ÷ critical crash rate).

The observed total crash rate for this period is 0.71 per MEV; this is 22% below the critical rate. Based on similar statewide intersections, an additional 7 crashes over the five years would indicate this intersection operates outside the normal range.

The observed fatal and serious injury crash rate for this period is 0.00 per 100 MEV; this is 100% below the critical rate. The intersection operates within the normal range.

**CITY OF WINDOM, MINNESOTA
PUBLIC HEARING NOTICE
2024 MISCELLANEOUS SPECIAL ASSESSMENTS**

Notice is hereby given that the City Council of the City of Windom, Minnesota, (the “City Council”) will hold a public hearing, pursuant to Minnesota law, in the **Council Chamber at City Hall, 444 Ninth Street, Windom, Minnesota, on Tuesday, November 19, 2024, during the regular City Council Meeting which begins at 6:30 p.m.** At that time, the City Council will consider, and possibly adopt, the proposed assessments for 2024 Miscellaneous Special Assessments. The assessments are for city services, such as emergency responses by the Windom Fire Department, and mowing and repairs to City infrastructure completed by the City or its designated representatives. The costs for these services have not been paid by the property owners. The properties proposed for special assessments are identified by parcel number and legally described as follows:

Cottonwood County

25-838-0010	Windom Townhouses	Lot 1 & Outlot A
04-233-0040	Delft, MN	Lots 1, 2, 11, 12, Block 1, Pt. Vacated Alley
25-024-0620	Sec 24-Twp 105-Range 36, Windom	225' X 235' Tract in SE 1/4
05-015-0100	Sec 15-Twp 106-Range 36	E 1/2 NE 1/4 & Lot 2....
25-622-0010	Pamida Subdiv., Windom	Lot 1, Lot 2 West of East Line – SW 1/4
25-022-2400	Sec 22-Twp 105-Range 36, Windom	Part of NE 1/4 NW 1/4
10-014-0502	Sec 14-Twp 105-Range 35	Tract on South Line SW 1/4 SE 1/4
25-160-0040	Clark's Addition, Windom	Part Blocks 1 & 2; Part Lot 1, Block 5
25-164-0250	County Auditor's Subd. 4, Windom	W. 75' of N. 35' of S. 135' of Lot 7
25-172-0140	County Auditor's Subd. 10, Windom	90' X 100' Tract in East Part of Lot 10
25-134-0030	Brown's Addition, Windom	E. 50' Lot 1; W. 15' Lot 2
22-520-1810	Original Townsite, Mountain Lake	Alley btw. Lots 10 & 11; W. 20' Lot 10; Lot 11, Block 21
25-791-0480	Vold Addition, Windom	Lot 14, Block 3

The proposed assessment roll is on file for public inspection at the Windom City Administrator's Office. The total amount of the proposed Miscellaneous Special Assessments is \$9,635.86. Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a written objection, signed by the affected property owners, is filed with the Windom City Administrator prior to the assessment public hearing or presented to the presiding officer at the public hearing. Such persons as desire to be heard with reference to the proposed miscellaneous special assessments will be heard at this public hearing.

An owner may appeal an assessment to District Court, pursuant to Minnesota Statute § 429.081, by serving written notice of the appeal upon the Mayor or City Administrator of the City of Windom within 30 days after the adoption of the assessment, and filing such notice with the Cottonwood County District Court within ten (10) days after service upon the Windom Mayor or City Administrator.

BY ORDER OF THE WINDOM CITY COUNCIL

Steven Nasby, City Administrator

444 9th Street

P. O. Box 38

Windom, MN 56101

Phone: 507-831-6129

Published: October 30 & November 13, 2024 (COTTONWOOD COUNTY CITIZEN)

Property ID No.	Property Address	Brief Legal Description of Property	Property Owner(s) & Address	Type & Date of Service	Amount
25-838-0010	1475 17th Street Windom, MN 56101	Lot 1 & Outlot A, Windom Townhouses	Nationwide Housing Corp. 3410 Winnetka Avenue N., Ste A Minneapolis, MN 55427-2898	Fire/Rescue Call - (Electrical Issue) - Perkins Creek Apts. - 1/26/2024	\$ 1,000.00
04-233-0040	49521 County Road 3 Windom, MN 56101	Lots 1, 2, 11, 12, Block 1, Pt. Vac Alley, Delft, MN	Princess Jennifer (Taxpayer) 1720 Langley Street Windom, MN 56101 Jeffrey L. Olson (Owner) 49521 County Road 3 Windom, MN 56101	Fire Call (House Fire) - 11/10/2023 - Paid \$500 of \$1,000 Amount	\$ 500.00
25-622-0010	1955 First Avenue Windom, MN 56101	Lot 1, Lot 2 West of East Line - SW 1/4, Pamida Subdivision, Windom, MN	T & M Development LLC 111 West Lind Court Mankato, MN 56001	Fire Call Re Smoke Detector Activation - 9/26/2023	\$ 1,000.00
25-022-2400	2425 Country Club Drive Windom, MN 56101	Part of NE 1/4 NW 1/4 of 22-105-36, Windom, MN	Joyce Becker 2425 Country Club Drive Windom, MN 56101	Fire/Rescue Call - Accident Assistance - County Roads 13 & 15 - 10/17/2023	\$ 1,080.00
10-014-0502	53598 410th Street Bingham Lake, MN 56118	Tract on South Line SW 1/4 SE 1/4 of 14-105-35	Darby Harder 53598 410th Street Bingham Lake, MN 56118	Fire/Rescue Call - Accident - Semi Rollover - Highway 60 & 12th Street - 7/21/2023	\$ 1,000.00
25-160-0040	712 River Road Windom, MN 56101	Part Blocks 1 & 2; Part Lot 1, Block 5, Clark's Addition, Windom, MN	Zachary Romsdahl 820 Fifth Street North St. James, MN 56081	Mowed Grass and/or Weeds 8/11/2023	\$ 200.00
25-164-0250	1651 Fourth Avenue Windom, MN 56101	W. 75' of N. 35' of S. 135' of Lot 7, County Auditor's Subd. 4, Windom, MN	John Kirst 1651 Fourth Avenue Windom, MN 56101	Mowed Grass and/or Weeds 6/9/2023	\$ 200.00
25-134-0030	1001 13th Street Windom, MN 56101	E. 50' Lot 1; W. 15' Lot 2, Brown's Addition, Windom, MN	Joyce Voelker c/o Victor Voelker 3200 Maple Avenue, Apt. 123 Slayton, MN 56172	Mowed Grass and/or Weeds 5/28/2024	\$ 200.00
22-520-1810	704 Sixth Avenue Mountain Lake, MN 56159	Alley btw. Lots 10 & 11; W. 20' Lot 10; Lot 11, Block 21, Original Townsite, Mountain Lake, MN	Laurel Voelker 704 Sixth Avenue Mountain Lake, MN 56159	Fire/Rescue Call - Accident - Highway 60 & 10th Street - 12/10/2023	\$ 1,000.00

2024 Miscellaneous Special Assessment List

11/19/2024

25-791-0480	828 17th Street Windom, MN 56101	Lot 14, Block 3, Vold Addition, Windom, MN	Michelle Ferguson 4100 Clyde Drive Shively, KY 40216-3658	Mowed Grass and/or Weeds 6/7/2023; 5/22/2024	\$ 400.00
				TOTAL	\$ 6,580.00

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION ADOPTING AN ASSESSMENT ROLL FOR THE “2024 MISCELLANEOUS SPECIAL ASSESSMENTS”

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of Windom, Minnesota, has met and heard and passed upon all objections to the proposed assessments for the “2024 Miscellaneous Special Assessments”; and

WHEREAS, the City Council finds that services, as set forth in Minnesota Statutes §429.101, were performed by the City and these special charges were billed to the affected property owners and remain unpaid; and

WHEREAS, the City Council finds the evidence supports findings that assessment calculations are correct and the assessments are valid; and

WHEREAS, the City Council finds that the services have benefited the properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Such proposed assessments, a copy of which is filed in the Office of the City Administrator and made a part hereof as if fully set forth herein, are hereby accepted and shall constitute special assessments against the lands named therein; and each tract of land therein included is hereby found to have benefited by the services performed and special charges levied against it.

2. Such assessments shall be payable in equal annual installments extending over a period of one (1) year at five percent (5%) interest.

3. The owners of property so assessed may, at any time prior to December 31, 2024, pay the City Clerk’s Office the entire amount of the assessments on their property without interest. Any amounts not paid by December 31, 2024, will be certified to the County Auditor for collection in the same manner as other municipal property taxes. After said date, a property owner may also at any time pay the remaining balance of the assessment to the City Clerk’s Office with interest accrued to December 31st of the year in which such payment is made.

4. The City Clerk/City Administrator shall forthwith transmit a certified duplicate of these assessments to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal property taxes.

Adopted by the Council this 19th day of November, 2024.

Attest: _____
Steven Nasby, City Clerk/City Administrator

Dominic Jones, Mayor

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

WHEREAS, for election purposes, the territory which comprises the City of Windom, Minnesota, was divided into two wards and four precincts; and

WHEREAS, Minnesota Statutes §204B.16 requires the Windom City Council to designate its local polling place for elections annually; and

WHEREAS, the Windom Community Center, 1750 Cottonwood Lake Drive, Windom, Minnesota, has been designated as the polling place for all City of Windom precincts; and

WHEREAS, the designated polling place for all City of Windom precincts remains unchanged.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

In accordance with Minnesota Statutes §204B.16, the Windom City Council hereby designates the Windom Community Center, located at 1750 Cottonwood Lake Drive, Windom, Cottonwood County, Minnesota, as the polling place for all City of Windom precincts for 2025 elections.

BE IT FURTHER RESOLVED, that the City of Windom will notify residents of any change in this designation pursuant to the requirements of Minnesota Statutes §204B.16 and §204B.175.

Adopted by the Council this 19th day of November, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2024-

INTRODUCED: **Councilmember**

SECONDED: **Councilmember**

VOTED: **Aye:** **Councilmembers**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM BARB ELSTON TO THE WINDOM PUBLIC LIBRARY

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Barb Elston is a supporter of the City of Windom and specifically the Windom Public Library; and

WHEREAS, the City of Windom has received a donation of \$50.00 from Barb Elston for the Windom Public Library; and

WHEREAS, the Donor requests that the donation be used to purchase supplies for Library activities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$50.00 offered by Barb Elston to be used for supplies for Library Activities for the Windom Public Library.

Adopted by the Council this 19th day of October, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: Aye:
Nay:
Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM LINDA EBELING AND SUSAN EBELING IN MEMORY OF WANDA TURNER TO THE WINDOM PUBLIC LIBRARY

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Linda Ebeling and Susan Ebeling are supporters of the City of Windom and specifically the Windom Public Library; and

WHEREAS, the City of Windom has received a donation of \$25.00 from Linda Ebeling and Susan Ebeling in memory of Wanda Turner for the Windom Public Library; and

WHEREAS, the Donor requests that the donation be used to purchase books for the Windom Library.

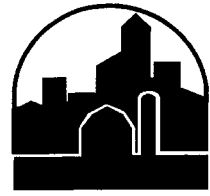
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$25.00 offered by Linda Ebeling and Susan Ebeling in memory of Wanda Turner to be used to purchase books for the Windom Public Library.

Adopted by the Council this 19th day of October, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator and Recreation Director
DATE: November 14, 2024
RE: Pool Inspection Proposal
DEPT: Pool & Recreation
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windommn.com and Tim Hogan, Recreation Director: Tim.Hogan@windommn.com

Recommendations/Options/Action Requested

Staff requests that the City Council take the following action:

1. Consider approval of the proposal from Burbach Aquatics to do a comprehensive inspection of the Windom Pool.

Issue Summary/Background

Burbach Aquatics had previously been retained to work on a Pool Feasibility Study and as such, are familiar with the City's facility. The summer flooding caused significant damage to the City's Pool and we have it included on the FEMA Damage Assessment. To determine the extent of the flood damage, and possible inclusion in a FEMA re-location project, an inspection is needed.

The inspection proposal (please see attached) shows a cost of \$97,620. The cost of this inspection will be eligible for FEMA reimbursement if the flood damage is significant and documented. The risk to the City is if FEMA reviews the inspection report and determines that the damage is not primarily flood related the whole cost of the inspection study will be the City's responsibility.

Fiscal Impact

Potentially a cost of \$97,620 for the City to cover until FEMA reimbursement is received or an expense to the City for 100% of the cost if FEMA determines the Pool damage is not flood related. This expense is not included in the 2025 budget and would have to be covered through General Fund reserves.

Attachments

1. Burbach Aquatics Flood Evaluation Proposal

BURBACH AQUATICS, INC.
5974 HIGHWAY 80 SOUTH* P.O. BOX 721* PLATTEVILLE, WI 53818
608-348-3262 FAX:608-348-4970
© 2024 BURBACH AQUATICS, INC.
visit us on the web at burbachaquatics.com

November 7, 2024

Dominic Jones, Mayor
City of Windom – City Hall
444 9th Street - Box 38
Windom, Minnesota 56101

RE: City of Windom Swimming Pool, Windom Minnesota
Flood Damage Evaluation Proposal - Professional Service Scope

This letter is Burbach Aquatics, Inc. (BAI)'s proposed evaluation approach in response to our conversation with Tim Hogan October 1, 2024 regarding the City of Windom Swimming Pool water loss and other structural, maintenance, and operation issues after a significant flood event during the summer of 2024 for the City of Windom, MN.

The facility continues to experience problems with pool process pipe and concrete vessel integrity since a significant flood event.

BAI's approach for evaluating the condition of the bathhouse, pool vessel and pool process water system (the project). For this project, it is important to evaluate the bathhouse, mechanical building, mechanical equipment, pool process pipes, and concrete vessel integrity along with the seasonal weather influence on the concrete structures, pool process pipes and equipment. For this evaluation Ricchio, Inc. will assist with the pipe and vessel integrity testing and associated fieldwork. Albertson will perform the field data collection to determine the integrity of the existing pool vessels and subbase material if any breaks are present or voids underneath the pool vessels.

The services scope for the evaluation includes these site visits and activities:

1. Site visit 1 (Commence after the pool is closed for the 2024 season)
 - a. Collect pool and surge tank water level field data;
 - b. Orient Ricchio, Inc staff and diver on dye test method for the pool and surge tank. Start static vessel integrity test with pool nearly full of water;
 - c. Summarize Diver dye test results
 - d. Vessel and Surge Tank Integrity test (engaged if leak locations require further verification)
 - i. Orient City staff and BAI & Ricchio Inc. staff on the daily water level data collection for the main pool and surge tank;
 - ii. Isolate surge tank, start static integrity test of surge tank;
 - iii. Isolate stainless steel gutter chamber and start static integrity test;
2. Site Visit 2 (fair weather, pool empty)

- a. Orient Alberston Engineering on the data collection performed by Ricchio, Inc. BAI & Albertson for their Structural review of the facility. Albertson will evaluate the pool vessel structure and can do ground penetrative radar (GPR) to check for voids under the pool and pool deck.

BAI's Fees to complete the initial evaluation fieldwork and report is \$97,620.00, including reimbursables and Albertson Engineering (Structural) & Ricchio, Incorporated (sub-contractor for field work).

The results of the fieldwork testing, evaluation findings and recommendations would be presented in a letter report the City.

Should you have any questions regarding the approach to solving the problems with the pool operation, please feel free to contact our office. To initiate BAI's services, please sign and return the attached Agreement for Professional Services.

Sincerely,
BURBACH AQUATICS, INC.
Duane C. Wepking, P.E. (WI), M.P.
Director of Aquatic Services

DCW:jmw
w/atts.

MEMORANDUM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator *ASL*
DATE: November 14, 2024
RE: Island Park Levee – Discussion

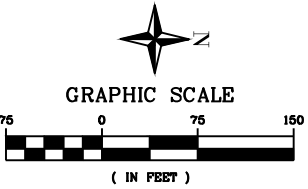
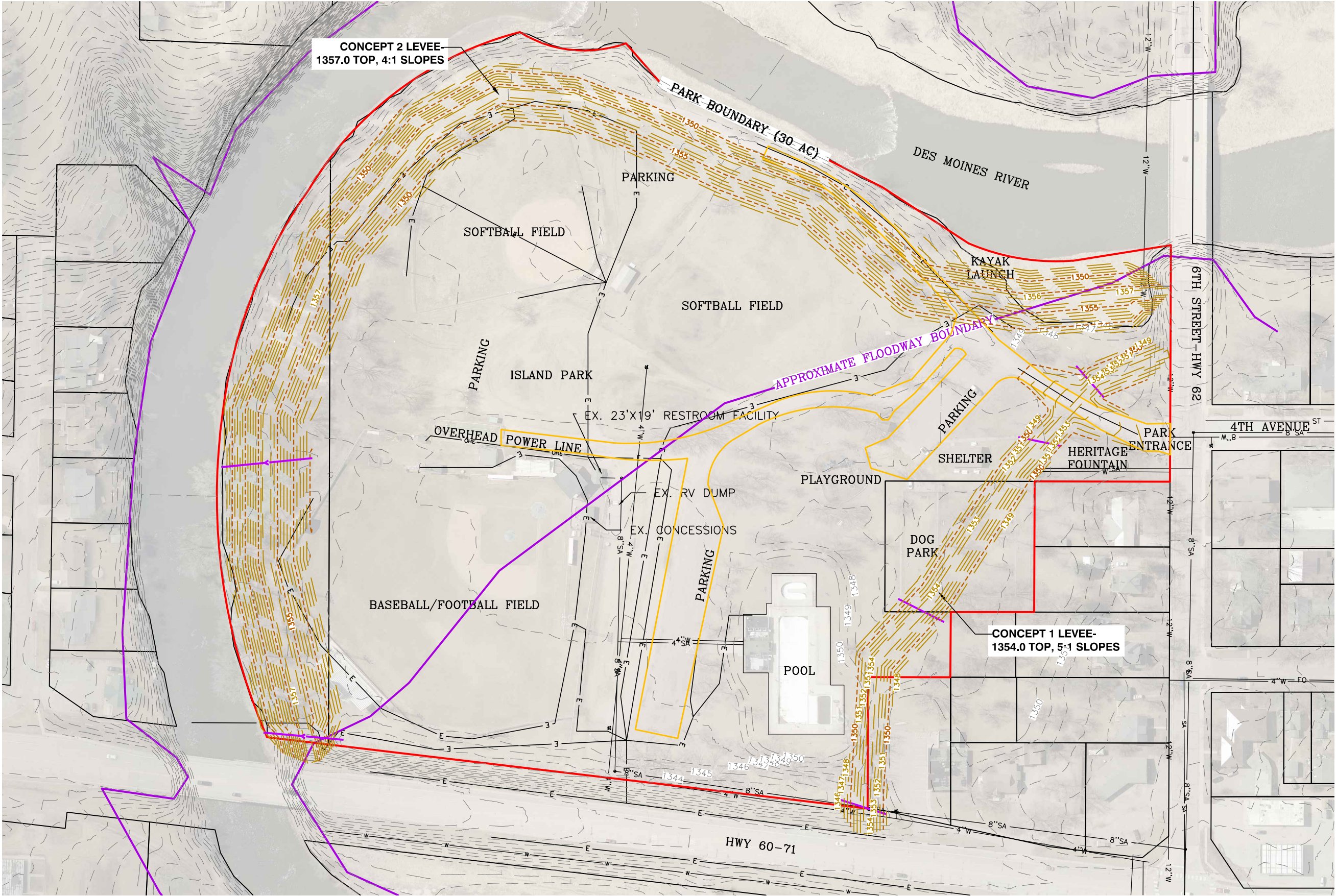
Following the flooding this summer, the City Council discussed the possibility of constructing a levee in Island Park to help mitigate future flooding events. To that end, some of the material used for the temporary levee on Highway 62 and large sandbags have been stored on-site. This memorandum is intended to bring the Council up to date on the situation. Attached is a concept plan from DGR Engineering based on two levee ideas that have been raised.

Concept #1 shows an earthen levee running from the Highway 62 right-of-way to the Highway 60/71 right-of-way and along the rear of the homes facing Highway 62. This levee concept is located outside of the floodway (but is in the floodplain) and is estimated to require 10,000 cubic yards of fill to complete. The MN DNR issued a general permit for flood related work but advised that the City will need to follow the floodplain ordinance and should have documentation on the hydraulic impacts of a levee construction. A project specific permit will be needed from the MN DNR if the project were to proceed. The City has gotten a quote from SEH Engineering to do the necessary floodplain study for Concept #1 at a cost of \$10,000 (see attached letter) and the City Council has included this study in its preliminary 2025 budget. Once the study is completed, that data, engineering information, and an application for a conditional use permit would be submitted to the City's Planning Commission for review. A Conditional Use Permit is required by the floodplain ordinance as the amount of fill in the floodplain would be in excess of 1,000 cubic yards. If a Conditional Use Permit for the levee is approved by the City Planning Commission and City Council then action would be needed to obtain quotes to construct the levee. Due to the anticipated price to construct the Concept #1 levee, the City would need to obtain quotes (a local contractor estimated the cost to be under \$175,000).

Concept #2 shows an earthen levee running along the Des Moines River bank from the Highway 62 bridge to the bridge on Highway 60/71. The primary purpose of this concept is to protect the park from direct river flooding and current. This levee is entirely in the floodway and would require extensive studies and permits from MN DNR, US Army Corps of Engineers and considerable engineering design. Due to the complex nature of this concept and likely years of work on permitting, only a very rough estimate was done; but it shows that 68,000 cubic yards of material would be needed to construct this levee at an estimated cost of \$4.5 million.

Staff is requesting City Council direction to keep the process moving ahead or leaving the situation status quo and removing the sand bags and clay pile. Please note that additional discussions with DGR Engineers show that without more of an assurance that the materials making up the large sand bags would hold up, DGR would not recommend using the sandbags as a segment of the levee. The clay stockpiled on the site is 650 – 750 cubic yards and can be used for levee construction.

M:\CITYMAPS\WINDOM, MN\PRELIMINARY COST EST\2024 FLOODING REHAB CES\ISLAND PARK PAVEMENT REHAB.DWG



REV	DATE	DESCRIPTION
0	10-29-2024	SIGNATURE:



Project Manager: DLV
Designer: DLV
Project Number: 369017
Phone: (712) 472-2531

ISLAND PARK CONCEPT
WINDOM, MINNESOTA

LEVEE CONCEPT SITE PLAN
ISLAND PARK IMPROVEMENTS



Building a Better World
for All of Us™

October 21, 2024

RE: City of Windom
Des Moines River Hydraulic Analysis,
Island Park Berm #1
SEH No. WINDM 180315 14.00

Mr. Steve Nasby
City Administrator
City of Windom
444 9th Street, PO Box 38
Windom, MN 5101

Dear Mr. Nasby:

SEH is pleased to present this letter proposal to assist the City of Windom in the hydraulic evaluation of the Des Moines River as outlined in your October 14th, 2024, e-mail request. As requested, SEH will include the proposed berm #1 through Island Park, as outlined in information provided by the city, into the effective hydraulic modeling of the Des Moines River to evaluate how the installation of the berm may impact localized flows, resultant flood damage potential, and estimated erosion control measures for the berm. SEH will coordinate with the Minnesota DNR to obtain the most recent hydraulic model for the Des Moines River, as recently updated through the better data LOMR process.

We have outlined our proposed scope of services into the following four main tasks:

Task 1: Hydraulic Modeling of Des Moines River

SEH will review the hydraulic model of the Des Moines River provided by MnDNR and develop a proposed conditions model with Berm 1 included as provided in the information provided by the City.

Available LiDAR topographic information will be used to update the hydraulic model; SEH does not anticipate collecting survey data as part of this agreement.

Task 2: Summary Technical Memorandum

SEH will prepare a technical memorandum which summarizes the results of the hydraulic analysis along with a summary of impacts to localized flows, resultant flood damage potential, and recommended erosion control measures for the berm based on flow velocity.

Task 3: Discussion Meeting

SEH will review and discuss the results with City staff and be available to answer any questions the city may have.

Schedule: SEH will commence work on the project within 1 month following execution of an agreement and notice to proceed. We anticipate 1 month necessary for completion of the study and preparation of the Summary Technical Memorandum.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

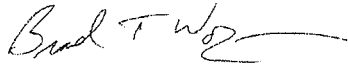
SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Mr. Steve Nasby
October 21, 2024
Page 2

Fee Estimate: Based on the above understanding, scope, and schedule, we estimate an hourly, not-to-exceed fee in the amount of \$11,500 including expenses and equipment.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Brad Woznak, PE, PH, CFM
Principal
(Lic. MN, WI, IA, NE, CO, SD, IN)

btw

https://sehincazure-my.sharepoint.com/personal/bwoznak_sehinc_com/documents/documents/1project/windm/island park berm/letter proposal_island park_berm1.docx

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: Matthew Fast
FROM: Steve Nasby, City Administrator
DATE: November 12, 2024
RE: Building Official\Fire Marshal Position – Terms of Employment

Welcome to the City of Windom. The interview team and City Council are looking forward to your employment as Building Official\Fire Marshal. This offer of employment is subject to final approval by the City Council on November 19, 2024.

Starting Date	On or before January 13, 2025
Salary	\$86,154 as Step 6 on the 2025 Supervisory pay scale. Upon successful completion of obtaining a “Limited” Building Official license from the State of Minnesota, advancement to Step 7. Step 8 upon completion of a “Certified Building Official” license <u>or</u> 1-year anniversary date whichever happens first.
Federal Status	This is an exempt position. Flexible hours depending on work schedule.
Vacation Accrual	Vacation accrual according to City Policy starting on Year 12 (10 hours).
Holidays	Twelve paid holidays (City Policy)
Sick Leave	One day per month (City Policy)
Retirement	State of Minnesota – Public Employee Retirement Account (PERA).
Deferred Compensation	State of Minnesota (employee’s option – no City matching)
Health Insurance	Waived for 2025. Health Plan with applicable VEBA and/or HSA contributions by City.
Medical\Dependent Care Flex Acct	Available pre-tax deductions (employee’s option – no City contribution)
Life Insurance	\$50,000 decreasing term life policy (100% premium paid by City)
Probation Period	6 months (terms according to City Policy).

Matt Fast

11/14/2024

Matthew Fast

City of Windom